



Greetings

Department Flow Chart

Personnel Movement

Patrol Division

Overview, Snowmobile Patrol, Special Deputy Program

Civil Process Division

Detective Bureau

Overview, Juvenile Office, Ozaukee County Anti-Drug Task Force

Training Program

Overview, Firearms Training

Community Services

Overview, Hunter Education

Jail Division

Overview, Secure Juvenile Detention Center, The Huber Law, Canine Unit, Health Service, Food Services, Chaplaincy Program, Transport Unit, Literacy Program

Clerical Staff

Communications Division

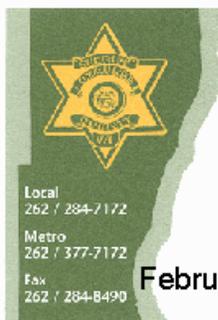
New Technology

Public-Private Partnerships

Local Emergency Planning Committee, Traffic Safety Commission, Wisconsin Highway Safety Partnership, Traffic Incident Management Enhancements, Association of Ozaukee County Fire Departments, Critical Incident Stress Debriefing, Ozaukee Peace Initiative

Civilian Participation

Internship Program, Civilian Ride-Along, Externships, Law Enforcement Explorers, Citizen Academy



Ozaukee County Sheriff's Department

Maury Straub, Sheriff

James M. Knowles, Chief Deputy

1201 S. Spring Street • P.O. Box 245 • Port Washington, Wisconsin 53074-0245

February 2, 2002

To the honorable Board of Supervisors of Ozaukee County,

Greetings.

The year 2001 was difficult for all Americans. The events of September 11 have served to focus more of our attention on homeland security. This responsibility is shared by all citizens, but impacts law enforcement, fire service, medical responders and emergency management agencies greatly. The providers of such services found themselves needing to respond to crises of all types, from calls of suspicious activity in the skies and in our neighborhoods to anthrax scares.

September 11th has taught us that we are not insulated from attack, and that law enforcement must approach its daily tasks in a different manner than before. We now must be more vigilant in identifying the people we deal with, and to be discerning in identifying their motives. Ozaukee County has not yet been a target for terrorism. Despite this, we take our role seriously in our fight against all forms of terrorism, foreign or domestic.

On a brighter note, the Ozaukee County Sheriff's Department had another successful year in our attempt to keep safe the citizens of Ozaukee County. Violent crime remains low, and the number of traffic accidents were down considerably. While many factors impact these numbers, we believe our dedicated Sheriff's Deputies have a positive effect in these areas.

The prisoner boarding program struggled—particularly in the second half of 2001—to meet expected boarding revenue, largely due to other counties adding to existing jail facilities or building new ones. An inmate contract was established in December with the U.S Immigration and Naturalization Service. While it is still early in the contract, these inmates appear to have

SHERIFF STRAUB
CHIEF DEPUTY J.M. KNOWLES

LT. EBERT
JAIL ADMINISTRATOR

LT. GALBRAITH LT. E. HERMANN VACANCY
SHIFT COMMANDERS

LT. ROBERTS
DETECTIVE DIVISION

COURT SECURITY
 Dep. N. Caswell

JAIL DIVISION

SERGEANTS (5) Sgt. Dettmann Sgt. Enders Sgt. Gierach Sgt. J.G. Johnson Sgt. Kort	Dep. Kies Dep. Krueger Dep. Lambrecht Dep. Lorenz Dep. Lusty Dep. Moertl Dep. Neitzel.Sanders Dep. Niederkorn Dep. Nilsestuen Dep. Penkwitz Dep. Puetz Dep. Roth Dep. Sauer Dep. Schmidt Dep. Schoenherr Dep. Schulz Dep. Serak Dep. Shelander Dep. D. Taylor Dep. Thomas Dep. Webb Dep. Yates
JAILERS (39) Dep. Behnke Dep. Belzer Dep. Bethards Dep. Buchholz Dep. K. Caswell Dep. Didier Dep. Domagalski Dep. Eichstaedt Dep. Frechette Dep. Goerke Dep. Griffin Dep. Harrington Dep. Heller Dep. M. Hermann Dep. Holzer Dep. Jarvela Dep. J.K. Johnson	
JAIL HEALTH NURSES (3) R. Brunnquell C. Wergin L. Williams	
FOOD SERVICE SUPERVISOR N. Lucas-Gierach	
COOKS (7) S. Berres N. Hosking J. Nagle J. Pawling D. Rinehart B. Schneider S. Zemlicka	

DETECTIVE

DETECTIVES - GENERAL ASSIGNMENT (4)
 Det. Guss
 Det. Knop
 Det. Milbach
 Det. Steck

DRUG UNIT

DETECTIVE UNDERCOVER OFFICER

CLERK

PATROL DIV.

SERGEANTS (3)
 Sgt. Glocke
 Sgt. McCormick
 Sgt. Seeger

PATROL OFFICERS (18)
 Dep. Daniels
 Dep. Dlapa
 Dep. Dondero
 Dep. Dudash
 Dep. Helm
 Dep. J.D. Knowles
 Dep. Last
 Dep. Maglio
 Dep. Martin
 Dep. Milczarek
 Dep. Nemacheck
 Dep. Noll
 Dep. Ogren
 Dep. Parr
 Dep. Passet
 Dep. Rowe
 Dep. Scharweber
 Dep. Vargo

SPECIAL DEPUTIES

COMMUNITY SERVICES/ CIVIL PROCESS
 Sgt. McElligott
 Dep. Speth

COMMUNICATIONS DIVISION

DISPATCH SUPERVISOR
 W. Maechtle

DISPATCHERS (8)
 B. Boesch
 C. Hill
 J. Huybers
 D. Joswick
 E. Klein
 J. Laurin
 F. Poppy
 T. Whitrock

CLERICAL

DATA CONTROL COORDINATOR
 N. Sachse

ACCOUNTS (3)
 A. Dettmann
 H. Linzenmeyer
 L. Melichar

CLERK-TYPISTS (8)
 S. Budreck (Admin.)
 S. Franzen (Det.)
 V. Kaas (Jail)
 C. Mintner (Admin.)
 K. Nye (Process)
 P. Peterka (Jail)
 D. Riemert (Admin.)
 C. Witthuhn (Jail)

SECRETARY S. Tatreaux

01/31/02

OZAUKEE COUNTY SHERIFF'S DEPT.

Personnel Movement

New Hires:

Deputy Sean Harrington
Deputy Craig Webb
Deputy Timothy Nilsestuen
Deputy Marshall Hermann
Deputy Wayne Lambrecht
Deputy Daryl Neitzel-Sanders
Deputy Scott Heller

Dispatcher Faith Ann Poppy

Account Clerk Lisa Melichar

Cook Sandra Berres
Cook Janet Pawling
Cook Nancy Hosking
Cook Darlene Rinehart

Clerk Paulina Peterka

Promoted to Patrol Officer:

Deputy Paul Scharnweber
Deputy Joseph Milczarek
Deputy Christy Dlapa
Deputy David Dudash
Deputy James D. Knowles

Transfer to Jail Division:

Lieutenant Gerald Ebert
Deputy Greg Eichstaedt*
Deputy Bradley Schulz*
Deputy Daniel Gahan

* Members of the new transport team

Patrol Division

The Ozaukee County Sheriff's Department's **Patrol Division** consists of 18 patrol deputies and three patrol sergeants who provide patrol services 24 hours a day, 365 days a year. These services include coverage of 501 miles of interstate, state, county and town roads.

The Patrol Division provides full law enforcement services for all townships, unincorporated villages and municipalities that do not maintain a law enforcement agency. The Patrol Division also assists other law enforcement agencies within the county as requested.

The Patrol Division responds to and investigates all criminal activity reported or observed, including domestic violence, disturbance, death, burglary, theft, damage to property, weapon, sexual assault, other assault, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious person/vehicle/circumstances, trespassing, wanted person, 911, alarms.

PATROL DIVISION STATISTICS - 2001

		2001—2000
Incidents	7,817	-6%
Traffic related	1,057	
Criminal related	910	
Assist other agency	896	
Assist citizen	431	
Rescue calls	296	
False alarms	290	
Dogs, animals & livestock	290	
False 911 calls	226	
Motor Vehicle Crashes	731	-20%
Involved vehicles	1,043	
Injured persons	220	
Fatalities	5	
Traffic Citations	3,533	+51%
Speeding	1,445	
Revoked/suspended/no license		
Equipment violations	390	
Registration/title violation	358	
Operation while intoxicated/ related	270	
Failure to stop/yield	230	
County Ordinance Citations	421	-4%
Underage alcohol consumption	136	
Disorderly conduct	22	

Snowmobile Patrol

The Snowmobile Patrol program was initiated--and is partly funded--by the Wisconsin Department of Natural Resources (DNR). The purpose of the program is to increase law enforcement presence on the snowmobile trails to ensure compliance with state and local laws, and to serve in a public safety awareness role. The Snowmobile Patrol's purpose mirrors that of the patrol division in many respects.

The Ozaukee County Sheriff's Department has two snowmobiles that were purchased with the assistance of the DNR to assist in carrying out the intentions outlined above. The snowmobiles are operated by deputies and special deputies who are certified law enforcement officers. The officers involved with the Snowmobile Program are alert to situations where enforcement or assistance is called for.

Special Deputy Program

The Ozaukee County Sheriff's Department offers the opportunity for individuals to serve their community through the Special Deputy Program. The Special Deputies are part-time, sworn officers who assist the Patrol Division in areas such as security, traffic control, crowd control and other police duties at special events such as the Ozaukee County Fair, Waubeka Flag Day, and Port Washington Fish Day. The Special Deputies are certified law enforcement officers and maintain their certification through monthly in-service training sessions.

Civil Process Division

The Civil Process Division is in charge of the intake, service and return of all civil papers brought to the department for such service. There are many different types of civil papers to be served, ranging from subpoenas to seizures of property. This division also handles all foreclosure sales, evictions and repossessions. The Patrol Division assists with these duties as needed.

The Sheriff's Department served 1,989 items of civil process in 2001. The civil process served by the Sheriff's Department brought \$30,314 into the County Treasury. Process is served at no charge to county departments and other entities as required by law. The division also held 20 foreclosure sales on property valued at \$3.3 million, and handled 25 evictions and twelve Replevins (repossessions) for a total recovery of 13 vehicles.

Bail bonds, fines and forfeitures are collected by the Sheriff's Department and turned over to the courts. In 2001 a sum of \$186,270 in traffic fees and \$183,835 in miscellaneous fees was collected.

Detective Bureau

The Detective Bureau is primarily charged with the investigation of felony crimes, as well as some misdemeanor crimes that are complex in nature, or involve suspects or witnesses residing outside Ozaukee County. The division may, at times, work in a joint effort as a "task force" with other local, state, or federal agencies when a crime (or series of crimes) in a specific geographical area of the state is being committed by one or more persons identified as being responsible for those crimes.

The Detective Bureau handles all death investigations, including homicides and suicides. The bureau also participates in a CORE committee of area police representatives and agents from the Department of Probation and Parole to oversee the sex offender release program that was mandated by law in 1997. The committee is responsible for assessing potential threat to the community in order to determine the appropriate level of community notification. The Detective Bureau registered 14 parolees/probationers in 2001.

PROPERTY BY TYPE AND VALUE - 2001

	STOLEN	RECOVERED
Motor vehicles	\$99,794	\$ 69,495
Currency, notes, etc.	20,597	0
Miscellaneous items	19,349	12,443
Jewelry	17,675	3,380
Household items	7,968	170
Television/stereo/radio	7,897	1,661
Firearms	3,826	50
Clothing, furs	2,078	100
TOTAL	\$179,184	\$ 87,299

Juvenile Office

It is the intent of the Juvenile Office to promote a juvenile justice system capable of dealing with the problems of juvenile delinquency. It is believed that this approach will protect the community, impose accountability for violations of law, and equip juvenile offenders with the competency to live responsibly and productively.

The Juvenile Office attempts to control delinquency through prevention and apprehension. There are two aspects to delinquency prevention: preventing the original delinquent act, and preventing further delinquent acts after apprehension.

To this end, strong ties have been established with Ozaukee County's Department of Social Services and District Attorney's Office, the courts, schools, and citizen groups. These ties ensure an appropriate police and aftercare disposition. Minor offenders are handled in a protective yet firm manner. Parents are alerted to the anti-social behavior of the child, regardless of the offense, and are also made a part of the consequence process. More serious offenses require referrals to juvenile court, either through citation or through a Social Services juvenile court referral. Both look to the Juvenile Office for continued input.

A strong partnership also exists between the Sheriff's Department and the Social Services' child protection unit. A detective and a protective caseworker will respond jointly to and investigate reports of suspected abuse and neglect. This cooperation avoids duplication of efforts, causes less trauma for the victim, and enhances the decision-making process.

The current juvenile officer, Detective David Guss, carries a caseload of general investigations in addition to his work in the juvenile office. He also serves on the board of the Wisconsin Juvenile Officers Association, and is the editor of its newsletter. Detective Guss is also a member of: the Wisconsin and Ozaukee County Juvenile Officers Associations, the sexual abuse treatment team committee, the Sheriff's Department's sex offender registration/community notification unit, and the Sheriff's Department's gang unit.

The juvenile officer speaks to youth and adult groups upon request of schools and community organizations. Topics include criminal and traffic laws, alcohol and drug offenses, child abuse, and gang issues.

JUVENILE COURT REFERRALS – 2001

Arson	0
Sexual assault	0
Burglary	5
Theft	8
Motor vehicle theft	2
Battery	7
Forgery	2
Criminal damage to property	11

continued on next page

Weapon violation	0
Controlled substance	15
Liquor law violation	21
Disorderly conduct	30
Runaway	53
All other offenses	36
Total	
2001	190
2000	157
1999	221
1998	164
1997	200

The Ozaukee County Anti-Drug Task Force

The Drug Task Force is comprised of officers from the Ozaukee Sheriff's Department, the Police Departments of Mequon, Grafton and Cedarburg, and the Fredonia Village Marshals Office. Currently, the unit operates with seven agents, one of whom is a limited-term employee funded through a federal grant. Mequon assigns a full-time officer on a two-year commitment. Officers from the other agencies work part-time, their hours varying according to their individual department's needs and staffing levels. The unit as a whole operates as a specialized section of the Detective Bureau. The Detective Lieutenant is the project director and grant expeditor.

The unit investigates criminal drug activity occurring in Ozaukee County and frequently works with drug units in Milwaukee, Washington, Waukesha and Sheboygan Counties, as well as the Wisconsin Department of Justice-Division of Narcotics Enforcement and its Federal counterpart, the Drug Enforcement Administration.

The unit held 12 drug presentations and training programs in 2001 for area law enforcement officers, schools, private industry and the Department of Social Services. The presentations focus on drug and drug user identification, and the laws governing illegal use, possession and delivery of controlled substances and narcotics.

In 2001, the unit executed six search warrants. The duties of the Task Force are covert and cannot be readily discussed without compromising its effectiveness. Please refer to the statistics on the next page for a breakdown of enforcement data.

CASE STATISTICS - 1997 THROUGH 2001

	Cases Generated	Persons Arrested	Charges	% Felony
2001	62	51	75	70
2000	77	93	148	82
1999	78	97	140	70
1998	126	107	218	77
1997	137	88	160	

Seizures

	Marijuana (lbs)	Cocaine (gms)	Crack (gms)	Psi. ² (gms)	LSD (dose)	Opium (gms)	Meth. ³ (gms)	MDMA ⁴ (tabs)	Heroin (gms)
2001	4.8	2.4	9.4	0	457	0	0	54	0.7
2000	33.25	68.8	1239.5	21.0	10	0	0	0	6.3
1999	10.77	8.6	184.6	0	2	0	0	0	9.8
1998	8.8	1.9	0.0	18.2	8	1.8	1	11	
1997 ¹	4731	23.0	4.8	7.4	157	4	1		

¹ All of 1997 shown in grams; 454 gms=1 pound
² Psilocybin Mushrooms
³ Methamphetamine
⁴ XTC (ecstasy)

Training Program

The Sheriff's Department's 2001 Training Program consisted of both specialized and in-service training within each division of the department. Some of the areas of specialized training that the specific divisions received includes:

- **Administrative Division** - Traffic safety issues, supervision/management, jail supervision, media relations, records management, management/employee relations, weapons training, safe mail handling
- **Detective Division** - Homicide investigation, robbery and cold case investigation, arson investigation, narcotics investigation, voice stress analysis, and computer crime on the Internet
- **Patrol Division** - Street survival, evidence handling, crime scene response, standardized field sobriety testing, handling of accident reports, identification of intoxicated drivers, emergency vehicle operation, automated emergency defibrillator, CPR, Spanish for patrol officers
- **Jail Division** - Intoximeter, gangs, juvenile detention, jail certification, jail health, Correctional Emergency Response Team (CERT)

The department continued to meet the Wisconsin Training and Standard Bureau's requirements in basic police recruit academy training (400 hours), basic jailer training (120 hours), and the mandatory 24 hours of in-service training for all sworn personnel, as well as co-located juvenile detention center training.

In-house training subjects included firearms (see below), defense and arrest tactics, and use of a defibrillator unit. Officers view brief training videos monthly, which provide them with current updates on the law, officer safety issues, and many other job-related topics.

Sheriff's Department employees participated in nearly 4,000 hours of training, most of which was devoted to state-mandated training programs attended by more than 65 participants.

Firearms Training

Firearms training is managed by the Training Officer and three firearms instructors. Deputies train four times a year at the department's outdoor range. It takes four days on the range for all officers to go through quarterly training. Training is held regardless of the weather.

Each officer must qualify annually with their pistol. Additionally, officers undergo shotgun familiarization and a "night shoot" to experience flashlight-assisted shooting and flash point shooting. Other training areas include weapon maintenance, managing

weapon malfunctions, and various tactical situations in scenarios involving a deadly force situation. Officers are tested several times during the year on their knowledge of the law and department policy and procedure regarding the use of deadly force.

Firearms training is augmented by use of a F.A.T.S. (firearms training system). The F.A.T.S. provides scenarios which are displayed on a life-sized screen and create situations which require the officers to make the proper split-second decision: to shoot or not to shoot. The officers are required to use verbalization skills during the scenarios as well as after to justify their actions. Officer reaction times and accuracy are recorded and critiqued. The entire training process provides each officer with invaluable training.

Community Services

Community Services are coordinated by a sergeant who is one of the department's D.A.R.E. (Drug Abuse Resistance Education) instructors, facilitates other community related programs, and speaks on a variety of subjects, including law enforcement careers and crime prevention. The following are some examples of community activities in 2001 involving Sheriff's Department staff:



Career Day, John Long Middle School

Ozaukee County Fair - Sheriff's Department tent; shared information with county residents on crime prevention, D.A.R.E., Explorers, child files, and hunter safety

Ozaukee Council Family Night, Concordia University - Child Files, crime prevention, D.A.R.E., baseball cards

Neighborhood Watch Program - Neighbors working together to assist law enforcement with suspicious activity

McGruff Safety Houses - Child safety houses in Belgium

Security surveys performed on residential and commercial buildings.

Ozaukee High School - presentation to American Problems and Social Studies classes

Bicycle Safety - Rose Mary school, Cedar Grove schools

Stranger Danger Programs - Fredonia, Belgium, Grafton Safety Town, Port Washington Safety Town

Travel Safety Program - Port Washington High School

D.A.R.E. (Drug Abuse Resistance Education) - 130 graduates of the program

Building Tours - 652 tour participants

Baseball/Football Card Handouts - 1000 sets handed out to county youths

Special Interest Day - Thorson School, Parkview School, Kennedy School

Sexual Assault Safety and Awareness program for "FOCUS" women's group of Ozaukee County

Explorer Program - Part of the Boy Scouts; explores the law enforcement field

School liaison - Northern Ozaukee Schools

Child files finger printing - Halloween Safety Day Town of Grafton, Waubeka Fire Department open house, Belgium Fire Dept. Open House.

Hunter Education

The Ozaukee County Sheriff's Department sponsors a **Hunter Education** course approved by the Wisconsin Department of Natural Resources. The course provides training for students to become safe and responsible hunters. Anyone born on or after January 1, 1973 must successfully complete the course in order to purchase a hunting license in Wisconsin. The student must be at least twelve years of age in order to participate in hunter education.

The classes are conducted by four certified instructors: three deputies and one civilian. The classes are offered in Spring and Fall, and last nine weeks. There are 20 hours of classroom instruction, and one three-hour outdoor field day held at the Ozaukee County Sheriff's Department's firing range, when students are tested on their ability to demonstrate what they have learned in the course and are allowed to fire shotguns and rifles at targets.

The program, which is directed by Detective William Steck, certified 49 students in 2001.

Jail Division

There were many changes in 2001 for the Ozaukee County Jail. A proliferation of newly-constructed or expanded county jails negatively impacted the jail's inmate boarding program. A new boarding agreement, reached late in the year with the U.S. Immigration and Naturalization Service, has greatly improved the boarding program's outlook and its ability to offset some of the operating costs of the jail.

Meal costs in the jail remain below 82¢ per meal. The jail's meal program is overseen by the Food Services Director and a Registered Dietician, and is inspected not only by the Wisconsin Department of Corrections, but also the Wisconsin Department of Health and Social Services. This program continues to receive excellent reviews.

A professional staff that is dedicated to providing Ozaukee County with an efficient and cost-effective facility operates the Ozaukee County Jail. It remains one of the most respected correctional facilities in the state.

BOOKINGS, JAIL POPULATIONS, PRISONER DAYS, AND MEALS 1997 THROUGH 2001

	Total Bookings	Ave. Daily Jail Pop.	Total Prisoner Days	Total Meals Served
2001	3,156	188.9	68,945	191,772
2000	3,555	218.3	79,902	227,819
1999	3,082	150.5	54,769	170,199
1998	3,290	157.1	57,332	170,263
1997	3,225	150.1	54,794	159,411

Secure Juvenile Detention Center

Ozaukee County houses male juveniles in its secure, 14-bed juvenile detention center. While space remains available to house out-of-county male juveniles in the facility, the number of males housed has decreased with the construction of new facilities in other counties. Female juveniles continue to be housed outside of Ozaukee County due to staffing restrictions.

Juveniles in the secure detention center are held for various reasons, from contempt of court for failing to obey supervision rules, to traffic charges, burglary, sexual assault, theft and possession of drugs.

The secure detention center continues to offer programming on a daily basis in the hope that it will have a positive impact on the lives of the juveniles held there. Programs are provided by the Port Washington/Saukville School District, the Ozaukee Council, Advocates of Ozaukee County, and the Youth and Family Project.

**TOTAL JUVENILE BOOKINGS
FOR OZAUKEE AND OUT-OF-COUNTY JUVENILES
1997 THROUGH 2001**

	MALE	FEMALE
2001	114	45
2000	281	27
1999	298	11
1998	411	19
1997	387	22

**TOTAL DAYS SPENT IN DETENTION
FOR OZAUKEE COUNTY JUVENILES
1997 THROUGH 2001**

	MALE	FEMALE
2001	1080	457
2000	1066	133
1999	900	161
1998*	820	212
1997	1412	268

*In 1998, 17-year-olds were removed from the juvenile system and placed into the adult justice system.

The Huber Law, Section 303.08 of the Wisconsin Statutes, has been in existence since 1913. Persons sentenced under the Huber Law may seek employment, or be gainfully employed, and spend their non-working hours in the jail. Thus, they maintain their sense of self-dignity by supporting their dependents and meeting other financial obligations.

Huber prisoners pay the County for their keep while serving their sentences. They are kept separate from the main prisoner population, are allowed to do their own laundry, and in general have more freedom than other prisoners.

A total of 277 Huber prisoners served their sentences in the Ozaukee County Jail in 2001. They paid \$257,590 to the County Treasurer for their board.

Canine Unit

The Ozaukee County Sheriff's Department operates a police canine unit, which provides skilled support in many aspects of law enforcement. The canine unit is currently assigned to the Jail Division and consists of a German Shepherd named Argo Vom Haus Wabbel and his handler, Sergeant James Johnson. This handler/canine team has been serving the county since April of 1996.

Argo was imported from Germany for the sole purpose of being trained as a police service dog at the Stenig Tal Kennels through Lakeshore Technical College. Argo is able to provide assistance to law enforcement agencies in tracking, building searches, suspect apprehension, narcotics detection, inmate control, and officer protection. Sergeant Johnson has received extensive training, which complements the canine's talents and abilities. The unit also conducts continual training to maintain optimal performance.

Late in 2001, the decision was made to discontinue the canine program in 2002. This decision was based on Argo's age as well as the economics involved in maintaining a canine unit.

Ozaukee County Jail Health Service

The Ozaukee County Jail Health Services staff, consisting of one full-time Registered Nurse (R.N.) and two part-time R.N.s, provides a full range of medical care to both male and female inmates, adults and juveniles.

Medical, dental, and mental health needs are assessed by the R.N.s for each inmate. Referrals are made as necessary to the appropriate health care provider.

Late in 2001, a contract with the U.S. Immigration and Naturalization Service (INS) to

house detainees increased the workload of the Jail Health Service staff. Both the increase in seeing inmates and the extra paperwork required by the INS has warranted increased clerical assistance in the Health Services office to assist the R.N.s. There has been an increase in physician, dental, psychiatric or jail counselor contacts, whether by consult or visit. In 2000 there were 519 contacts, whereas in 2001 the same services totaled 664.

A mandatory Health Transfer Form has been an effective tool of communication between correctional facilities. This has eliminated telephone calls between R.N.s regarding inmate health status, but it has also generated more paperwork.

Medications continue to be a large part of the nurses' responsibility. Several hours per day are spent verifying, ordering and administering prescription medications to the inmates. There were a total of 63,675 doses of prescription medications issued this year, an increase of approximately 8,000.

Jail Food Services

The Jail's Food Services program provided 186,189 meals in 2001. The meals prepared by the Food Services staff meet daily nutritional requirements for many dietary varieties, such as diabetic, low salt/low fat, allergies, and religious restrictions.

The large quantities of food needed on a daily basis necessitate specific preparation directions. Food Services Director Nancy Lucas-Gierach and a licensed dietician work together regularly to apply the dietary changes generated by the Department of Corrections and the Department of Instructions. Specific meal patterns and caloric requirements must be met, which differ between juveniles and adults. Ms. Lucas-Gierach is a member of the American Correctional Food Service Association, which holds semi-annual conferences at which updates are provided on dietary changes, and new methods and techniques of food preparation are discussed.

Kitchen staff follow a five week menu cycle and portion control developed by the Food Services Director. All desserts and main entrees are produced by the staff. This aids in keeping meal costs under one dollar per serving. The program continues to receive favorable recognition from the Correctional Food Service Association.

In 2001, the entire floor of the kitchen was replaced. This project improved sanitary maintenance and professional appearance. Two proofing and holding ovens, which aid in proofing bread dough and holding completed food items during distribution, were also purchased.

Jail Chaplaincy Program

The purpose of the jail chaplaincy program is to identify and meet the spiritual needs of inmates, and to provide a means for established religious groups within Ozaukee County to minister to the inmate population.

The Ozaukee County Jail recognizes the right of inmates to practice the religion of their choice while incarcerated. Substantial efforts have been made by the jail staff to facilitate these rights. All inmates have access to religious resources, services and instruction on a voluntary basis.

Transport Unit

Transport of inmates to and from court appointments and between law enforcement agencies is a time- and resource-consuming aspect of holding inmates. In 2001, the Sheriff's Department logged more transport miles than in any year prior. The most recent statistics are listed below.

PRISONER TRANSPORTS - 1997 THROUGH 2001

	Transports	Miles	Hours*
2001	501	62,694	3,227
2000	546	60,624	3,148
1999	528	57,020	2,862
1998	437	52,789	2,422
1997	292	35,012	

*not tracked prior to 1998

A new, two-officer transport team was started in late 2001. The officers on the team are assigned to the Jail Division.

Ozaukee County Jail Literacy Program, Inc.

The Ozaukee County Jail Literacy Program, established in 1992, continues to provide the jail inmates with the opportunity to earn their high school equivalency degrees. It remains one of the most recognized inmate programs in the Ozaukee County Jail, and will celebrate its tenth anniversary in 2002.

The program is a non-profit organization that relies on public support for a good portion of its activities. It has had 135 graduates, with many more receiving credit for their work within the program.

Clerical Staff

The clerical staff members fill vital roles in the Sheriff's Department. Seven full-time and one part-time clerk typists are responsible for transcribing and routing all reports dictated by patrol officers, detectives and jail staff. They are responsible for data entry for civil process, citations, accident reports and jail information, making possible the retrieval of statistics required by various agencies. They handle reception duties, process and distribute requests from the public for reports, and prepare various state and federal reports, along with many other duties.

Two account clerks—one full-time and two part-time—are responsible for all department bookkeeping. They run the inmate commissary fund and handle all inmate monies, including the preparation of checks for inmate bill payments and releases, which is accomplished by setting up, maintaining and closing accounts for each inmate. The account clerks also prepare and record all outgoing bills, which includes tracking all inmates being boarded for other counties. In addition, they are responsible for receiving and processing all monies received by the department such as bail bonds, warrants and miscellaneous fees collected. The clerk typists and account clerks are supervised by the data control coordinator.

In addition, a full-time secretary reports to the Sheriff, and a part-time clerk typist works on the confidential reports of the Anti-Drug Task Force.

<i>Received and paid to County Treasurer</i>	
Photocopies	\$ 817.20
Sheriff's fees: warrants	5,792.00
Miscellaneous: witness fees, permits	222,619.19
Civil process fees	24,763.00
Towing and storage fees collected	1,222.00
<i>Received and paid to County Clerk of Courts</i>	
Bail bonds and fines collected	25,229.34
<i>Paid to outside jurisdictions:</i>	
Bail bonds and fines collected	80,044.59
<i>Paid to victims:</i>	
Restitution/worthless check complaints	241.94
Restitution/criminal damage to property	523.23
<i>Paid to attorneys and plaintiffs:</i>	
Executions collected	8,237.40
<i>Paid out for refunds</i>	14,518.31
<i>Paid out for sales and services</i>	1,496.50
<i>Paid out for foreclosure sales (to County)</i>	3,025.00
<i>Paid out for foreclosure sales (to Clerk of Courts)</i>	110,933.85
<i>Paid out for foreclosure sales (to Reg. of Deeds)</i>	2,966.15
TOTAL	\$ 502,429.70

Communications Division

The Ozaukee County Sheriff's Department Communications Division operates 24 hours a day, 365 days a year. The dispatch center has a civilian staff of eight dispatchers and one supervisor.

During the normal course of a shift, the on-duty dispatcher is in constant radio contact with the deputies and other police and emergency agencies while answering telephones, sending and receiving messages on the Teletype system, and monitoring a great number of public and private alarm systems.

The dispatchers are responsible for answering all emergency and non-emergency telephone calls and radio transmissions for the Sheriff's Department, as well as for the Saukville and Thiensville Police Departments during those agencies' non-business hours--and 24 hours a day on weekends. The staff also dispatch for five local fire departments and two local ambulance services.

Each dispatcher must be certified on the TIME (Transaction Information for Management of Enforcement) System by the Crime Information Bureau, as this division is also responsible for the entry and maintenance of all warrants issued by the local courts. All temporary restraining orders, injunctions, missing persons, stolen vehicles and numerous other stolen articles must also be entered and maintained.

The dispatch staff was short one position during the year. While short-staffed, the remaining staff still provided quality service to the citizens of Ozaukee County. The training of one new hire is almost complete as of the writing of this report.

The staff issued a total of 7,818 incidents for 2001, which included MEG Unit activity, internal record-keeping, and calls for service by the citizens of Ozaukee County to which members of the Patrol Division were dispatched.

Additionally, a minimum of 6,385 calls by the general public for informational purposes were recorded by dispatch staff in 2001. Emergency 911 calls numbered 1,683. The dispatchers also handled and dispatched 123 calls for the part-time Fredonia Police Department; 771 calls dispatched and 544 informational calls processed for the Saukville Police Department, and 686 calls

dispatched and 1,004 informational calls processed for the Thiensville Police Department.

The dispatch center is the custodian of warrants issued by the office of the Clerk of Courts. The dispatch staff processed 856 warrants in 2001.

New Technology

The Ozaukee County Sheriff's Department continues to provide efficient and effective law enforcement services through the utilization of new technology. During the year 2001, several new technologies were purchased and implemented.

- **□Total Station Survey Equipment** was provided through a grant from the Wisconsin Department of Transportation and the Traffic Incident Management Enhancements (TIME) Program. The equipment is used to measure motor vehicle crash scenes so that the crash can accurately be reconstructed for use in civil and criminal proceedings. The equipment dramatically reduces the time it takes to measure and record the distances which would otherwise have to be done with a tape measure. Crash reconstruction personnel from the Sheriff's Department, Grafton Police Department and Mequon Police Department are trained in the use of the equipment.
- **□Digital Cell Phones** were provided through a new service agreement. They replace the analog cell phones that were in use.
- **□Primary and Secondary Mobile Radios** were installed in the marked patrol squad cars. The radios replace the ones that outlived their service life.
- **□Training and tactical equipment for the Corrections Emergency Response Team (CERT)** was purchased and placed into service. The team responds to inmate disturbances that may occur in the jail.
- **□FACES Composite Picture Software Program** contains a database of 4000 facial features used to create an endless combination of faces of either sex and any race in a matter of minutes. The selected features are blended together, making the resulting picture look similar to a photograph. The program is used to visually identify suspects as described by victims and witnesses.

Public-Private Partnerships

The citizens of Ozaukee County deserve and expect the highest degree of quality when it comes to law enforcement services. The effectiveness of any modern law enforcement agency depends on the cooperation and involvement of the community it serves. The Ozaukee County Sheriff's Department works hard to establish public-private partnerships locally, regionally, and on a statewide level.

Local Emergency Planning Committee (LEPC)



This committee works closely with local facilities that have hazardous materials on the premises. The committee is comprised of representatives of state and local officials, emergency response agencies, community groups, the media and reporting facilities. The LEPC focus on emergency planning for potential hazardous materials spills, and provides training in hazardous materials emergency mitigation. The Ozaukee County Sheriff's Department is active in the planning, training and emergency response duties of the LEPC.

Ozaukee County Traffic Safety Commission (TSC)



The TSC meets quarterly to review traffic crash data and discuss traffic safety issues, and then makes recommendations to local officials so that traffic safety records can be improved. Membership includes officials of the Ozaukee County Highway Department, law enforcement officers, medical personnel, educators, Department of Transportation officials and others. The Ozaukee County Sheriff's Department maintains a leadership role with the TSC.

Wisconsin Highway Safety Partnership (WHSP)



The Wisconsin Highway Safety Partnership is a coalition of public and private sectors working together to help make roads safer for everyone. By forming a partnership of local, regional, state and federal members, the WHSP is able to share data and ideas, reducing the overlap and duplication of costly programs and initiatives. The WHSP identifies traffic safety needs, utilizes existing resources, shares information and evaluates results. It is instrumental in developing Wisconsin's annual highway safety plan. The Ozaukee County Sheriff's Department is an active participant in the WHSP.

Traffic Incident Management Enhancements (TIME)



The TIME program is a cooperative effort led by the Wisconsin Department of Transportation (DOT) involving freeway transportation safety. Efforts are directed toward planning and developing strategies and infrastructure to maintain safe traffic flow and minimize delays caused by accidents, stranded motorists, debris on the roadway, and planned events. The program includes representatives from the DOT, emergency services, medical services, education, engineering, media and others.

Association of Ozaukee County Fire Departments

Since 1969, this association meets quarterly to discuss new standards, procedure changes, new equipment purchases and past incidents. In addition to the local fire departments, the list of associate members includes representatives from the ambulance services, professional medical services, emergency government, Milwaukee Area Technical College and law enforcement. The Ozaukee County Sheriff's Department works closely with this association in areas of mutual service.

Critical Incident Stress Management Group

Ozaukee and Washington Counties participate in a joint Critical Incident Stress Management Group. This is a cooperative effort of emergency responders, professional medical personnel and mental health advocates who try to deal with the harmful physical and psychological effects suffered by personnel during emotion-charged events. The Ozaukee County Sheriff's Department has taken an active role with the group during training and in stress debriefing sessions.

Ozaukee Peace Initiative

The Ozaukee Peace Initiative is a coalition of municipal, county and state agencies working to ensure that the systems addressing domestic abuse in Ozaukee County are accessible, efficient and coordinated - while preserving the safety and dignity of the victims. This coalition affirms the community belief that domestic abuse is unacceptable and utilizes appropriate methods of prevention, education, rehabilitation and punishment.

Civilian Participation at All Levels

The Ozaukee County Sheriff's Department offers several opportunities for civilians to learn more about our law enforcement operations. These programs offer various degrees of hands-on experience to the participants.

Internship Program

College students who are preparing for a career in law enforcement are eligible for the internship program, a cooperative effort between the Ozaukee County Sheriff's Department and area colleges and universities. Interns observe and assist personnel within all divisions and receive work/study credit.

Civilian Ride-Along

The civilian ride-along program provides civilians a chance to ride with a patrol officer to get a first-hand look at their daily duties. The goal is to help riders understand the problems and concerns of law enforcement while establishing lines of communications between officers and the community.

Externships

Workforce 2010, a program of partnerships between education, business, community and government, sponsors area educators as candidates for 40-hour externships. The program is usually held during the summer and is similar in nature to an internship. The extern gains experience in working with Sheriff's Department personnel within all divisions, and returns to the classroom to share those experiences with students. Workforce 2010 awards a stipend to the extern.



Law Enforcement Explorers

The Explorers program is a division of the Boy Scouts of America. The Ozaukee County Sheriff's Department is the sponsoring agency for Explorer Post 9634. Explorers participate in classes as part of the learning process, and also participate in competitions in all areas of law enforcement, learning not only the theoretical but the practical as well.

The Explorers assist with some of the Community Services programs. They volunteer their time for demonstrations and traffic direction at such events as Breakfast on

the Farm, the Ozaukee County Fair, and an American Civil War re-enactment at Pioneer Village. Training includes classes at the Sheriff's Department, dispatch and jail training, a ride-along program, and attendance at the Southeastern

Explorer Expo at the Milwaukee Police Academy.

The Advisors are Deputies Gary Belzer and Michelle Didier of the Jail Division.

Citizen Academy

The Sheriff's Department held its second Citizen Academy in 2001. The citizens of Ozaukee County had a unique opportunity to learn about the technical aspects of our law enforcement operations. Staff instructors presented information on the different skills and techniques employed by the different divisions of the Sheriff's Department.

Another academy is planned for 2002. Areas to be covered may include the Drug Unit, SWAT operations, Patrol Division, Detective Bureau, Jail Division, Use of Force, a legal update by the District Attorney's office, and firearms training. Participants have the opportunity to practice some of the things that they have learned. It is a rewarding experience for both instructors and participants.