

**ADRC BOARD/COMMISSION ON AGING MINUTES
JULY 8, 2019**

PRESENT: *Katie Callen, James Kasum, Cheri Farnsworth, Mark Roherty, Ginger Ayres, Arthur Laubenstein, Jeanne Peterson, Ross Rintelman and Kay-Ella Dee*

ABSENT: *Colleen Kasper, Kathy Geracie, Kari Dombrowski*

OTHERS PRESENT: *Laurie Susen, ADRC Account Clerk, Brad Mueller, Human Services Fiscal Manager, Jason Wittek, Asst. County Administrator/Budget Manager*

CALL TO ORDER: *Chairperson, Ms. Callen called the meeting to order at 9:01 a.m.*

ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED: *Ms. Susen indicated that the meeting had been properly noticed.*

ADOPTION OF AGENDA: *On a motion by Mr. Kasum and a second by Ms. Ayres the agenda was adopted.*

PUBLIC COMMENTS:

- *Mr. Laubenstein shared stories of events that happened at the park while working.*
- *Ms. Ayres shared positive feedback that she has received from community members about the Retirement 101 class that Ms. Laura Schimberg, Elder Benefit Specialist gives on a monthly basis.*
- *Mr. Wittek shared that the new Transit Superintendent has been hired, Joy Nielsen. Her office will be located at the Ozaukee County Transit building.*
- *Mr. Rintelman spoke about the extended hours of the Shared Ride Taxi until 11 p.m. on Mondays*
- *Ms. Callen gave a thank you to Mr. Wittek for his service as the Transit Superintendent and for all of the advancements he has made in the Transit Department.*

APPROVAL OF MINUTES: *With a motion by Ms. Farnsworth and a 2nd by Mr. Roherty the minutes from the meeting on May 13, 2019 was approved with minor corrections (listed below).*

Ageing Program – Ms. Dombrowski Reported:

The county board has approved a new meal program delivery van for food transportation.

ACTION ITEMS: *None*

❖ ADRC DISCUSSION ITEMS

- Expiration/Renewal of Board Members' terms
Expiration:
Ms. Katie Callen – unable to extend term, reached maximum allowable time. Will need to recruit a new candidate for the elderly population
Renewal:
Jeanne Peterson – will extend her term for another 3 years until 2022
Ross Rintelman – will extend his term for another 3 years until 2022
- *Discussion about what the procedure is to replace the Chair when Ms. Callen's term has completed in September 2019. Will contact the County Clerk's office to see if there is a procedure and follow-up at next meeting.*
- Updates on ADRC staff changes
 - Disability Benefit Specialist – Cathy Bonvicini (Formally an Information and Assistance Specialist)
 - Dementia Care Specialist – Sarah Prohuska – (Come to us from the Alzheimer's Association)
 - Information and Assistance Specialist – Brittany Roeglin (Comes to us from The Threshold)

- Goals for ADRC – Kay-Ella Dee, Director
 - *Ms. Dee shared a PowerPoint presentation of her goals.*
- ADRC Budget general overview – Brad Mueller, Financial Analyst
 - *Mr. Mueller shared a handout and answered questions regarding the funding sources for revenue for the ADRC and Aging budgets.*
- Case Sharing – Kari Dombrowski, Aging Services Manager
 - *Ms. Dombrowski was unable to attend the meeting and will share at another time.*
- Scheduling a Board Meeting at a meal site
 - *September 9, 2019 – 10:30 a.m., meal site will be disclosed at the August meeting.*

❖ **REPORTS:**

Developmentally Disabilities Representative Report:

- Ms. Peterson reported: *Nothing to report.*
- Mr. Rintelman reported:
 - *Grafton Farmer’s Market starts July 11 – September 26th, every Thursday at Veterans Park in downtown Grafton. Come and support Mel’s Charities. Mel’s will be selling \$5 meal deals. Hours are 9 a.m. – 4 p.m.*
 - *Melapalooza will be July 19 – 20, 2019 at Centennial Park, Grafton. There will be a music festival and softball tournament, come and support Mel’s Charities.*

Aging Program

- Ms. Dee reported:
 - *Senior Picnic is beach themed and will be held at the Pavilion in Cedarburg on August 15th. Mellow Fellows will be the entertainment (50/60’s music.) Kemps will again serve ice cream. If you are interested in attending or volunteering, please contact Kari Dombrowski*

ADRC:

- Ms. Dee reported:
 - *Nothing additional to add*

Department Financial Report:

- *Ms. Dee reported the ADRC budget is on target.*
- *Ms. Dee reported the Aging budget is on target.*

OTHER:

- *Board members would like a calendar of upcoming events brought to meetings so they can share.*
- *Board members would like a list of services to share with community members*
- *Add an article to newsletter regarding social media and liking the ADRC pages*

- *Contact the media regarding an article Kay-Ella as the new director and her goals for the ADRC*
- *Ms. Callen shared additional Balance newsletters that she had received.*
- *Mr. Laubenstein would like additional business cards.*
- *Add Board members to the email list for the newsletter.*

Topics for Next Meeting –

Nominees for Board Membership and Chairperson (procedures on how to elect a new Chairperson)

ADJOURNMENT: *On a motion by Mr. Roherty and a second by Ms. Ayres the meeting was adjourned at 10:55 a.m.*

Respectfully submitted,

Laurie Susen, ADRC Account Clerk
ADRC of Ozaukee County