



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JUNE 25, 2020 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Excused	
J. Strom	Supervisor District 21	Remote	
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, County Treasurer Morrison, Finance Director McMahon, Assistant Finance Director Pezanoski, Human Resources Director McDonell, Corporation Counsel Gorden and Chief Deputy County Clerk Henning.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:31AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. May 28, 2020

Motion to approve the May 28 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Winker, Supervisor District 1
SECONDER:	J. Strom, Supervisor District 21
AYES:	Melotik, Richart, Strom, Winker
EXCUSED:	Larson

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Financial Report

Ms. Gorden reported that in-person court appearances have begun.

6. ACTION ITEMS

a. Resolution: Increase of Revenue 2020 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from the Bird City Wisconsin Grant - \$500; Natural Resources Foundation Go Outside Fund - \$500; Southeastern Wisconsin Invasive Species Consortium Grant - \$16,386; Wisconsin Coastal Management Program

Grant - \$125,000; and US Fish and Wildlife Service Joint Venture Program Grant - \$300,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Vice-Chairperson
SECONDER: T. Winker, Supervisor District 1
AYES: Melotik, Richart, Strom, Winker
EXCUSED: Larson

b. Resolution: Commendation - Douglas Gall

Motion to approve the commendation resolution for Douglas Gall. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Winker, Supervisor District 1
SECONDER: J. Strom, Supervisor District 21
AYES: Melotik, Richart, Strom, Winker
EXCUSED: Larson

c. Resolution: Commendation - Jennifer K. Rothstein

Motion to approve the commendation resolution for Jennifer K. Rothstein. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Vice-Chairperson
SECONDER: J. Strom, Supervisor District 21
AYES: Melotik, Richart, Strom, Winker
EXCUSED: Larson

d. Resolution: Commendation - Donald G. Dohrwardt

Motion to approve the commendation resolution for Donald G. Dohrwardt. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Winker, Supervisor District 1
SECONDER: P. Melotik, Chairperson
AYES: Melotik, Richart, Strom, Winker
EXCUSED: Larson

e. Wire Transfers #3084 - #3096 and May 2020 Schedule of Vouchers

Motion to approve wire transfers #3084 - #3096 and May 2020 Schedule of Vouchers for a total of \$4,740,945.56.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** P. Melotik, Chairperson**AYES:** Melotik, Richart, Strom, Winker**EXCUSED:** Larson**7. DEPARTMENT REPORTS**

a. County Clerk

There were no questions.

b. Finance

Mr. McMahon reviewed his written report which included an update on sales tax collection.

c. Human Resources

Mr. McDonnell reviewed his written report including the implementation of DocuWare software, update of Chapter 4 of the Policy & Procedure Manual, health insurance renewal for 2021, July 8th blood drive and an update on the reopening of the Administration Center.

d. Information Technology

Mr. Dzwinel reported that computer guided radio testing is currently underway.

e. County Treasurer

Mr. Morrison reviewed his written report including tax foreclosures, investment of funds and sales tax.

8. NEXT MEETING DATE

Thursday, July 23, 2020

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:31 AM.

Lisa M. Henning, Chief Deputy County Clerk