

RESOLUTION NO. 16-10

AMENDING THE COUNTY POLICY & PROCEDURE MANUAL - HUMAN SERVICES
BOARD & JOINT BOARD OF HEALTH

RESOLVED, by the Ozaukee County Board of Supervisors, that Section 2.04(4) be amended and that Section 2.04(9) be created in the Ozaukee County Policy and Procedure Manual to read:

2.04 BOARDS AND COMMISSIONS

(4) ~~Health and~~ Human Services Board:

(a) ~~Composition: The Health and Human Services Board shall not exceed nine members and be composed of the County Board members comprising the Health and Human Services Committee, in addition to citizen members~~ eight persons of recognized ability and demonstrated interest in public health and/or human services.

1. ~~A good faith effort shall be made to appoint a registered nurse and physician per Sec. 251.03(1), Wis. Stats.~~ Five members shall be the County Board members comprising the Health and Human Services Committee.
2. ~~At least One member shall be an individual who receives, or has received, human services or shall be a family member of such an individual per See s. 46.23(4)(a)1., Wis. Stats.~~
3. ~~An additional citizen member, who is a~~ Two members shall be either consumers of services or simply citizens-at-large, may be appointed per See s. 46.23(4)(a)1., Wis. Stats.
4. ~~Citizen Members of the Health and Human Services Board shall serve for terms of 3~~ three years, so arranged that as nearly as practicable, the terms of one-third of the members shall expire each year per See s. 46.23(4)(c), Wis. Stats.

(b) Powers and Duties:

1. ~~Human Services Powers and Duties:~~

a. ~~The Health and Human Services Board shall meet at least quarterly per Sec. 251.04(5), Wis. Stats.~~

(1) ~~The Health and Human Services Board shall comply with State requirements and has the following powers and duties:~~

1. ~~(2)To~~ Appoint committees consisting of county residents of the County to advise the County Human Services Board as it deems necessary per See s. 46.23 (5m)(a), Wis. Stats.
2. ~~(3)To~~ Recommend program priorities and policies, identify unmet service needs and prepare short-term and long-term plans and budgets for meeting such priorities and

needs per See s. 46.23 (5m)(b), Wis. Stats.

3. ~~(4) To Prepare, with the assistance of the County Human Services Director, a proposed annual budget for submission to the County Administrator, a final budget for submission to the Department of Health Services in accordance with s. 46.031 (1) for authorized services, except services under ch. 48 and subch. III of ch. 49, Wis. Stats., and juvenile delinquency-related services, a final budget for submission to the Department of Children and Families in accordance with s. 49.325 for authorized services under ch. 48 and subch. III of ch. 49, and a final budget for submission to the Department of Corrections in accordance with s. 301.031 for authorized juvenile delinquency-related services per s. 46.23 (5m)(c), Wis. Stats. for the Human Services Department per Sec. 46.23(5m),(c), Wis. Stats. Upon approval of the annual County budget by the County Board, the final budget for the provision of Human Services shall be provided to the State of Wisconsin Department of Health and Family Services, the Department of Workforce Development, and Department of Corrections~~
4. ~~(5) To Advise the County Human Services Director regarding the purchase and provision of purchasing and providing services and the selection of purchase of service vendors, and make recommendations to the County Administrator regarding modifications in such purchasing, providing, and selection per See s. 46.23 (5m)(d), Wis. Stats.~~
5. ~~(6) To Develop Human Services Board the operating procedures of the Health and Human Services Board per s. 46.23 (5m)(e), Wis. Stats.~~
6. Comply with state requirements per s. 46.23 (5m)(f), Wis. Stats.
7. ~~(7) To Assist in arranging cooperative working agreements with persons providing health, education, vocational or welfare services related to services provided under this section per See s. 46.23 (5m)(g), Wis. Stats.~~

~~b. Public Health Powers and Duties~~

- ~~(1) The Health and Human Services Board shall assume the duties of a Local Board of Health under Sec. 251.03 and 251.04, Wis. Stats.~~
- ~~(2) Govern and assure the enforcement of state public health statutes and public health rules of the department as prescribed for a Level I local health department per Sec. 251.04(1), Wis. Stats.~~
- ~~(3) Adopt those regulations, for its own guidance and for the governance of the local health department that the Health and Human Services Board considers necessary to protect and improve public health. The regulations may be no less stringent than, and may not conflict with, state statutes and rules of the department per Sec. 251.04(3), Wis. Stats.~~
- ~~(4) Assure that its local health department is a Level I, Level II, or Level III local health department, as specified in Sec. 251.05(1), Wis. Stats.~~
- ~~(5) Assess public health needs and advocate for the provision of reasonable and necessary public health services per Sec. 251.04(6),(a), Wis. Stats.~~
- ~~(6) Develop policy and provide leadership that fosters local involvement and~~

~~commitment that emphasizes public health needs and that advocates for equitable distribution of public health resources and complementary private activities commensurate with public health needs per Sec. 251.04(6),(b), Wis. Stats.~~

~~(7) Assure that measures are taken to provide an environment in which individuals can be healthy per Sec. 251.04(7), Wis. Stats.~~

(c) ~~Reporting: The Health and Human Services Board shall report to the Health and Human Services Committee of the County Board~~

(9) Joint Board of Health:

(a) Composition: In accordance with the Multiple County Health Department Agreement for Ozaukee and Washington Counties creating the Washington Ozaukee Public Health Department, the Joint Board of Health shall be composed of nine persons that reflect the diversity of Ozaukee and Washington counties and who demonstrate an interest or competence in the field of public or community health.

1. Five board members shall be appointed by Washington County and four board members by Ozaukee County.

2. Two of the members appointed by Washington County and two of the members appointed by Ozaukee County shall not be elected officials or employees of Ozaukee or Washington counties.

3. A good faith effort shall be made to appoint a registered nurse, a physician, and a medical advisor when appointing members who are not elected officials and not employees of Ozaukee or Washington counties.

4. Members of the Joint Board of Health shall serve for terms of three years, so arranged so that terms of one-third of the members shall expire each year.

(b) Powers and Duties:

1. Assure the enforcement of state public health statutes and public health rules of the Department for a Level I local health department. The Board may contract or subcontract with a public or private entity to provide public health services. Any contractor's staff shall meet the appropriate qualifications for positions in a Level I health department per s. 251.04 (1), Wis. Stats.

2. Assure that the Washington Ozaukee Public Health Department shall at all times meet the standards of a Level I, II or III health department per s. 251.04 (2), Wis. Stats.

3. Adopt regulations for its own guidance and for the governance of the Washington Ozaukee Public Health Department, that are no less stringent and not in conflict with state statutes and rules for the state Department of Health Services, that it considers necessary to protect and improve public health per s. 251.04 (3), Wis. Stats.

4. Report to the state Department of Health as required per s. 251.04 (4), Wis. Stats.

5. Meet at least quarterly per s. 251.04 (5), Wis. Stats.

6. Assess public health needs and advocate for the provision of reasonable and

necessary public health services. Develop policy and provide leadership that fosters local involvement and commitment, emphasizes public health needs and advocates for equitable distribution of public health resources and complementary private activities commensurate with public health needs per 251.04 (6), Wis. Stats.

7. Assure measures are taken to provide an environment in which individuals can be healthy per s. 251.04 (7), Wis. Stats.
 8. Employ qualified public health professionals, including a public health nurse to conduct general public health nursing programs under the direction of the Joint Board of Health and in cooperation with the state Department of Health Services per s. 251.04 (8), Wis. Stats.
 9. Employ, at its option, one or more sanitarians to conduct environmental programs and other public health programs not specifically designated by statute as functions of the public health nurse and coordinate the activities of any sanitarian employed by the governing bodies of Washington and Ozaukee counties per s. 251.04 (8), Wis. Stats.
 10. Prepare a budget of the proposed expenditures of the Washington Ozaukee Public Health Department for the ensuing fiscal year and determine the proportionate cost to each participating county on a per capita basis and submit a certified copy of the budget, which includes a statement of the amount required from each county, to the County Board of each participating county for determination of an appropriation per s. 251.11 (1), Wis. Stats.
 11. Determine the compensation for the employees of the Washington Ozaukee Public Health Department per s. 251.11 (2), Wis. Stats.
 12. Serve as the quasi-judicial body for appeals of enforcement action taken under the Food Safety Recreational Licensing program.
- (c) Reporting: The Joint Board of Health shall report to the Health and Human Services Committee of the County Board.

Dated at Port Washington, Wisconsin, this 15th day of June 2016.

SUMMARY: Amending the County Policy & Procedure Manual to reflect the change in the Human Services Board and creating the Joint Board of Health.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

RESULT:	APPROVED [UNANIMOUS]
MOVER:	K. Geracie, Supervisor District 15
SECONDER:	D. Becker, Supervisor District 7
AYES:	Schlenvogt, Rothstein, Becker, Geracie, Hertz
EXCUSED:	P. Melotik