



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, AUGUST 1, 2022 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	
M. Wolf	Supervisor District 11	Present	
R. Nelson	Supervisor District 6	Present	
R. Holyoke	Supervisor District 22	Present	
D. Irish	Supervisor District 17	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Finance Director McMahon, Policy and Budget Analyst Wittek, County Treasurer Morrison, and County Clerk Winkelhorst.

Others present: Tim Maguire, Kristyn Halbig Ziehm - Ozaukee Press and Bill Rice, Fire Chief - Village of Grafton.

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:01 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

Mr. Maguire addressed the committee regarding election integrity issues relating to the November 3, 2020 Election.

Mr. Morrison announced his resignation effective October 28, 2022.

4. APPROVAL OF MINUTES

a. May 23, 2022

Motion to approve the May 23, 2022 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: R. Nelson, Supervisor District 6

SECONDER: P. Melotik, Vice-Chairperson

AYES: Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

5. DISCUSSION ITEMS:

a. Review of Committee Responsibilities and Parliamentary Procedure per Ozaukee County Policy and Procedure Manual

Ms. Gorden reviewed two areas of concern; 1) Committee responsibilities; and 2) parliamentary procedures.

6. ACTION ITEMS

a. Filling Vacancy in Elective Office of County Treasurer

The two options for the County Board to consider for the vacancy in the County Treasurer's Office are to fill by appointment or to order a special election.

In the interim, the Deputy County Treasurer will fulfill the statutory obligations until a successor has been appointed or elected.

Discussion on options, process and timelines.

Motion to direct staff to develop an appointment process, in a resolution, with the interview committee consisting of the County Board Chairperson, Vice-Chairperson and County Administrator, at a minimum, to present to the County Board.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: M. Wolf, Supervisor District 11

SECONDER: R. Holyoke, Supervisor District 22

AYES: Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

b. ORD.22-3: Amending Section 2.02(1) of the Ozaukee County Code of Ordinances - Supervisory Districts 9 & 10

Motion to approve the change in the Code of Ordinances reflecting the addition of a new ward in Districts 9 & 10. This ordinance will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Irish, Supervisor District 17

SECONDER: R. Nelson, Supervisor District 6

AYES: Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

c. RES.22-10: American Recovery Plan Act (ARPA) Funding for the Ozaukee County Emergency Medical Services (EMS) Grant Program

Discussion on sustainability.

Chief Rice provided clarification on the process used for developing a consolidation plan and sustainability.

Motion to approve the resolution establishing budgets for the Ozaukee County EMS Grant Program.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** R. Nelson, Supervisor District 6**SECONDER:** D. Irish, Supervisor District 17**AYES:** Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

d. ARPA Roundtable Projects - Review of Process and Projects

Mr. Dzwinel is seeking policy direction on the following: 1) Developing Estimates for County Projects; 2) Not-For-Profit Allocation; 3) Transportation Needs; and 4) Municipal Roundtables as outlined in the support documentation included in the packet.

Discussion on establishing a grant program for Not-For-Profits partners, Lasata Campus, removing transportation needs from the ARPA funding to be considered by Public Works Committee, and County project fund process.

No action was taken.

e. RES.22-11: Justice Center Training and Storage Facility American Recovery Plan Act Allocation

Motion to approve the resolution authorizing \$1,000,000 of ARPA funding to be allocated for the Justice Center Training and Storage Facility. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** R. Nelson, Supervisor District 6**SECONDER:** R. Holyoke, Supervisor District 22**AYES:** Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

f. RES.22-12: Employee Onboarding and Benefits Administration Software Subscription Purchase with American Recovery Plan Act (ARPA) Funding

Motion to approve the resolution to purchase, with ARPA funding, an Employee Onboarding and Benefits Administration software implementation and 2-year subscription. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Irish, Supervisor District 17**SECONDER:** M. Wolf, Supervisor District 11**AYES:** Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

7. DISCUSSION ITEMS

a. Schedule of County Board Meetings

August 17 - 4-H Youth Day

September 7 - Regular meeting

September 21 - County Administrator's 2023 Proposed Budget review and possible road trip

8. COUNTY ADMINISTRATOR'S REPORT

- a. 2023 Budget
- b. Wage and Benefit Study
- c. 2021 Annual Financial Report
- d. Land & Water Management Director Recruitment
- e. Lasata Campus Update

9. COMMITTEE REPORTS

Natural Resources Committee Chairperson Holyoke reported on the Virmond County Park staircase project and Clay Bluffs Cedar Gorge fundraising effort.

Finance Committee Chairperson Melotik reported on the County Audit presentation.

10. NEXT MEETING DATE

August 29, 2022

11. ADJOURNMENT

Motion made by Supervisor Nelson, seconded by Supervisor Melotik to adjourn. Motion carried. Meeting adjourned at 4:39 PM.

Julianne B. Winkelhorst, County Clerk