



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, AUGUST 31, 2020 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	
K. Geracie	Supervisor District 15	Excused	
D. Korinek	Supervisor District 13	Present	
M. Wolf	Supervisor District 11	Present	
D. Clark	Supervisor District 5	Present	

Supervisor Clark present as a voting member on behalf of Supervisor Geracie.

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, and County Clerk Winkelhorst.

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:04 PM. The meeting was properly noticed.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. August 3, 2020

Motion to approve the June 29, 2020 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Korinek, Supervisor District 13

SECONDER: M. Wolf, Supervisor District 11

AYES: Schlenvogt, Melotik, Korinek, Wolf, Clark

5. ACTION ITEMS

a. RES.20-24: Creating Section 2.03(8) and Amending Section 2.05(2)(a)4 of the Ozaukee County Policy and Procedure Manual - Virtual Attendance at Standing Committees

Motion to postpone Res. 20-24 indefinitely due to the committee's direction given at the August 3 meeting for a rewrite by Corporation Counsel which is Res. 20-35.

EXECUTIVE COMMITTEE

RESULT: POSTPONED [UNANIMOUS]**MOVER:** D. Korinek, Supervisor District 13**SECONDER:** M. Wolf, Supervisor District 11**AYES:** Schlenvogt, Melotik, Korinek, Wolf, Clark

- b. RES.20-35: Creating Section 2.03(8) and Amending Section 2.05(2)(a)4 of the Ozaukee County Policy and Procedure Manual - Virtual Attendance at Standing Committees
Supervisor Wolf would like to insert language to 2.05 (2)(a)4 "...except when permission is granted to County Board Supervisors to attend....."

Motion to approve the resolution with the revised language. This resolution will move forward to County Board for final action.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** M. Wolf, Supervisor District 11**SECONDER:** D. Clark, Supervisor District 5**AYES:** Schlenvogt, Melotik, Korinek, Wolf, Clark

- c. RES.20-34: Amending Section 2.05(1) of the Ozaukee County Policy and Procedure Manual - County Board of Supervisors - Defining Session
Discussion on the need for session definition and timelines to consider.

Motion to approve the resolution defining session within the rules of the County Board in the Policy and Procedure Manual. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** M. Wolf, Supervisor District 11**SECONDER:** P. Melotik, Vice-Chairperson**AYES:** Schlenvogt, Melotik, Korinek, Wolf, Clark

- d. RES.20-33: Rules Governing Virtual Attendance At Standing Committee and County Board Meetings
Discussion on roll call and motions procedure; and voting clarification.

Supervisor Wolf would like to revise the language under 2.e. remove (1)(a) and renumber (b) to (a) rewrite the language to read: "When the questions before the committee are ready to be called, the chairperson shall put the motion to a voice vote." Renumber (c) to (b) rewrite the language to read: "If there are objections to the voice vote, the Clerk shall conduct a roll call vote."

Motion to approve the resolution with the revised language. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** M. Wolf, Supervisor District 11**SECONDER:** D. Korinek, Supervisor District 13**AYES:** Schlenvogt, Melotik, Korinek, Wolf, Clark**6. DISCUSSION ITEMS****a. Draft Rules Regarding Public Comment at County Board and Standing Committees**

Mr. Dzwiniel explained the intent today is to discuss and consider rules for public comment. At the next committee meeting a resolution for a formal policy for public comment and a resolution for the process of how items can be placed on the agenda will be brought forth.

Ms. Gorden spoke to limiting public comment to items on the agenda only.

Discussion on comment to agenda items or any matter; County Board Supervisors speaking; announcements/communications; distribution of materials; and County Board Supervisors that are non-members of committees speaking during debate.

b. Strategic Plan

Mr. Dzwiniel would like to propose bringing forth a resolution from the Executive Committee to begin formalizing the strategic plan process establishing the five high level areas and directing committees to begin working on the plan.

c. 2021 Budget Update

Update on 3% increase renewal in health insurance for 2021 and adding a fourth tier of coverage.

4:50 AM Finance Director McMahon joined the meeting.

d. Draft Amendment to Curlers Lease

Discussion on principal payment of rent.

e. Schedule of County Board Meetings

September 16 - Budget overview, Solar Now Project

October 18 - Executive Committee recommended Budget, possibly Implicit Bias Training, Diversity and Inclusion discussion

7. COUNTY ADMINISTRATOR'S REPORT**Diversity and Inclusion**

Mr. Dzwiniel reported on working with the UW Extension Office of Access, Inclusion, and Compliance.

Internal training continues with Sheriff's Office Implicit Bias Training, Human Resources working on county-wide effort and policy review, Human Services Department training, and meeting with Bridge the Divide.

Revolving Loan Fund

Update on reserves from the Revolving Loan Program.

8. COMMITTEE REPORTS

Public Works Committee Chairperson Wolf reported the Solar Now Project was discussed and a resolution will be brought forth at the September 17 Public Works Committee meeting for action.

9. NEXT MEETING DATE

Monday, October 5, 2020 - 1:00 PM

10. ADJOURNMENT

Motion made by Supervisor Melotik, seconded by Supervisor Korinek to adjourn. Motion carried. Meeting adjourned at 5:16 PM.

Julianne B. Winkelhorst, County Clerk