



MINUTES  
 FINANCE COMMITTEE  
 REGULAR MEETING  
 THURSDAY, AUGUST 27, 2020 – 8:30 AM  
 ADMINISTRATION CENTER - AUDITORIUM  
 121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Present	8:37 AM
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, County Treasurer Morrison, Finance Director McMahon (8:34am), Assistant Finance Director Pezanoski, Human Resources Director McDonell, Corporation Counsel Gorden and Chief Deputy County Clerk Henning.

Staff present remotely: Policy & Budget Analyst Wittek and Land & Water Management Director Holschbach.

Others attending remotely: Tom Ross, Benefits Consultant, Ansay & Associates.

Others present: Dan Benson, Ozaukee Press.

**2. PROPER NOTICE**

Chairperson Melotik called the meeting to order at 8:31AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There was none.

**4. APPROVAL OF MINUTES**

a. July 23, 2020

Motion to approve the July 23, 2020 minutes as submitted.

FINANCE COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	T. Richart, Vice-Chairperson
<b>SECONDER:</b>	T. Winker, Supervisor District 1
<b>AYES:</b>	Melotik, Richart, Larson, Winker
<b>ABSENT:</b>	Strom

**5. OVERVIEW OF PERFORMANCE MANAGEMENT & METRICS**

a. Overview of Performance Management & Metrics

8:34AM Finance Director McMahon joined the meeting.

8:37AM Supervisor Strom in attendance.

Mr. Wittek explained how the metrics worked and the goals of the plan. Ms. Henning, Mr. McDonnell, Mr. McMahon and Mr. Morrison each gave an overview of their respective department's performance measures.

## 6. CORPORATION COUNSEL DEPARTMENT REPORT

### a. Corp. Counsel Finance Report

Update on tax foreclosure, developing new proposals for County Board rules and a recent increase in alcohol petitions.

## 7. ACTION ITEMS

### a. Resolution: Increase of Revenue 2020 - Land & Water Management; Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Land & Water Management Department to include funds from the Fund for Lake Michigan Grant, "Promoting Soil Health in Ozaukee County With Cover Crop Seed" - \$10,000; Wisconsin's Multi-Discharger Variance for Phosphorus Program - \$15,629; and the budget for the Planning & Parks Department to include funds from the Subaward Contract Funding from Milwaukee County - \$392,121; US Fish and Wildlife Service Joint Venture Program Grant for Acquisition of the Clay Bluffs Cedar Gorge Nature Preserve - \$260,000. This resolution will move forward to the County Board for final action.

#### FINANCE COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** D. Larson, Supervisor District 8

**SECONDER:** T. Winker, Supervisor District 1

**AYES:** Melotik, Richart, Larson, Strom, Winker

### b. Health Insurance 2021 Renewal Rates

Discussion regarding three (3) tiers versus four (4) tiers of coverage.

Motion to approve the 3% renewal offer and implement the four (4) tier coverage for 2021 health insurance.

#### FINANCE COMMITTEE

**RESULT:** APPROVED [4 TO 1]

**MOVER:** T. Winker, Supervisor District 1

**SECONDER:** D. Larson, Supervisor District 8

**AYES:** Melotik, Larson, Strom, Winker

**NAYS:** Richart

### c. Resolution: Creation of a Jail Boarding Committed Fund Balance

Mr. Dzwinel provided an explanation for the request to create a jail boarding committed fund balance.

Motion to approve the resolution creating the Jail Boarding Committed Fund Balance. This resolution will move forward to the County Board for final action.

**FINANCE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Winker, Supervisor District 1

**SECONDER:** D. Larson, Supervisor District 8

**AYES:** Melotik, Richart, Larson, Strom, Winker

- d. Resolution: Amending the Ozaukee County Policy and Procedure Manual Chapter 4.10 (7) Creation of COVID-19 Hazard Pay Policy

Mr. McDonnell explained the proposed COVID-19 Hazard Pay Policy and its funding source.

10:02AM Supervisor Winker excused.

Questions and discussion regarding the hazard pay policy versus the county's bonus program.

Motion to approve the resolution creating section 4.10(7) COVID-19 Hazard Pay Policy. This resolution will move forward to the County Board for final action.

**FINANCE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Richart, Vice-Chairperson

**SECONDER:** D. Larson, Supervisor District 8

**AYES:** Melotik, Richart, Larson, Strom

**ABSENT:** Winker

- e. Wire Transfers #3106-#3128 and July 2020 Schedule of Vouchers

Motion to approve wire transfers #3106-#3128 and July 2020 Schedule of Vouchers for a total of \$38,330,650.02

**FINANCE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** D. Larson, Supervisor District 8

**SECONDER:** J. Strom, Supervisor District 21

**AYES:** Melotik, Richart, Larson, Strom

**ABSENT:** Winker

**8. DEPARTMENT REPORTS**

- a. County Clerk

There were no questions.

- b. Finance Department

Update and discussion on sales tax.

- c. Human Resources

Mr. McDonnell reported that discussions with the Sheriff's bargaining unit will begin soon; staff is working on a holistic update of Chapter 4 of the Policy & Procedure Manual, creating a succession planning/management training program, and 2021 budget preparation.

d. **Information Technology**

Mr. Dzwinel reported that the radios have arrived and inventory has been completed; the system has been tested and planning is underway for full testing in the next week or two, and the fire service is finalizing programming issues.

e. **County Treasurer**

Mr. Morrison reviewed cash, interest and penalty, tax collection, tax revenue, interest earnings and tax foreclosures.

**9. NEXT MEETING DATE**

Thursday, September 24, 2020

**10. ADJOURNMENT**

Motion made by Supervisor Strom, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 10:41AM.

*Lisa M. Henning, Chief Deputy County Clerk*