



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 17, 2020 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

| Attendee Name | Title | Status | Arrived |
|---------------|------------------------|---------|---------|
| M. Wolf | Chairperson | Present | |
| T. Grabow | Vice-Chairperson | Present | |
| J. Haas | Supervisor District 2 | Present | |
| D. Henrichs | Supervisor District 23 | Present | |
| P. Marchese | Supervisor District 20 | Present | |

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Policy & Budget Analyst Wittek, Planning & Parks Director Struck, DOA Intern Uselding, Transit Superintendent Neilson-Loomis (8:05am), Corporation Counsel Gorden (9:09am) and County Clerk Winkelhorst.

Staff attending remotely: Building Superintendent Behlen.

Others present: Dan Benson - Ozaukee Press, Rich Stasik - WE Energies, Aaron Armstrong, Marsha Armstrong, Louise Schreiber, Paul Schreiber and Greg Rausch.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Under public comment, the following citizens addressed the committee speaking in opposition to the proposed Solar Now Pilot Program at Mee-Kwon County Park: Aaron Armstrong, Marsha Armstrong, and Louise Schreiber read a letter from a neighbor who could not attend.

8:05 AM Transit Superintendent Neilson-Loomis joined the meeting.

Supervisor Ross commented on the proposed project as an inappropriate use of a county park.

4. APPROVAL OF MINUTES

a. August 20, 2020

Motion to approve the August 20, 2020 minutes as submitted.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** J. Haas, Supervisor District 2**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese**5. ACTION ITEMS:**

- a. Resolution: Approving Participation in the Solar Now Pilot Program at Mee-Kwon County Park (south of the golf course)

Members commented on the environment and the importance of the use of solar power, utilizing this property to generate revenues to improve other County Parks with capital projects, improving the surrounding area, and property values.

Motion to approve the resolution approving participation in the Solar Now Pilot Program at Mee-Kwon County Park. This resolution will move forward to the Natural Resources Committee for further action.

PUBLIC WORKS COMMITTEE

RESULT: APPROVE AND FORWARD [4 TO 1] Next: 10/6/2020 8:00 AM**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** J. Haas, Supervisor District 2**AYES:** Wolf, Grabow, Haas, Henrichs**NAYS:** Marchese**6. DISCUSSION ITEMS:**

- a. 2021 Budget Recommendation for Public Works Committee

Mr. Dzwinel reviewed the budget highlights for the departments under the Public Works Committee's oversight including:

2% wage increase assumption countywide.

3% increase in health insurance assumption.

County Fairgrounds

Modest decrease in expenses. A repaving project will be evaluated through the Capital Project Reserve process. Revenues remain flat.

Facilities - Administration Center

Increase in expenses due to salaries & benefits.

Facilities - Justice Center

Increase in expenses due to salaries & benefits.

Highway Department

County Roads & Bridges Fund and Highway Department Fund remains flat.

Transit Department

Decrease in tax levy as a result of expected CARES funding to the department. Increase of Purchased Service expenses.

7. FACILITIES MANAGEMENT**a. Management/Financial/Informational Reports****1. Facilities Report**

Mr. Edgren provided an update on one of the air conditioning units at the Pavilion and the upcoming retirement of Building Superintendent Behlen. Congratulations were extended!

8. TRANSIT SERVICES**a. Action Items:****1. Cross-County Shared Ride Taxi Pilot Proposal**

Ms. Neilson-Loomis reviewed the written report on the purpose of the pilot program, services provided, maintenance, fare options, staffing requirements, and fiscal impact.

This pilot program has not been presented to Washington County since the new members were appointed to their committee.

Discussion and questions on staffing, quality of service, cancellation notice of participation, capacity levels at certain times, and fare options.

9:09 AM Corporation Counsel Gorden joined the meeting.

The consensus of the committee is to recommend the flat fare rate as the fare option.

Motion to approve the Shared Ride Taxi Cross-County Pilot proposal, and begin discussions with Washington County on a Memorandum of Understanding to implement the Pilot program.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: P. Marchese, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs, Marchese

b. Discussion Items:**1. Ozaukee County Express Future Operations**

Ms. Neilson-Loomis reviewed the written report on ridership history, preliminary financial estimation, and alternatives. Public hearings would be needed if the county is considering eliminating the Express Bus service.

Discussion on restarting of program, Milwaukee County Transportation Services contract, Summerfest service, trends in transportation, and timeline.

Direction was given by the committee to schedule a public hearing at the October 22 Public Works meeting and to schedule one to be held in the evening.

c. Management/Financial/Informational Reports

1. Transit Financial Report

There were no questions on the financials.

Mr. Edgren reported on installation of sanitary barriers in the Shared Ride Taxi vehicles.

9. HIGHWAYS

a. Action Items:

1. Variable Message Board Purchase

Motion to approve the purchase of two (2) Variable Message Boards from Street Smart as recommended by staff.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: P. Marchese, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs, Marchese

2. County Response to Casey's Cancellation of the Purchase Agreement for the STH 33 and CTH LL Property

Mr. Dzwinel stated Casey's General Stores, Inc. has terminated the Purchase Agreement for the property on STH 33 and CTH LL. The County will retain the \$3,000 earnest money and continue to market the property. The agreement with the Wisconsin Department of Transportation regarding access has been put on hold.

Ms. Gorden recommends accepting the earnest money. There is no action needed as the issue has been resolved.

b. Management/Financial/Informational Reports

1. Highway Financial Reports

There were no questions.

2. Update on Public Works Department Items

Review of written report which included update on the High Capacity Brine Maker and staffing.

10. NEXT MEETING DATE

Thursday, October 22, 2020

11. ADJOURNMENT

Motion made by Supervisor Marchese, seconded by Supervisor Haas to adjourn. Motion carried. Meeting adjourned at 9:49 AM.

Julianne B. Winkelhorst, County Clerk