



MINUTES  
ENERGY ACTION TEAM  
REGULAR MEETING  
MONDAY, JUNE, 17, 2019 – 1:00PM  
ADMINISTRATION CENTER – ROOM A-200  
121 W. MAIN STREET, PORT WASHINGTON, WI

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**Draft Minutes Pending Committee Approval**

The Energy Action Team met in Room A-200 at the Administration Center.

Present: Jennifer Rothstein, Jon Edgren, Gerard Behlen, Chris Seitz (Focus on Energy), Andy Holschbach, Joe Hicks, Andrew Struck (1:03pm), Karina Ward (1:03pm), Jason Dzwinel (1:06pm), and County Clerk Winkelhorst.

Others Present: Matthew Uselding (DOA Intern).

Excused: Jeff Mackey, Jennifer Hesson, Jason Wittek, Monte Hale, Warren Guettel, and Jay McMahon.

Proper Notice/Adoption of Agenda: Ms. Rothstein called the meeting to order at 1:00 PM. The meeting was noticed as required.

Motion made by Mr. Seitz, seconded by Mr. Holschbach to adopt the agenda as presented. Motion carried. (6-0)

1:03 PM Andrew Struck and Karina Ward in attendance.

Public Comment: There was none.

Approval of Minutes from the March 4, 2019 Meeting: Motion made by Mr. Holschbach, seconded by Mr. Seitz to approve the March 4, 2019 minutes as submitted. All members present voting aye, motion carried. (8-0)

1:06 PM Jason Dzwinel in attendance.

Review Draft Resolutions Creating Energy Action Commission: Mr. Uselding reviewed the first draft resolution for the County Board to formally establish an Energy Action Commission that will report to the Public Works Committee and the second draft resolution codifies the commission in the County Policy & Procedure Manual.

Mr. Struck suggested adding verbiage to the P&P resolution in (b) 3. “Develop a plan of action with prioritized projects and funding recommendations to implement energy-related projects and initiatives.” The committee agreed to have the clerk provide this verbiage to the Public Works Committee when they review the resolution.

Countywide Water Usage: Mr. Uselding distributed and reviewed the Ozaukee County Water Report on 12-month water consumption (April 2018-2019). The two main areas of focus were the Justice Center and Lasata Care Center. Overall use is down about 2,000,000 gallons and cost savings of about \$3,000 since 2014. Mr. Uselding explained that data from the City of Port Washington utility bills goes back to 2012; however, data from Cedarburg Light & Water is from 2012-2014 and the last 12 months.

Discussion on projects completed or planned that affect water usage, although, there was no significant project since 2014 that Mr. Uselding could find attributed to the reduction in usage.

Update on Year over Year Energy Use: Mr. Uselding distributed and reviewed the Ozaukee County Energy Consumption noting that year to date totals are showing reduced costs. Year to date approximately \$7,000 in cost savings.

Discussion on lighting projects slated for 2019. Mr. Seitz provided information on financial incentives available.

Review Energy & Sustainability Plan & Table – Solicit Additional Project Ideas: Mr. Uselding reviewed the results of We-Energies audit completed in 2013-2014. Eleven of 24 projects completed with three projects approved in the 2019 Budget.

Mr. Seitz noted that conversion of the Pneumatic Thermostat Control system project at Lasata Care Center requires Focus on Energy to approve funding prior to start of project.

Discussion on project funding resources; benchmarking of best practices with municipalities; future energy projects for Capital Project Funding; and tracking cumulative investments and savings.

Next Meeting Date: Tuesday, September 17, 2019

Adjournment: Motion made by Mr. Seitz, seconded by Mr. Hicks to adjourn. All members present voting aye, motion carried.

Meeting adjourned at 1:48 PM.

Julianne B. Winkelhorst, County Clerk