

REVISED

RESOLUTION NO. 20-33

RULES GOVERNING VIRTUAL ATTENDANCE AT STANDING COMMITTEE AND
COUNTY BOARD MEETINGS

RESOLVED, by the Ozaukee County Board of Supervisors that the following meeting procedures shall govern attendance of virtual meeting by County Board Supervisors, county staff and the public.

1. A virtual meeting is defined as a meeting where members of the County Board attend via teleconference.
2. Meeting Procedures:
 - a. All members shall enter meetings on mute and remain on mute except when addressing the Board or Committee
 - b. Roll Call:
 - (1) The meeting shall open with a roll call of the members to determine attendance and quorum.
 - (2) County Board Members joining a meeting after the meeting start time recorded on the agenda shall announce their arrival to allow the Clerk to document attendance at the meeting.
 - (a) The arriving County Board Member shall announce, “point of order Chairperson, please mark my attendance as present.”
 - (b) The Chairperson shall direct the Clerk to note the attendance.
 - (3) County Board Members leaving a meeting before a motion to adjourn shall announce their departure to allow the Clerk to document attendance at the meeting.
 - (a) The departing County Board Member shall announce, “point of order Chairperson, please mark my attendance as absent.”
 - (b) The Chairperson shall direct the Clerk to note the attendance.
 - c. Discussion and Action Item Procedure:
 - (1) The Chairperson of the committee shall announce each item and identify the person(s) responsible to present the item to the committee.
 - (2) County Board Members, county staff and citizen appointees shall address the committee chairperson when wishing to speak, announcing their title, first name and last name.
 - d. Motions:
 - (1) Committee members wishing to make a motion shall announce their name and the motion.
 - (2) Committee members wishing to second shall announce their name and their

intention to second the motion.

- e. Voting:
 - (1) Standing Committee Voting Procedure:
 - (a) When the questions before the committee are ready to be called, the Chairperson shall put the motion to a voice vote.
 - (b) If there are objections to the voice vote, the Clerk shall conduct a roll call vote.
 - (2) County Board Meeting Voting Procedure:
 - (a) Section 2.05(1)(e)3. applies to County Board Members in physical attendance voting at County Board Meetings.
 - (b) After County Board Members attending physically have cast their votes, the Clerk shall conduct a roll call vote of County Board Members attending virtually.
- 3. Public Access to Meetings at which all County Board Members are attending virtually:
 - a. Public comment will be provided via email before the committee meeting to an email address included on the agenda.
 - b. Public comment will not be allowed during teleconferenced meetings.
 - c. The meetings will be streamed online to allow the public to listen to committee discussion and action.

Dated at Port Washington, Wisconsin, this 2nd day of September 2020.

SUMMARY: Meeting procedures shall govern attendance of virtual meeting by County Board Supervisors, county staff and the public.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: M. Wolf, Supervisor District 11

SECONDER: D. Korinek, Supervisor District 13

AYES: Schlenvogt, Melotik, Korinek, Wolf, Clark

Rules Governing Virtual Attendance At Standing Committee and County
Board Meetings

VOTE RESULTS: Passed By Majority Vote

YES: **24** NO: **0** ABSTAIN: **0** ABSENT: **2**



Winker		YES
Haas		YES
Jobs		YES
Schlenvogt		YES
Clark		YES
Nelson		YES
Becker		YES
Larson		YES
Grabow	Motion	YES
Melotik		YES
Wolf		YES
Richart		YES
Korinek	Second	YES

Herro	EXCUSED
Geracie	YES
Duecker	YES
Irish	YES
Wirth	YES
Ross	YES
Marchese	YES
Strom	EXCUSED
Holyoke	YES
Henrichs	YES
Braverman	YES
Read	YES
Minkel-Dumit	YES