

Ozaukee County

Flexible Spending Account (FSA) Important Plan Information

Please review the following information in preparation for your FSA enrollment!

Upcoming FSA Plan Year:	01/01/2024 – 12/31/2024	
Run-Out Period:	You have until 03/31/2024 to submit claims for expenses incurred during the current plan year.	
FSA Carryover:	Your FSA plan allows you to carryover unused funds from your Health Care FSA to be spent in the next plan year. A maximum of \$610 can be carried over into the 2024 plan year.	
Maximum Election Amount:	Health Care FSA: \$3,050 Dependent Care FSA: \$5,000 (Note: Group insurance premiums are deducted pre-tax automatically. Contact your employer's benefits representative if you have questions.)	
FSA Deductions:	26 FSA Deductions (Your plan year election will be divided by the number shown above.)	
Reimbursement Schedule:	Eligible claims received Friday by 9:00 a.m. will have reimbursements released the following Friday.	
Reimbursement Method:	Optional Direct Deposit	New participants – If you wish to receive reimbursement via direct deposit, please complete a direct deposit form and attach a voided check with your FSA enrollment form.
Debit Cards:	New participants – You will receive a debit card for your Health Care FSA. Please read the attached information to learn more about debit cards. Current participants – Debit cards are valid for 5 years and reloaded each year with your new election. Do not throw your cards away! Debit card transactions after 12/31/2023 will be deducted from your 01/01/2024 - 12/31/2024 FSA election. Your card does not allow for transactions from the prior plan year.	
Email Claim Notifications:	Email notifications will be sent to inform you of claims received, reimbursements issued or requests for additional information needed to process your claims. By providing your email address when you enroll, you will automatically receive these notifications.	
Online Account Access:	You may view account details including balance, claims and reimbursements and also access claim forms via the DBS website at www.dbsbenefits.com . You will need the following PIN to create an online account if you have not done so already: Ozaukee County	
Enrollment Method:	Online	See the attached online enrollment instructions.
Deadline to Enroll:	11/22/2023	



DIVERSIFIED
BENEFIT SERVICES, INC.

Excellence in Benefit Management Solutions