



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, AUGUST 25, 2022 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

| Attendee Name | Title | Status | Arrived |
|---------------|------------------------|---------|---------|
| P. Melotik | Chairperson | Present | |
| D. Larson | Vice-Chairperson | Present | |
| T. Winker | Supervisor District 1 | Present | |
| E. Stelter | Supervisor District 18 | Excused | |
| J. Hagen | Supervisor District 13 | Present | |

Staff present: County Administrator Dzwinel, Human Resources Director McDonell, Finance Director McMahan (8:16am), Assistant Finance Director Pezanoski (8:33am), and County Clerk Winkelhorst.

Staff present remotely: County Treasurer Morrison.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There was none.

4. APPROVAL OF MINUTES

a. July 28, 2022

Motion to approve the July 28, 2022 minutes as submitted.

| | |
|-------------------|----------------------------------|
| FINANCE COMMITTEE | |
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | D. Larson, Vice-Chairperson |
| SECONDER: | T. Winker, Supervisor District 1 |
| AYES: | Melotik, Larson, Winker, Hagen |
| EXCUSED: | Stelter |

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

There were no questions.

6. ACTION ITEMS

a. Resolution: Transfer of Funds for Highland Interchange Project

Motion to approve the resolution for the transfer of funds for the Highland Road Interchange. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Winker, Supervisor District 1
SECONDER: D. Larson, Vice-Chairperson
AYES: Melotik, Larson, Winker, Hagen
EXCUSED: Stelter

b. Referral Bonus Pilot Program

Mr. McDonnell stated as discussed at the last meeting, an employee referral program is in use for select positions at the Lasata Senior Living Campus and the Human Resources Department is interested in conducting a similar pilot program for hard to fill county positions in other departments.

Motion to approve the 12-month pilot Referral Bonus Program.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: D. Larson, Vice-Chairperson
SECONDER: T. Winker, Supervisor District 1
AYES: Melotik, Larson, Winker, Hagen
EXCUSED: Stelter

c. Wire Transfers #3546 - #3565 and July 2022 Schedule of Vouchers

Motion to approve wire transfers #3546 to #3565 and July Schedule of Vouchers for a total amount of \$7,925,890.38.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Winker, Supervisor District 1
SECONDER: D. Larson, Vice-Chairperson
AYES: Melotik, Larson, Winker, Hagen
EXCUSED: Stelter

7. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Discussion and questions on funding for Clay Bluffs Cedar Gorge acquisition.

8:16 AM Finance Director McMahon joined the meeting.

Update on sales tax.

c. Human Resources

Update on employee engagement survey initiative and the compensation and benefit study.

8:33 AM Assistant Finance Director Pezanoski joined the meeting.

Discussion on survey comments relating to vacation and tuition reimbursement; and employee morale issues.

Supervisor Winker would like a monthly update on morale initiatives.

d. Information Technology

Update on deployment of radios, minor glitches with the software, SAN project, and transition to Microsoft 365 and the new domain .gov

e. County Treasurer

Update on tax collection, interest and penalty revenue, interest earnings, sales tax revenue, tax certificate balance, foreclosure, and Revolving Loan Fund.

8. NEXT MEETING DATE

September 29, 2022

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Hagen to adjourn. Motion carried. Meeting adjourned at 8:57 AM.

Julianne B. Winkelhorst, County Clerk