



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, JUNE 6, 2019 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
J. Rothstein	Chairperson	Excused	
B. Jobs	Vice-Chairperson	Present	
D. Gall	Supervisor District 16	Present	
R. Holyoke	Supervisor District 22	Present	
B. Ross	Supervisor District 19	Present	
Mark Hilgendorf	FSA Representative	Absent	

Staff present: County Administrator Dzwinel, Land & Water Management Director Holschbach, Planning & Parks Director Struck, UW Extension Director Sarkady, Agriculture Educator Plaster, DOA Intern Uselding and County Clerk Winkelhorst.

Others present: Mike Patin.

2. PROPER NOTICE

Vice-Chairperson Jobs called the meeting to order at 8:30 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. May 2, 2019

Motion to approve the May 2, 2019 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	R. Holyoke, Supervisor District 22
SECONDER:	B. Ross, Supervisor District 19
AYES:	Jobs, Gall, Holyoke, Ross
ABSENT:	Hilgendorf
EXCUSED:	Rothstein

5. PUBLIC HEARING - TO CONSIDER AMENDMENTS TO THE CURRENT OZAUKEE COUNTY SHORELAND AND FLOODPLAIN ZONING ORDINANCE, SECTION 7.0809 D.4.

Public Hearing Notice

Chairperson Jobs opened the public hearing at 8:32 AM.

There was no one to speak.

Chairperson Jobs closed the public hearing at 8:33 AM.

6. LAND AND WATER MANAGEMENT DEPARTMENT

a. Action Items:

1. Ordinance: Amending Section 7.0809 D. 4. and 7.1208 B. of the Ozaukee County Code of Ordinances pertaining to Flood Fringe District: Accessory Structures

Mr. Holschbach received a phone call this morning from Michelle Staff, Floodplain Director from the Wisconsin Department of Natural Resources (WDNR). Ms. Staff was unable to provide her written comments today, but does have some clarification comments. Mr. Holschbach believes there may be some minor tweaks, but as long as the intent of the ordinance is not changed, he would like the committee to approve the ordinance allowing him to make those changes prior to County Board action.

Motion to approve the amendments to the accessory structures in the floodfringe district as outlined in the ordinance and to permit Mr. Holschbach to make tweaks as long as the substance of the ordinance does not change. This ordinance will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Ross, Supervisor District 19
SECONDER:	D. Gall, Supervisor District 16
AYES:	Jobs, Gall, Holyoke, Ross
EXCUSED:	Rothstein

2. Submittal of 2020 Targeted Runoff Management (TRM) Grant Program Small Scale Agricultural Application*

Chairperson Jobs disclosed to the committee, per Corporation Counsel, that she does work with Bob Roden, although there is no financial benefit to her. There were no objections to Ms. Jobs voting.

Inquiry as to how the public becomes aware of these grants and how someone may be selected to receive the grant.

Motion to approve the submittal of 2020 Targeted Runoff Management Grant Program application.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Gall, Supervisor District 16**SECONDER:** R. Holyoke, Supervisor District 22**AYES:** Jobs, Gall, Holyoke, Ross**ABSENT:** Hilgendorf**EXCUSED:** Rothstein

3. Affirmation of USDA NRCS Civil Rights*

Mr. Patin explained that the U.S. Department of Agriculture-Natural Resources Conservation Service (USDA NRCS) is required to follow Federal laws regarding civil rights. USDA would like, from their conservation partners, that the partners support, affirm and agree with these values and the departments follow those protocols. This affirmation is requested annually.

Motion to affirm the U.S. Department of Agriculture-Natural Resources Conservation Service Civil Rights Policy.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** B. Ross, Supervisor District 19**SECONDER:** R. Holyoke, Supervisor District 22**AYES:** Jobs, Gall, Holyoke, Ross**ABSENT:** Hilgendorf**EXCUSED:** Rothstein*b. Discussion Items:*

1. USDA Natural Resources Conservation Service Report - Mike Patin, USDA NRCS District Conservationist*

Mr. Patin spoke to the environmental quality incentive programs that are available.

c. Management/Financial/Informational Reports

1. Land & Water Management Reports*

Clean Sweep Program was a success; the results will be brought forth at the next meeting.

Update on the interseeder planter and crimper. The goal of the Milwaukee Rivershed Clean Farm Families is to have the interseeder and crimper readily available to neighborhood farms. The group thought they had a donated tractor for use with the equipment; however, the group now found out there is a rental cost. The cost per hour is lower if there is a contract with a government agency.

Mr. Holschbach would like to enter into a contract with the implement company to rent a tractor. Mr. Dzwinel stated that this contract can be done administratively with Corporation Counsel reviewing the contract and would not need committee approval to move forward. Mr. Holschbach will continue to provide updates to the committee on the program.

FSA Representative Hilgendorf had inquired about the potential of a plastic recycling program in the farm community. Mr. Holschbach researched this possibility and found that some of the counties that have participated in this program are no longer providing this service. The individual farmers can rent dumpsters through Revolution Plastics if there is a need.

7. UNIVERSITY EXTENSION OFFICE

a. Action Item:

1. Consent Resolution of the Members of Associated County Extension Committees, Inc.

Motion to approve the consent resolution for the change in fiscal oversight to be relinquished to Wisconsin Counties Association.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Ross, Supervisor District 19
SECONDER:	D. Gall, Supervisor District 16
AYES:	Jobs, Gall, Holyoke, Ross
EXCUSED:	Rothstein

b. Management/Financial/Informational Reports

1. UW-Extension Reports

Ms. Sarkady distributed the results of the 4-H Visioning Session held on May 23, 2019. The new 4-H Youth Program Coordinator will begin July 1.

Ms. Plaster reported the THRIVE Program was a success.

Ozaukee Master Gardeners annual plant sale fundraiser was sold out for the first time. All money raised is reinvested in the county through their volunteer programs.

8. REGISTER OF DEEDS/LAND INFORMATION

a. Management/Financial/Informational Reports

1. Register of Deeds Reports

There were no questions.

Mr. Struck requested to move ahead in the agenda until Mr. Musich returns for the first action item. There were no objections.

9. PLANNING AND PARKS DEPARTMENT

a. Action Items:

1. Minor Land Division - Marko Musich and Jane F. Hamilton, owners, and Marko Musich and Allen J. Schneider, PLS, applicant(s) and/or agent(s), 308 Port Washington Road, Grafton, WI 53024, are requesting land division approval for the Double Tree Lane minor land division by certified survey map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property, 338 Double Tree Lane (Legacy Business Park), Town of Grafton, Ozaukee County, Wisconsin, a division of part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest ¼ of the Northwest ¼ of Section 32, Township 10 North, Range 21 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-032-07-008.00. Total Acreage: approximately +/-10.75 acres.

Mr. Struck reviewed the minor land division findings and staff report. The Planning and Parks Department has no objection to the land division and recommends approval of the Certified Survey Map with the conditions and corrections included in the report.

Motion to approve the minor land division for Parcel Number 06-032-07-008.00 in the Town of Grafton with the conditions and corrections as outlined in the Staff Report dated June 6, 2019.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: D. Gall, Supervisor District 16
SECONDER: B. Ross, Supervisor District 19
AYES: Jobs, Gall, Holyoke, Ross
EXCUSED: Rothstein

2. Increase of Revenue Budget Amendment for a Wisconsin Department of Tourism Joint Effort Marketing Program Grant to Market and Promote the Ozaukee Interurban Trail

Motion to approve the increase of revenue budget amendment recognizing \$35,000 from the Wisconsin Department of Tourism Joint Effort Marketing grant to develop a new interactive website, develop a branding/wayfinding signage plan, and implement a coordinated advertising plan for the Ozaukee Interurban Trail. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 6/27/2019 8:30 AM
MOVER: B. Ross, Supervisor District 19
SECONDER: D. Gall, Supervisor District 16
AYES: Jobs, Gall, Holyoke, Ross
EXCUSED: Rothstein

3. Negotiation of a Professional Services Contract for Design, Engineering, Bid Support, and Construction Related Services for a Bathroom, Picnic Shelter, and Storage Area at Covered Bridge County Park

Three bids received for design plus construction related services including 15% contingency: 1) Kueny Architects, LLC - \$15,094; 2) Groth Design Group Inc. - \$51,624 and 3) Kapur & Associates - \$41,998.

9:30 AM Marko Musich joined the meeting.

Although, there is a difference in the pricing, staff is comfortable with recommending Kueny Architects, LLC. They are currently in contract with the county on another project.

Discussion on whether or not to proceed with contracting for design when the grant is uncertain. Mr. Dzwinel explained there is a requirement of the State to install bathrooms at some point. This contract is not part of the grant, but part of the county match. The plans would still be viable if the project did not proceed at this time.

Discussion on the requirement by the State. Mr. Struck has approached the State regarding the requirement and have looked at every alternative. The requirement is tied to the acquisition of the original master plan and does relate to the National Park system, as there are Federal dollars involved.

Motion to approve negotiation and signing of a professional services contract by the Planning and Parks Department with Kueny Architects, L.L.C. for a not to exceed sum (including a 15% contingency) of \$15,094 for the design, engineering, bid support, and construction related services for the bathroom facility with a small open air picnic shelter, indoor bathrooms and a small storage area at Covered Bridge County Park in the Town of Cedarburg. This contract is contingent upon negotiation of professional services contract terms satisfactory to the Ozaukee County Planning and Parks Department.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [3 TO 1]**

MOVER: D. Gall, Supervisor District 16

SECONDER: R. Holyoke, Supervisor District 22

AYES: Jobs, Gall, Holyoke

NAYS: Ross

EXCUSED: Rothstein

Chairperson Jobs reverted to the order of the agenda.

4. **Grant Submittal to the U.S. Forest Service Great Lakes Restoration Initiative for Native Tree Planting in the Hawthorne Hills County Park Project Area**

Chairperson Jobs disclosed, per Corporation Counsel, that her property is located in the designated area; however, there is no gain for her. There were no objections to Ms. Jobs voting.

Motion to approve the submittal and acceptance of a grant by the Planning & Parks

Department to the U.S. Forest Service - Great Lakes Restoration Initiative for native tree planting in the Hawthorne Hills County Park Project Area.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Ross, Supervisor District 19

SECONDER: R. Holyoke, Supervisor District 22

AYES: Jobs, Gall, Holyoke, Ross

EXCUSED: Rothstein

5. Grant Submittal to the Wisconsin Department of Natural Resources Citizen Based Monitoring Partnership Program for American Kestrel Nest Box Monitoring in Ozaukee County

Motion to approve the submittal and acceptance of a grant funding contract by the Planning and Parks Department to the Wisconsin Department of Natural Resources Wisconsin Citizen Based Monitoring Partnership Program to support American Kestrel nest box monitoring in Ozaukee County.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Ross, Supervisor District 19

SECONDER: D. Gall, Supervisor District 16

AYES: Jobs, Gall, Holyoke, Ross

EXCUSED: Rothstein

Supervisor Gall requested to move ahead in the agenda to the update on the Little Menomonee River before proceeding with the action item. There were no objections.

6. Review Public Meeting Date, Format and Permit Submittals for the Little Menomonee River Corridor Ecosystem Restoration Project

Mr. Struck explained that the City of Mequon requested a presentation at their Common Council meeting on July 9. The Council can ask questions; however, there is public comment taken but no discussion.

Discussion on a mechanism to address concerns from the public and notification of landowners of plans.

Motion to direct the Planning & Parks Director to release the plans upon substantial completion, notify landowners, post plans on website and note a discussion item on the next agenda.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: B. Ross, Supervisor District 19
SECONDER: D. Gall, Supervisor District 16
AYES: Jobs, Gall, Holyoke, Ross
EXCUSED: Rothstein

b. Discussion Item:

1. Update on Engineering Report from Little Menomonee River Project

Mr. Struck reported that he has met with the City of Mequon, removed the ditch line from the concept plan. This does not affect the project the ditch line is under Mequon's jurisdiction.

Plan sets will be prepared and available by June 17.

Chairperson Jobs reverted to the order of the agenda.

c. Management/Financial/Informational Reports

1. Planning & Parks Department Report

Governor Evers was in Ozaukee County yesterday presenting a check to Planning and Parks Department for their work on stream restoration activities in the county.

Mr. Struck presented signs that will be installed where there are projects that are funded by Stewardship Grants.

Mr. Struck reported there is now a fully operational liquor license at Hawthorne Hills Golf Course.

An updated Parks financial report for May and Wisconsin Department of Transportation Guide for path/street crossings was distributed.

10. NEXT MEETING DATE

TUESDAY, July 2, 2019

11. ADJOURNMENT

Motion made by Supervisor Ross, seconded by Supervisor Gall to adjourn. Motion carried. Meeting adjourned at 11:22 AM.

Julianne B. Winkelhorst, County Clerk

* FSA Representative Item