



MINUTES
 PUBLIC WORKS COMMITTEE
 REGULAR MEETING
 THURSDAY, JUNE 18, 2020 – 8:00 AM
 ADMINISTRATION CENTER - AUDITORIUM
 121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

| Attendee Name | Title | Status | Arrived |
|---------------|------------------------|---------|---------|
| M. Wolf | Chairperson | Present | |
| T. Grabow | Vice-Chairperson | Present | |
| J. Haas | Supervisor District 2 | Present | |
| D. Henrichs | Supervisor District 23 | Present | |
| P. Marchese | Supervisor District 20 | Present | |

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Neilson-Loomis, Corporation Counsel Gorden (9:15am) and County Clerk Winkelhorst.

Others present: Justin Myers, Port Washington Soccer Club President; Mike Paulus and Tiffany Schneider.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There was no public comment. Those in attendance will be permitted to speak under the agenda item that they are here for.

4. APPROVAL OF MINUTES

a. May 21, 2020

Motion to approve the May 21, 2020 minutes as submitted.

| | |
|------------------------|--|
| PUBLIC WORKS COMMITTEE | |
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | T. Grabow, Vice-Chairperson |
| SECONDER: | J. Haas, Supervisor District 2 |
| AYES: | Wolf, Grabow, Haas, Henrichs, Marchese |

5. FACILITIES MANAGEMENT

a. *Action Items:*

- Addendum to Allow Construction of Fencing at the Justice Center Soccer Field by the Port Washington Soccer Club

Mr. Edgren provided a history of the leasing of the property to the Port Washington

Soccer Club (PWSC).

Mr. Myers reviewed his request for the PWSC to install a 5-foot high black cyclone fence for 600 feet with three gates at a cost to the club of \$14,000. He spoke to the need to limit people from vandalizing the field, safety, competition in recruiting team players, and potential revenue.

Discussion on whether the PWSC has the authority to limit the use of public land.

Mr. Edgren distributed an Addendum to Lease June 18, 2020 which outlines the option to build a fence and responsibility of the club.

The committee is requesting to have Corporation Counsel review the lease and provide an opinion as to the PWSC exclusivity of the use.

Motion to approve the Addendum to Lease June 18, 2020 and authorizing the County Administrator to execute.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [4 TO 1]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: D. Henrichs, Supervisor District 23

AYES: Wolf, Grabow, Henrichs, Marchese

NAYS: Haas

2. Proposal to Rename Columbia St. Mary's Center at the Fairgrounds to Ascension Columbia St. Mary's Center (ACSMC)

Motion to approve the renaming of Columbia St. Mary's Center to Ascension Columbia St. Mary's Center.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Henrichs, Supervisor District 23

SECONDER: J. Haas, Supervisor District 2

AYES: Wolf, Grabow, Haas, Henrichs, Marchese

b. Management/Financial/Informational Reports

1. Facilities Financials

Mr. Edgren provided an update on the Fairground's southern gate expansion and noted that as of today the County Fair will be held.

6. HIGHWAYS

a. Action Item:

1. Appeal Decision to Deny CTH H Farm Access and Request Variance

Mr. Edgren reviewed the written report included in the packet with the reason for denial.

Mr. Paulus requested an appeal of the decision outlining the use of current access

versus the proposed access.

Motion to approve the farm access driveway with the addition of signage “Farm Access Ahead”, or whatever the correct legal signage should be posted, in both lanes with the provision that access only be allowed while the parcel is being farmed.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: P. Marchese, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs, Marchese

7. TRANSIT SERVICES

a. Discussion Items:

1. Washington/Ozaukee Transit Merger Status Update

Ms. Neilson provided the background on merged transit operations with Washington and Ozaukee Counties. The creation of a transit commission stalled the process so neither county had taken a vote prior to the April Election. Both counties have had turnover in the composition of their committees since the election.

Discussion on options presented in the written report.

b. Management/Financial/Informational Reports

1. Transit Financial Report

There were no questions.

2. Transit Ridership Reports

Shared-Ride taxi ridership in April was down, slowly increasing.

Express Bus service is still suspended.

8. HIGHWAYS (CONT.)

a. Action Items:

1. CTH NN & CTH Y Intersection Highway Safety Improvement Program State-Municipal Agreement

Motion to approve the State/Municipal agreement for CTH NN & CTH Y from the Wisconsin Department of Transportation Highway Safety Improvement Program authorizing the Highway Commissioner to execute.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: P. Marchese, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs, Marchese

2. 2020 Bridge Inspection Contract

Motion to approve the 2020 Bridge Inspection Agreement with Jewell Associates Engineers, Inc. for \$12,265 and authorizing the Highway Commissioner to execute.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** D. Henrichs, Supervisor District 23**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese**b. Management/Financial/Informational Reports****1. Highway Financials**

There were no questions.

2. PW Monthly Status Updates

9:15 AM Corporation Counsel Gorden joined the meeting.

Mr. Edgren reviewed the status updates report, that was included in the packet, on the mini-van Transit vehicle purchase; Highway Department staffing; High Capacity Brine Maker; Asphalt Production; and Highland Interchange Funding.

Chairperson Wolf announced that a closed session has been proposed under the provisions of Section 19.85 (1)(e) of the WI Statutes for bargaining purposes to discuss a sales price for parcel of Land located at STH 33 & CTH LL.

Motion made by Supervisor Haas, seconded by Supervisor Grabow that the committee enters into closed session for this purpose. Roll call vote was taken. Motion carried unanimously.

9. CLOSED SESSION

Pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes for Bargaining Purposes to Discuss a Sales Price for Parcel of Land Located at STH 33 & CTH LL

9:23 AM Committee in closed session. All committee members present. Also present at this time County Administrator Dzwinel, Public Works Director Edgren, Corporation Counsel Gorden and County Clerk Winkelhorst.

Motion made by Supervisor Henrichs, seconded by Supervisor Grabow to return to open session. Motion carried unanimously.

10. OPEN SESSION

9:43 AM Committee returned to open session. Present: All committee members, Dzwinel, Edgren, Gorden and Winkelhorst.

11. ACTION ITEM**a. Authorize Direction to the County Administrator on How to Proceed with Wisconsin Department of Transportation Access Rights**

Motion to approve the purchase of the access rights from the Wisconsin Department of Transportation for \$274,000.

PUBLIC WORKS COMMITTEE**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** P. Marchese, Supervisor District 20**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese**12. NEXT MEETING DATE**

Thursday, July 16, 2020

13. ADJOURNMENT

Motion made by Supervisor Henrichs, seconded by Supervisor Marchese to adjourn. Motion carried. Meeting adjourned at 9:47 AM.

Julianne B. Winkelhorst, County Clerk