



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JULY 25, 2019 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Dohrwardt	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Absent	
L. Herro	Supervisor District 14	Present	

Staff present: County Administrator Dzwinel, Assistant Corporation Counsel Kluessendorf, Human Resources Director McDonell, County Treasurer Morrison, Finance Director McMahon, Assistant Finance Director Pezanoski, DOA Intern Uselding, Policy & Budget Analyst Wittek (8:38am) and County Clerk Winkelhorst.

Others present: Dan Benson, Ozaukee Press.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:30 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. June 27, 2019

Motion to approve the June 27, 2019 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	L. Herro, Supervisor District 14
SECONDER:	D. Dohrwardt, Vice-Chairperson
AYES:	Melotik, Dohrwardt, Richart, Herro
ABSENT:	Strom

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Finance Report July 2019

There were no questions.

6. ACTION ITEMS

- a. Resolution: Amending Chapter 4.04 (1) and (2) of the Ozaukee County Policy and Procedure Manual: Leaves and the Ozaukee County Employee Handbook for Employees Previously Covered Under a Collective Bargaining Agreement: Probationary Employees and Leave Policies

Motion to approve the resolution amending Chapter 4 of the County Policy and Procedure Manual and the Employees Handbook as it relates to probationary employees and leaves, applying the Vacation Leave and Sick Leave policies retroactively 12 months. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: L. Herro, Supervisor District 14
SECONDER: T. Richart, Supervisor District 12
AYES: Melotik, Dohrwardt, Richart, Herro
ABSENT: Strom

- b. Report of County Board/Citizen Attendance and Mileage
 8:38 AM Policy & Budget Analyst Wittek joined the meeting.

Motion to approve the Report of County Board & Citizen Attendance & Mileage as submitted. The report will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED AND FORWARDED [UNANIMOUS] Next:
8/7/2019 9:00 AM
MOVER: L. Herro, Supervisor District 14
SECONDER: D. Dohrwardt, Vice-Chairperson
AYES: Melotik, Dohrwardt, Richart, Herro
ABSENT: Strom

- c. Wire Transfers #2934-#2945 and June 2019 Schedule of Vouchers

Motion to approve wire transfers #2934-#2945 and June 2019 Schedule of Vouchers.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: D. Dohrwardt, Vice-Chairperson
SECONDER: T. Richart, Supervisor District 12
AYES: Melotik, Dohrwardt, Richart, Herro
ABSENT: Strom

7. DEPARTMENT REPORTS

- a. County Clerk

There were no questions.

- b. Finance

Review of sales tax collections.

- c. Human Resources

Review of written report including upcoming Leadership Development Course, Freedom from Smoking Program, Teladoc, Blood Drive, and Newton Software for applicant tracking system.

d. **Information Technology**

Updates on Cyber Security training and the radio system.

e. **County Treasurer**

Review of written report including cash, revenues, delinquent taxes, foreclosures and the revolving loan fund.

8. NEXT MEETING DATE

August 29, 2019

9. ADJOURNMENT

Motion made by Supervisor Richart, seconded by Supervisor Dohrwardt to adjourn. Motion carried. Meeting adjourned at 9:30 AM.

Julianne B. Winkelhorst, County Clerk