

How to Register for your Fasting Health Screening Appointment

1. Visit: www.aurora.org/ApptRegOzaukee
 - The web address is not case sensitive
 - Google Chrome is the preferred web browser
2. Select your “Facility”
 - Screening appointments will take place at the Justice Center, Lasata Senior Campus, Administration Center, Highway Department, and the Aurora Clinic. Choose the location that is most convenient for you.
3. Select your “Date”
4. Click the teal “Search” button
 - A new web page will open with the available appointments
 - Scroll down to see all the open appointments, which are sorted from earliest to latest in time
5. When you find a preferred time, click the teal “Register Now” button
6. Enter the participant’s name, phone number, and email address
 - Enter the name of the person who will be screened, even if they are a spouse
 - Enter a phone number where Aurora could reach you on the day of your appointment
 - **Every participant must use their own, unique email address**
 - If you use the same email address for both employee and their spouse, the second appointment will bounce back and not register, saying that you are already registered.
 - If you do not have an email address, you may enter a fake email address. We recommend using “FirstName.LastName@Ozaukee.com”. The registration will still go through however; you will not be sent a confirmation of your appointment, fasting instructions, or the reminder email two days prior to your appointment.
7. Click the teal “Continue” button
 - You will get an overview of your appointment details. Please review it to confirm everything is correct.
 - You have one last step before you are fully registered!
8. Click the teal “Submit” button to register your appointment
 - This will confirm your appointment online
 - A new web page will open with fasting instructions and your registration number
 - **Write down your registration number in case you need to change/delete your appointment**
 - A confirmation email will be sent to your email address you typed in earlier

*Please note that the **online registration closes 2 business days prior to the date of each screening.**
After it has closed, you may call Aurora at 888-247-0377 to check on availability.*

To help ensure a successful health screening appointment, please follow these instructions:

- **Fast for 10-12 hours. Drink plenty of plain water** during your fast.
- Continue to take prescribed medications as directed. Abstain from over-the-counter medications during this time.
- Please arrive a few minutes prior to your scheduled appointment time to fill out the consent form.
- Wear shoes that slip off easily and a shirt that easily lets us wrap a blood pressure cuff around your upper arm.