



**2006 Annual Report**  
**Ozaukee County**  
**Sheriff's Office**  
*Maury Straub, Sheriff*



# Ozaukee County Sheriff's Department

Maury Straub, Sheriff  
James M. Knowles, Chief Deputy

1201 S. Spring Street • P.O. Box 245 • Port Washington, Wisconsin 53074-0245

February 26, 2007

To the Honorable Board of Supervisors of Ozaukee County:

In presenting a summary of 2006, I would like to point out a number of highlights in a very successful year.

For the eleventh year in a row, we were able to operate the department in a fiscally responsible manner, which allowed us to return a significant amount to the general fund. This was accomplished primarily through close management of the budget, and aggressive marketing of the jail-boarding program. Additionally, this year we began contracting with CBM Food Service for our jail and senior meal service. This change will save approximately \$250,000.00 each year going forward. This has been very positive in every regard.

This was the first full year of the Court Services Unit. This unit is composed of six full-time officers and two full-time equivalents made up of part-time deputy sheriffs. The Court Services Unit is responsible for all service provided to and on behalf of the courts, including inmate transportation, court security, civil process, and warrants. The unit, as comprised, has allowed us to find efficiencies and save significant costs.

As part of the court security initiative, the county board approved a \$415k appropriation to upgrade security to the courts. We installed security cameras along with a monitoring and screening station located at the main courts entrance. With the implementation of the CSU, court security has been significantly increased through access modifications and use of technology.

We are proud of our organization and we invite you to visit us at any time. We would be privileged to show you our operations and answer any questions you may have.

Sincerely,

MAURY STRAUB  
Ozaukee County Sheriff

mml

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**Public Safety Committee**

*Ozaukee County Board of Supervisors*

*Public Safety Committee*

*Gus Wirth, Jr.— Chair*

*Gerald .E. Walker—Vice Chair*

*Richard C. Nelson*

*Daniel C. Herlache*

*David J. Berousek*

## **Personnel Movement**

*New Hires:*

Cory Thatcher	Deputy Jailer
Renee Keller	Deputy Jailer
Bradley Greenwald	Deputy Jailer
Timothy Tessler	Court Services Unit
James Sanfilippo	Court Services Unit
Aaron Froh	Court Services Unit
John M. Hogan	Court Services Unit
Gary Belzer	Court Services Unit
Christopher Beldin	Court Services Unit
Steven M. Brown	Court Services Unit

*Promoted to Patrol:* Deputy Chad Eibs

*Promoted to Jail Sergeant:* Sergeant Jason Shelander

*Promoted to Detective:* Detective James D. Knowles

*Retired:*

Sergeant Scott Enders  
Detective Keith Knopp

*Resigned:*

Deputy Merry K. Mieding  
Deputy Scott Penkwitz  
Deputy James Sanfilippo  
Deputy Christopher Beldin

# SHERIFF MAURY STRAUB

**LT.**  
**JAIL ADMINISTRATOR**

**LT.**  
**COURT SERVICES**

**LT.**  
**PATROL**

**LT.**  
**DETECTIVE BUREAU**

## JAIL DIVISION

<b>SERGEANTS (5)</b>	<b>JAILERS (40)</b>	Dep. Lusty
Sgt. Behnke	Dep. Arendt	Dep. Melnius
Sgt. Dettmann	Dep. Bither	Dep. Nennacheck
Sgt. Sauer	Dep. Braun	Dep. Nilsestuen
Sgt. Seeger	Dep. Bucholz	Dep. Sanders
Sgt. Shelander	Dep. Buechler	Dep. A. Schmidt
	Dep. Creaney	Dep. M. Schmidt
	Dep. Didier	Dep. Schulz
	Dep. Dodson	Dep. Smith
	Dep. Domagalski	Dep. D. Taylor
	Dep. Frechette	Dep. Thatcher
	Dep. Gahan	Dep. Thomas
	Dep. Greenwald	Dep. Webb
	Dep. Griffin	Dep. Yates
	Dep. Holzer	
	Dep. Jarvela	
	Dep. Keller	
	Dep. Kies	
	Dep. Krueger	
	Dep. Love	

**JAIL HEALTH NURSES (2)**  
N. Neahous  
L. Williams

**FOOD SERVICES**  
CBM  
CONTRACT

## DETECTIVE DIVISION

**DETECTIVES - GENERAL (4) ASSIGNMENT**  
Det. Johnson  
Det. Knowles, J.D.  
Det. Milbach  
Det. Steck

**DRUG UNIT DEFECTIVE (1)**  
J. Taylor

**UNDERCOVER OFFICER (1)**

## PATROL DIV.

**SERGEANTS (4)**  
Sgt. Glocke  
Sgt. Martin  
Sgt. McElligott  
Sgt. Vargo

**PATROL OFF. (18)**  
Dep. K. Caswell  
Dep. Daniels  
Dep. Dondero  
Dep. EIBS  
Dep. Goerke  
Dep. Heller  
Dep. Hermann  
Dep. Jepsen  
Dep. Knowles, C.  
Dep. Lambrecht  
Dep. Last  
Dep. Maglio  
Dep. Milczarek  
Dep. Noll  
Dep. Ogren  
Dep. Passet  
Dep. Rowe  
Dep. Schoenherr

**SPECIAL DEPUTIES**

Dep. R. Burke  
Dep. K. Watter  
Dep. M. Caswell  
Dep. A. Mannen

## COMMUNICATIONS DIVISION

**DISPATCH SUPERVISOR (1)**  
W. Maechtle

**DISPATCHERS (8)**  
B. Boesch  
H. Boesch  
C. Hill  
J. Huybers  
D. Joswick  
E. Klein  
J. Laurin  
T. Whitrock

## CLERICAL SUPPORT

**BUSINESS MGR (1)**  
T. NELSON

**ACCOUNTS (2)**  
A. DETTMANN  
L. MELICHAR

**CLERICAL (8)**  
L. ARTHUR  
S. BUDRECK  
S. FRANZEN  
K. KROPIDLOWSKI  
C. MINTNER  
D. MORRISON  
P. PETERKA

## COURT SERVICES UNIT

NAME	ASSIGNMENT
Spec. Dep. R. Beck	CSU
Spec. Dep. G. Belzer	CSU
Spec. Dep. S. Brown	CSU
Spec. Dep. M. Caswell	CSU
Spec. Dep. A. Froh	CSU
Dep. R. Helmn	CSU
Spec. Dep. J. Hogan	CSU
Spec. Dep. J. Palese	CSU
Dep. B. Parr	CSU
Dep. D. Roth	CSU
Dep. J. Serak	Jail-Court Liaison
Dep. G. Speth	Civil Process
Spec. Dep. T. Tessler	CSU

# OZAUKEE COUNTY SHERIFF'S DEPARTMENT

**SECRETARY**  
Michele Lazar

## **Patrol Division**

### **Patrol Division**

The Ozaukee County Sheriff's Department's **Patrol Division** consists of 18 patrol deputies and four patrol sergeants who provide patrol services 24 hours a day, 365 days a year. These services include coverage of 501 miles of interstate, state, county and town roads.

The Patrol Division provides full law enforcement services for all townships, unincorporated villages and municipalities that do not maintain a law enforcement agency. The population of these areas is over 20,000. The Patrol Division also assists other law enforcement agencies within the county as requested.

The Patrol Division responds to and investigates all criminal activity reported or observed, including domestic violence, disturbance, death, burglary, theft, damage to property, weapon, sexual assault, other assault, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious person/vehicle/circumstances, trespassing, wanted person, 911, and alarms.

While responding to calls for service of a wide variety, patrol officers are also called upon for the service of civil process and arrest warrants, as well as various special assignments, including D.A.R.E., training, conducting background investigations, and county fair duties.

# Patrol Division

	2006	2005	2004
<b>Incidents</b>	5201	5384	5484
Traffic	1031	1184	1143
Assist Citizen	344	416	410
Assist other Agency	326	379	374
Rescue Calls	316	340	354
False Alarms	269	199	250
Animal Related	257	228	260
False 911	109	157	173
<b>Motor Vehicle Crashes</b>	781	864	887
Involved Vehicles	1036	1202	1189
Injured Persons	208	229	246
Fatalities	10	6	4
<b>Traffic Citations</b>	2865	3581	3762
Speeding	1231	1350	1285
Equipment violations	30	24	30
Revoked/Suspended/no license	482	507	518
Registration violations	290	356	487
Failure to stop/yield	147	179	178
Operate while intoxicated/related offenses	175	236	250
<b>County Ordinance Citation</b>	381	300	266
Underage Alcohol Consumption	147	132	83
Disorderly Conduct	70	62	75
<b>Warnings</b>	6004	6617	6007
Speeding	3282	3359	3141
Fail to Stop / Yield	200	233	238
Disorderly Conduct	277	219	196
Lane Deviation	248	333	319
<b>15-Day repair notices</b>	1130	1476	1324
Registration	512	653	656
Headlight	172	202	199
Tail Light	113	133	85
<b>Custodial Arrests</b>	779	778	765



### ***Snowmobile Patrol***

The Snowmobile Patrol program was initiated—and is partly funded—by the Wisconsin Department of Natural Resources (DNR). The purpose of the program is to increase law enforcement presence on the snowmobile trails to ensure compliance with state and local laws, and to serve in a public safety awareness role. The Snowmobile Patrol's purpose mirrors that of the patrol division in many respects.

The Ozaukee County Sheriff's Department has two snowmobiles that were purchased with the assistance of the DNR to assist in carrying out the intentions outlined above. The snowmobiles are operated by deputies and special deputies who are certified law enforcement officers. The officers in the Snowmobile Program are alert to situations where enforcement or assistance is called for.

### ***Special Deputy Program***

The Ozaukee County Sheriff's Department offers the opportunity for individuals to serve their community through the Special Deputy Program. The Special Deputies are part-time, sworn officers who assist the Patrol Division in areas such as security, traffic control, crowd control and other police duties at special events such as the Ozaukee County Fair, Waubeka Flag Day, Port Washington Fish Day, and many community based fun-runs and bicycling events. The Special Deputies are certified law enforcement officers and maintain their certification through monthly in-service training sessions.

## **Training Program**

### ***Firearms Training***

Firearms training is managed by a Lieutenant and three in-house firearms instructors. Deputies train four times a year at the department's outdoor range and at Milwaukee Area Technical College. Training is held regardless of weather.

Each officer must qualify annually with their handgun. Additionally, officers undergo shotgun and less lethal familiarization, as well as a lowlight shoot to experience flash-light assisted shooting and flash point shooting. Other training areas include weapon maintenance, managing weapon malfunctions, and various technical situations in scenarios involving a deadly force situation. Officers are tested during the year on their knowledge of the law and department policy and procedure regarding the use of deadly force.

## **Court Services Unit**

### ***Civil Process Division***

The Civil Process Division is in charge of the intake, service and return of all civil papers brought to the department for such service. There are many different types of civil papers to be served, ranging from subpoenas, seizures of property, foreclosure sales, evictions and repossessions. The Patrol Division also assists with these duties as needed.

The Sheriff's Department served 1,985 items of civil process in 2006. The total revenue of the civil process served was \$44,945 brought into the county treasury. Process is served at no charge to county departments and other entities as required by law. The department scheduled 54 foreclosure sales, and sold property worth \$6,900,000.00. Additionally the department handled 18 evictions and 7 replevins (repossessions) along with 9 executions against property.

### ***Court Security***

In 2006, the Ozaukee County Court Services Unit implemented the Court Security Plan described in the 2005 annual report and began screening the public in April 2006. In addition to screening the public, the Unit provides monitoring of closed circuit security cameras, doors and panic alarms. Deputies also provide security to the courts, and the entire upper floor of the Justice Center on an as needed basis. The deputies help carry out the duties of the counties Justice Center Security Manual and respond to all court related security issues and investigations. Effective September 1st, 2006 the unit began compiling statistical data concerning numbers of persons screened, weapons located and arrests made among other duties provided.

## Court Services Unit

### *Court Security*

Number of Persons Screened (09/01/06 to 12/31/06)	17,836
Number of Hearings Attended (09/01/06 to 12/31/06)	2,965
Number of Arrests Total (09/01/06 to 12/31/06)	55
Court Directed	34
Warrants / other	21
Other Incidents Investigated (i.e. Disorderly Conduct etc.)	9
Weapons Discovered (09/01/06 to 12/31/06)	472
Guns	1
Knives	313
Sharp Objects	136
Other	22

### *Inmate Transportation*

The Court Services Unit also manages all inmate transportation. This includes Federal Inmates, State DOC Inmates, Orders to Transport for the Courts, Warrant Pick Ups, and Medical Appointments. Overtime hours for inmate transportation were reduced by 1480 hours at a minimum savings of over **\$54,000.00**. The Statistical information listed below is for the calendar year 2006.

Number of Inmates Transported	1,400
Number of Miles	90,693
Manpower Hours:	Regular Hours: 6,615
	Overtime Hours: 641

## **Detective Bureau**

### ***Detective Bureau***

The detective bureau is primarily charged with the investigation of felony crimes, as well as some misdemeanor crimes that are complex in nature, or involve suspects or witnesses residing outside Ozaukee County. The division may, at times, work in a joint effort as a “task force” with other local, state, or federal agencies when a crime (or series of crimes) in a specific geographical area of the state is being committed by one or more persons identified as being responsible for those crimes. The detectives are continuing members of a statewide task force put together for the purpose of locating and apprehending violent fugitives. The task force is managed by the U.S. Marshall’s office and the detectives are sworn Special Deputy U.S. Marshall’s.

The detective bureau handles all death investigations, including homicides and suicides. The bureau also participates in a CORE committee of area law enforcement representatives and agents from the Department of Probation and Parole to oversee the sex offender release program that was mandated by law in 1997. The committee is responsible for assessing potential threat to the community in order to determine the appropriate level of community notification. The Detective Bureau registered sixteen parolees/probationers in 2005.

### ***Juvenile Office***

It is the intent of the juvenile office to promote a juvenile justice system capable of dealing with problems of juvenile delinquency. It is believed that this approach will protect the community, impose accountability for violations of law, and equip juvenile offenders with the competency to live responsibly and productively. The juvenile office attempts to control delinquency through prevention and apprehension. There are two aspects to delinquency prevention: preventing the original delinquent act, and preventing further delinquent acts after apprehension.

To this end, strong ties have been established with Ozaukee County’s Department of Social Services and the Ozaukee County District Attorney, the courts, schools, and citizen groups. These ties ensure an appropriate police and aftercare disposition. Minor offenders are handled in a protective yet firm manner. Parents are also made a part of the consequence process. More serious offenses require referrals to juvenile court, either through citation or through a social services juvenile court referral. Both look to the juvenile office for continued input.

# Detective Bureau

A strong partnership also exists between the sheriff's department and Social Services' child protection unit. A detective and a protective caseworker will respond jointly to and investigate reports of suspected abuse and neglect. This cooperation avoids duplication of efforts, causes less trauma for the victim, and enhances the decision-making process. The juvenile officer speaks to youth and adult groups upon request of schools and community organizations. Topics include criminal and traffic laws, alcohol and drug offenses, child abuse, and gang issues.

## JUVENILE COURT REFERRALS – 2006

Arson .....	1
Sex Offenses.....	2
Breaking / Entering.....	2
Larceny / Theft.....	1
Motor Vehicle Theft.....	0
Other Assaults.....	1
Offenses Against Family & Children .....	1
Stolen Property—Receive/Possess .....	0
Weapon Violation .....	0
Liquor Law Violation .....	36
Sale / Marijuana .....	1
Possess Marijuana .....	7
Sale/Manufacture (opium, cocaine, heroin).....	1
Driving under the Influence .....	2
Disorderly Conduct .....	13
Runaway .....	1
All other offenses.....	26
<b>2006 Totals.....</b>	<b>96</b>
<b>2005 Totals.....</b>	<b>119</b>
<b>2004 Totals.....</b>	<b>113</b>

## **Detective Bureau**

### ***The Ozaukee County Anti-Drug Task Force***

The Drug Task Force is comprised of officers from the Ozaukee Sheriff's Department, the Police Departments of Mequon, Cedarburg, Saukville and Port Washington. Currently, the unit operates with ten agents, one of whom is a limited-term employee. Mequon assigns a full-time officer on a two-year commitment. Officers from the other agencies work part-time, their hours vary according to their individual department's needs and staffing levels. The unit as a whole operates as a specialized section of the Detective Bureau. The Detective Lieutenant is the commanding officer of the unit.

The unit investigates criminal drug activity occurring in Ozaukee and frequently works with drug units in Milwaukee, Washington, Waukesha and Sheboygan Counties, as well as the Wisconsin Department of Justice-Division of Narcotics Enforcement and its Federal counterpart, the Drug Enforcement Administration.

The unit held 12 drug presentations and training programs in 2006 for area law enforcement officers, schools, private industry and the Department of Social Services. The presentations focus on drug and drug user identification, and the laws governing illegal use, possession and delivery of controlled substances and narcotics.

In 2006, the unit executed 9 search warrants. The duties of the Task Force are covert and cannot be readily discussed without compromising its effectiveness. Please refer to the statistics below for a breakdown of enforcement data.

#### **CASE STATISTICS: 2002 - 2006**

	# of Cases	Persons Arrested	Charges	% Felony
<b>2006</b>	<b>115</b>	<b>36</b>	<b>65</b>	<b>51%</b>
<b>2005</b>	<b>164</b>	<b>86</b>	<b>118</b>	<b>68%</b>
<b>2004</b>	<b>94</b>	<b>87</b>	<b>122</b>	<b>72%</b>
<b>2003</b>	<b>86</b>	<b>37</b>	<b>111</b>	<b>70%</b>
<b>2002</b>	<b>79</b>	<b>49</b>	<b>120</b>	<b>64%</b>

## Detective Bureau

### Seizures

	Marijuana (lbs)	Cocaine (gms)	Crack (gms)	Psi. <sup>1</sup> (gms)	LSD (dose)	Meth. <sup>2</sup> (gms)	MDMA <sup>3</sup> (tabs)	Heroin (gms)	Rx Meds
2006	13.8	213	21.6	-	-	-	82 +13.8 gms	5.8	253
2005	3.0	379.5	147.2	282.9	0	0	42	33.4	591
2004	7.5	535.5	2.7	178.0	0	0	1	7.4	535
2003	32.7	149.1	216.4	521.7	0	292.2	1	11.8	120
2002	22.8	78.5	13.1	0	0	0	0	10.6	18
2001	4.8	2.4	9.4	0	457	0	54	0.7	7

<sup>1</sup> Psilocybin Mushrooms

<sup>2</sup> Methamphetamine

<sup>3</sup> XTC (ecstasy)



# Training Program

## *Training Program*

The Sheriff's Department's 2006 Training Program consisted of both specialized and in-service training within each division of the department. Some of the areas of specialized training that the specific divisions received includes:

- ◆ **Administrative Division** - Traffic safety issues, supervision/management, jail supervision, media relations, records management, management/employee relations, weapons training, risk management, anti-terrorism.
- ◆ **Detective Division** - Homicide investigation, robbery and cold case investigation, arson investigation, narcotics investigation, voice stress analysis, computer crime on the Internet, gambling investigation and technology, DNA technology, public recorded open meetings, sexual assault and child abuse.
- ◆ **Patrol Division** - Street survival, evidence handling, crime scene response, standardized field sobriety testing, accident investigations, identification of intoxicated drivers, emergency vehicle operation, automated emergency defibrillator, CPR, and training officer certifications.
- ◆ **Jail Division** - Intoximeter, gangs, juvenile detention, jail certification, jail health, Correctional Emergency Response Team (CERT), and training officer certifications.

The department continued to meet the Wisconsin Training and Standard Bureau's requirements in basic police recruit academy training (520 hours), basic jailer training (120 hours), and the mandatory (24) hours of in-service training for all sworn personnel.

In-house training subjects included firearms defense and arrest tactics, and basic life support. Officers view brief training videos monthly, which provide them with current updates on the law, officer safety issues, and many other job-related topics.

Sheriff's Department employees participated in nearly 4,000 hours of training, most of which was devoted to state-mandated training programs attended by more than 80 participants.

## **Community Services**

### ***Community Services***

Community Services are coordinated by a Lieutenant and a Deputy who is the department's D.A.R.E. (Drug Abuse Resistance Education) instructor. They facilitate other community related programs, and arrange for speakers on a variety of subjects, including law enforcement careers and crime prevention. The following are some examples of community activities in 2006 involving Sheriff's Department staff:

**D.A.R.E. (Drug Abuse Resistance Education)** - 150 graduates of the programs

**Ozaukee County Fair** - Sheriff's Department tent; shared information with county residents on crime prevention, D.A.R.E., Explorers, child files, and hunter safety

### ***Hunter Education***

The Ozaukee County Sheriff's Department sponsors a **Hunter Education** course approved by the Wisconsin Department of Natural Resources. The course provides training for students to become safe and responsible hunters. Anyone born on or after January 1, 1973 must successfully complete the course in order to purchase a hunting license in Wisconsin. The student must be at least twelve years of age in order to participate in hunter education. The classes are conducted by eight certified instructors: four deputies and four civilian. The nine week course is offered twice annually, with 20 hours of class-room instruction and one three-hour outdoor field day held at the Ozaukee County Sheriff's Department firing range. Students are tested on their ability to demonstrate what they have learned in the course and are allowed to fire shotguns and rifles at targets. The program, directed by Detective William Steck, certified 47 students in 2006.

**BOOKINGS, JAIL POPULATIONS,  
PRISONER DAYS, AND MEALS  
2001 - 2006**

*The Huber Law*

The Huber Law, Section 303.08 of the Wisconsin Statutes, has been in existence since 1913. Persons sentenced under the Huber Law may seek employment, or be gainfully employed, and spend their non-working hours in the jail. Thus, they maintain their sense of self-dignity by supporting their dependents and meeting other financial obligations.

Huber prisoners pay the County for their keep while serving their sentences. They are kept separate from the main prisoner population, are allowed to do their own laundry, and in general have more freedom than other prisoners. The jail averaged 41 Huber prisoners per day in 2006. Huber inmates paid \$232,453.50 to the County Treasurer for their board.

*Health Services*

The jail Health Services division is staffed by two full-time RNs and one full-time Health Screening Technician. This team jointly provides the inmate population with the medical and mental health care and in some cases, limited dental services. With inmate care responsibilities being a 24-hour operation, the Health Services staff provide services 12-hours a day, Monday through Friday, and approximately 4-hours on weekends. Both nurses are on-call 24/7 during off hours and provide medical triage and telephone consult as needed. Due to the many specific treatment regimens that require nursing assistance, the nursing staff are often required to respond to the jail during off hours in order to provide medical care required by an inmate.

## **Jail Division**

### ***Health Services***

During 2006, the Health Services Division received 2,009 requests from inmates for service and delivered actual medical care procedures to 1,860 inmates. Medical staff, through written instruction for non-emergent or non-treatable issues answered the balance of the requests. Advanced medical care, outside the jail was received by 112 inmates for issues ranging from broken bones, internal ailments, pregnancy and childbirth. More than 77,394 doses of prescribed medication were distributed to inmates by staff. More than 562 TB skin tests were administered resulting in 18 chest X-ray screenings. The preceding statistics are a snapshot of the Health Services daily activities and do not include the more than 1,800 written responses for the ongoing medical care planning between the Health Service Division and the inmate population.

### ***Food Services***

During 2006, the Ozaukee County Sheriff entered into a cost-savings food service contract with CBM Foods, a non-county employee staffed company. CBM manages and operates the Food Service program which provides meals for the County Jail inmates as well as the Ozaukee Department of Aging Senior Meal Program.

During 2006, the Ozaukee County Jail provided the Department of Aging a total of 22,652 meals which are served at nine different senior citizen meal sites in Ozaukee County along with meals delivered to numerous elderly who are home bound. The menu for the senior program is established by the Ozaukee County Department of Aging and follows a separate dietary standard than for those produced for the Ozaukee County Jail population.

The county jail inmate meal program consists of a daily diet averaging 2500—2750 calories and conforms to the American Corrections Association and Wisconsin Department of Corrections standards. Special dietary meals are provided daily for medical and religious reasons totaling 201,398 prepared meals in 2006.

## **Jail Division**

### ***Jail Bookings***

	Total Bookings	Ave. Daily Jail Pop.	# Prisoner Days	# Meals Served
2006	2,890	213.4	71,812	201,398
2005	4,160	202.2	73,819	195,828
2004	3,686	216.6	79,279	201,316
2003	3,709	206.9	75,513	198,696
2002	3,555	205.3	74,917	198,202

### ***Jail Chaplaincy Program***

The purpose of the jail chaplaincy program is to identify and meet the spiritual needs of inmates, and to provide a means for established religious groups within Ozaukee County to minister to the inmate population. The chaplaincy program is staffed by 36 clergy volunteers and supported by 24 lay volunteers. The Ozaukee County Jail recognizes the right of inmates to practice the religion of their choice while incarcerated. Substantial efforts have been made by the jail staff to facilitate these rights. All inmates have access to religious resources, services and instruction on a voluntary basis. Non-denominational Bible study classes and prayer services are held weekly.

### ***Jail Literacy Program***

The Ozaukee County Jail Literacy Program, established in 1992, continues to provide the jail inmates with the opportunity to earn their high school equivalency degrees. The program is a non-profit organization that relies on public support for a good portion of its activities. The Ozaukee County Jail Literacy Program also funds an on-site GED Testing service. Sixty-one GED tests were administered in 2006. The literacy program has had 193 graduates, with many more receiving credit for their work within the program. In addition, the program provides a six hour course on "Decision Making and Goal Setting", a 20 hour basic computer skills course, and an eight hour advanced computer skills course. These classes are intended to provide the inmate with useful skills to help them return to the community and to lower criminal recidivism.

## **Jail Mental Health / AODA Services**

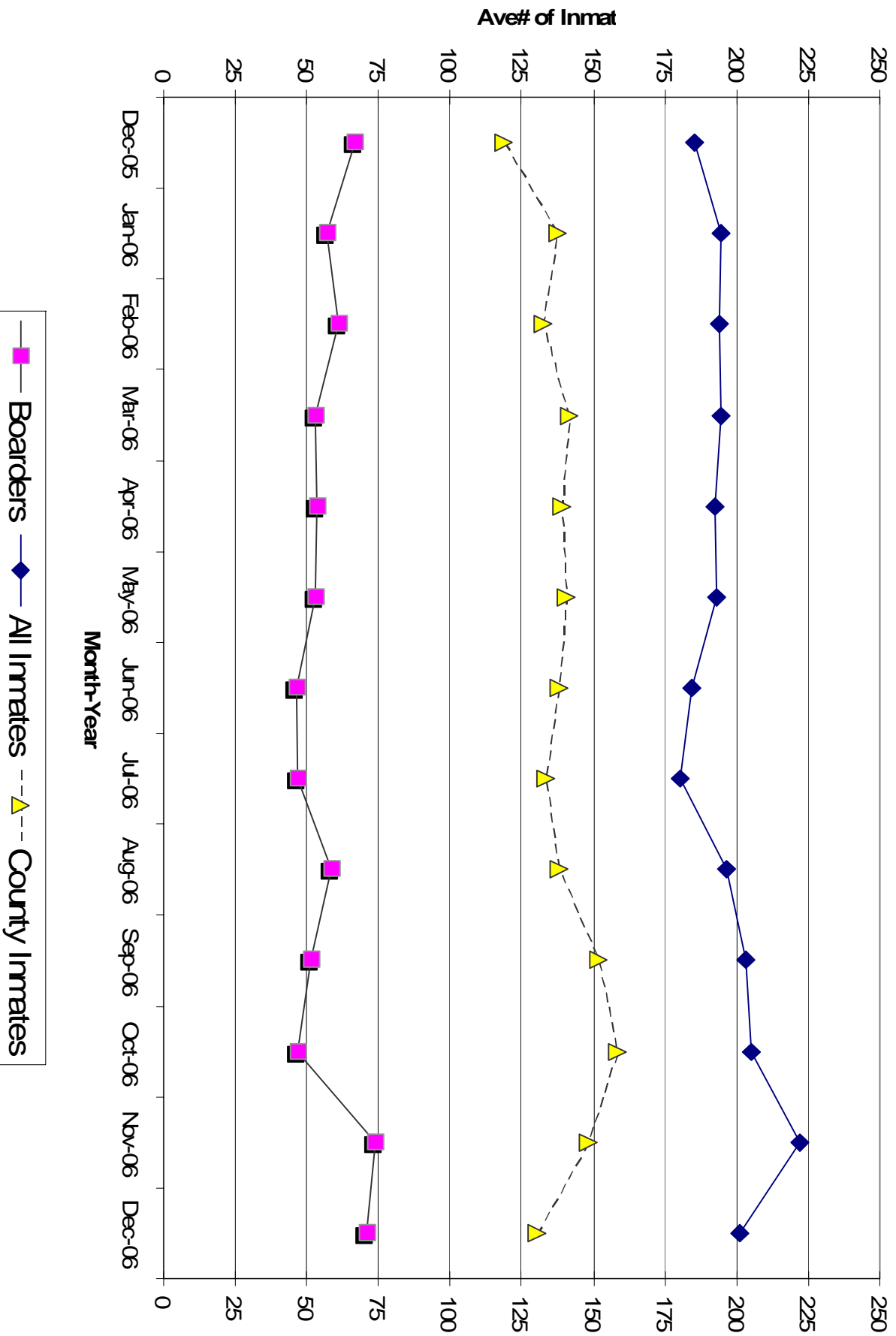
### ***Mental Health / AODA Services***

Jails are one of the largest mental health facilities in the country. The Department of Justice estimates that at least 16% of inmates in local jails report having a mental condition. Other studies have shown as many as a third of jail inmates have some form of mental illness and approximately 70% of incarcerated inmates have a substance abuse problem. These same issues exist in the Ozaukee County Jail and for these reasons, 2006 saw a dramatic change in how mental health services were delivered in the Ozaukee County Jail.

Because most jail inmates will return to the community in less than one year, it is important to focus on what can be done to advance positive outcomes for the inmate and the community. Since April 2006, a Licensed Clinical Social Worker is stationed in the jail to coordinate and provide direct mental health services as part of a multi-disciplinary team approach to collaboratively maintain security, prevent unneeded expenditures, and meet inmate treatment needs as well as helping to promote positive changes in the lives of inmates and their families.

A licensed psychiatrist is in the jail about two hours every other week for consultation and to oversee the medication needs of inmates. A substance abuse therapist also meets with inmates in the jail, providing individual and group counseling. This year there were about 964 referrals — 811 for mental health and 153 for substance abuse services. The jail social worker provided about 565 face to face contacts with inmates consisting of suicide / mental health assessments, mental health counseling and case management services. The jail psychiatrist had 99 contacts and provided 67 consults. With this pro-active and in-house collaborative effort, only one inmate needed to be placed on a Chapter 51 emergency detention and crisis incidents are kept at a manageable level due to good security and good treatment programs working together.

# Ozaukee County Sheriff's Office Jail Population Average Days--2005 & 2006



# **Records Management and Accounting**

## **Records Management & Accounting**

The six full-time civilian employees of the records management team fill the vital role of performing the duties related to the maintenance of the records management system for the Sheriff's Department.

These employees are responsible for various duties such as transcribing dictated reports, providing data entry of citations, dissemination of various law enforcement reports, preparation of civil process papers for service by deputies, coordinating information for entry into the jail management program and overseeing the open records procedure.

These staff members also handle reception duties by assisting visitors to the administrative office and jail, and directing telephone calls to appropriate individuals and/or departments.

The accounting team consists of one full-time and one part-time civilian employees who are responsible for the financial records of the department. They operate the inmate commissary fund and safeguard inmate monies by providing an account for deposits and disbursements. They are also responsible for the processing of monies received, invoicing for the jail boarding program and other services, purchasing of equipment and supplies and preparation of departmental payroll.

Additionally, a full-time business manager provides supervision of the records management and accounting staff. This individual assists management with preparation of the departmental budget, grants and financial reports. The business manager also provides basic computer hardware/software support & serves as liaison to the Technology Resources Department.

### **RECORDS MANAGEMENT DATA ENTRY & RECORDS PROCESSED**

General Public Open Records Requests	940
Law Enforcement Related Records Requests	870
MV 4000 Accident Records	786
Citations—State	3625
Citations—Municipal	398
Warnings	6391
15 day Notices	1132



## **Records Management & Accounting**

### *Received & Paid to County Treasurer*

Open Records & Photocopying	2,000.00
Special Deputy Fees	840.00
Alarm Permit & False Alarm Fees	7,000.00
Sheriff Warrant Fees	5,594.00
Municipal Inmate Boarding	11,938.00
Out of County Prisoner Boarding	1,209,853.00
Transportation Reimbursement	104,716.00
Senior Meal Program	166,969.00
Probation & Parole	33,345.00
Drug Grants & Funding	7,816.00
State Criminal Alien Assistance Program	11,090.00
Restitutions	15,552.00
Telephone Commissions	210,111.00
Commissary Proceeds	43,842.00
<b>TOTAL</b>	<b>\$1,830,766.00</b>

## **Communications Division**

### ***Communications Division***

The Ozaukee County Sheriff's Department Communications Division recognizes, anticipates and responds to the needs of our community by providing reliable communications and planning systems. The Division operates 24 hours a day, 365 days a year and has a civilian staff of eight dispatchers and one supervisor.

During the normal course of a shift, the on-duty dispatcher is in constant radio contact with the deputies and other police and emergency agencies while answering telephones, sending and receiving messages on the Teletype system, and monitoring a great number of public and private alarm systems.

The dispatchers are responsible for answering all emergency and non-emergency telephone calls and radio transmissions for the Sheriff's Department, as well as for the Saukville and Thiensville Police Departments during those agencies' non-business hours and 24 hours a day on weekends. The staff also dispatches for five local fire departments and two local ambulance services.

Each dispatcher must be certified on the TIME (Transaction Information for Management of Enforcement) System by the Crime Information Bureau as this division is also responsible for the entry and maintenance of all warrants issued by the local courts. All temporary restraining orders, injunctions, missing persons, stolen vehicles and numerous other stolen articles must also be entered and maintained.

The staff issued a total number of 8049 incidents for 2006, which included MEG Unit activity, internal record keeping and calls for service by the citizens of Ozaukee County to which members of the Patrol Division were dispatched.

Additionally, a minimum of 9522 calls by the general public for informational purposes were recorded by dispatch staff in 2006. Landline 911 calls numbered 1326. An estimated 12,045 wireless 911 calls were answered in 2006.

## **Communications Division**

The dispatchers also handled and dispatched 106 calls for the part-time Fredonia Police Department; 1088 calls dispatched and 790 informational calls processed for the Saukville Police Department; and 645 calls dispatched and 1656 informational calls processed for the Thiensville Police Department.

The dispatch center is the custodian of warrants issued by the office of the clerk of courts. The dispatch staff processed 1023 warrants in 2006.

New technology obtained for 2006 was the upgrade to our CRIMES Record Management System software; the migration to CAD 6 software; the upgrade to our MDB software; and the upgrade to our Message Switch server software.

Work continues with the implementation of Wireless 911. This technology will allow the Dispatch Center to map the location of the cellular caller dialing 911 for emergency assistance. The County was awarded \$521,184.83 to assist with the cost of implementing the Wireless 911 technology. This new technology includes a mapping software program, additional phone trunks and new 911 equipment. The equipment was ordered in December, and delivery is expected mid-February 2007.

With the upgrade to the Justice Center's Security System, Dispatch received new hardware and software for monitoring alarms, for controlling building access and for controlling the building's lighting system.

Our Division looks forward to the upcoming technological changes and upgrades to our Communications' Center in 2007, which will enhance officer and public safety.

## **Public-Private Partnerships**

The citizens of Ozaukee County deserve and expect the highest degree of quality when it comes to law enforcement services. The effectiveness of any modern law enforcement agency depends on the cooperation and involvement of the community it serves. The Ozaukee County Sheriff's Department works hard to establish public-private partnerships locally, regionally, and on a statewide level.



### ***Local Emergency Planning Committee (LEPC)***

This committee works closely with local facilities that have hazardous materials on the premises. The committee is comprised of representatives of state and local officials, emergency response agencies, community groups, the media and reporting facilities. The LEPC focus on emergency planning for potential hazardous materials spills, and provides training in hazardous materials emergency mitigation. The Ozaukee County Sheriff's Department is active in the planning, training and emergency response duties of the LEPC.



### ***Ozaukee County Traffic Safety Commission (TSC)***

The TSC meets quarterly to review traffic crash data and discuss traffic safety issues, and then makes recommendations to local officials so that traffic safety records can be improved. Membership includes officials of the Ozaukee County Highway Department, law enforcement officers, medical personnel, educators, Department of Transportation officials and others. The Ozaukee County Sheriff's Department maintains a leadership role with the TSC.

## **Public-Private Partnerships**

### ***Traffic Incident Management Enhancements (TIME)***

The TIME program is a cooperative effort led by the Wisconsin Department of Transportation (DOT) involving freeway transportation safety. Efforts are directed toward planning and developing strategies and infrastructure to maintain safe traffic flow and minimize delays caused by accidents, stranded motorists, debris on the roadway, and planned events. The program includes representatives from the DOT, emergency services, medical services, education, engineering, media and others.

### ***Association of Ozaukee County Fire Departments***

Since 1969, this association meets quarterly to discuss new standards, procedure changes, new equipment purchases and past incidents. In addition to the local fire departments, the list of associate members includes representatives from the ambulance services, professional medical services, emergency government, Milwaukee Area Technical College and law enforcement. The Ozaukee County Sheriff's Department works closely with this association in areas of mutual service.

### ***Critical Incident Stress Management Group***

Ozaukee and Washington Counties participate in a joint Critical Incident Stress Management Group. This is a cooperative effort of emergency responders, professional medical personnel and mental health advocates who try to deal with the harmful physical and psychological effects suffered by personnel during emotion-charged events. The Ozaukee County Sheriff's Department has taken an active role with the group during training and in stress debriefing sessions.

## **Civilian Participation at All Levels**

### **Civilian Participation at All Levels**

*The Ozaukee County Sheriff's Department offers several opportunities for civilians to learn more about our law enforcement operations. These programs offer various degrees of hands-on experience to the participants.*

#### **Internship Program**

College students who are preparing for a career in law enforcement are eligible for the internship program, a cooperative effort between the Ozaukee County Sheriff's Department and area colleges and universities. Participants observe and assist personnel within all divisions and receive work/study credit.

#### **Civilian Ride-Along**

The civilian ride-along program provides the opportunity to ride with a patrol officer for a first-hand look at his/her daily duties. The goal is to help riders understand the problems and concerns of law enforcement while establishing lines of communications between officers and the community.

#### **Law Enforcement Exploring**

Since 1988, the Ozaukee County Sheriff's Department has supported a youth Explorer post, an arm of the Boy Scouts of America. It is the longest tenured post in Wisconsin. The post helps youth, ages 14-20, and gain insights into a variety of programs that offer hands-on career activities. For young men and women who are interested in careers in the field of law enforcement, Exploring offers experiential learning with lots of fun-filled, hands-on activities that promote the growth and development of adolescent youth. Many of our former members are presently employed as law enforcement officers both locally and state-wide.