



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, MAY 28, 2020 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Present	
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, County Treasurer Morrison, Finance Director McMahon, Human Resources Director McDonell, and County Clerk Winkelhorst.

Staff present remotely: Corporation Counsel Gorden and Planning & Parks Director Struck.

Others present remotely: DANA Investment Advisors Matt Slowinski and Ellen Roberts; Dennis Buchholtz, Project Manager and Tim Romanelli, L3Harris Technologies, Inc.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:43 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. February 27, 2020

Motion to approve the February 27 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Richart, Vice-Chairperson
SECONDER:	J. Strom, Supervisor District 21
AYES:	Melotik, Richart, Larson, Strom, Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Finance Report

Ms. Gorden reported on revenue reimbursement from the State and Federal Government for Child Support and the impact of the COVID-19 pandemic on the department.

6. ACTION ITEMS

a. Resolution: Increase of Revenue 2020 - Planning & Parks

Mr. Dzwinel explained that the WisDOT Multimodal Local Supplement grant for \$668,493 has been removed from the resolution as the project is on hold.

Motion to approve the increase of revenue resolution, as revised, amending the budget for the Planning & Parks Department to include funds from the Federal Emergency Management Agency grant - \$22,343; Wisconsin Department of Natural Resources River Protection Planning grant - \$10,000; and Wisconsin Coastal Management Program grant - \$60,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Winker, Supervisor District 1

AYES: Melotik, Richart, Larson, Strom, Winker

b. Resolution: Amending the Ozaukee County Policy and Procedure Manual Chapter 5.01(15)(a) - Designation of Depositories

Motion to approve the resolution noting a change into the depositories listed in the Ozaukee County Policy and Procedure Manual. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Richart, Larson, Strom, Winker

c. Wire Transfers #3035 - #3083; Schedule of Vouchers December 2019, February, March & April 2020

Motion to approve wire transfers #3035 - #3083 and December 2019, February, March and April 2020 Schedule of Vouchers for a total of \$25,960,361.24.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Richart, Vice-Chairperson

AYES: Melotik, Richart, Larson, Strom, Winker

7. DISCUSSION ITEMS

a. Ozaukee County Portfolio and Market Update - DANA Investment Advisors *Matt Slowinski, CFA, Senior Vice President and Fixed Income Portfolio Manager* *Ellen Roberts, Senior Vice President, Marketing and Client Services*

Ms. Roberts provided a brief history of Dana Investment Advisors.

Mr. Slowinski reviewed the presentation that was included in the packet which included

the portfolio performance update and economic & market outlook. Discussion and questions during the presentation.

b. Radio System Replacement Update

Mr. Dzwinel reported that, after a lengthy process with the fire service, the numbers were finalized on the radios. The radios will be in service within the next 4-6 weeks.

Mr. Buchholtz provided an update on the status of the project and explained the next stage of testing for the completion of the infrastructure.

Mr. Romanelli reviewed the purchase package 2020 budget revisions. During the demonstration of the radios, it became apparent that essential features needed to be added for the fire service which dramatically increased the cost.

Mr. Romanelli stated that during the negotiations, Mr. Dzwinel made it clear that under no circumstance would he request more money to complete the project. After several months of work to determine the right essential package and the features that were needed to fulfill the promise of the contract, the radio replacement project did come in under budget.

c. Update on Fiscal Impact of COVID-19 Pandemic on County

Mr. Dzwinel anticipates the county to be in a good fiscal position in 2020 with ample reserves in the General and Departmental Funds. Lasata Senior Living Campus is stable. The challenge will come in the 2021 budget as the funds that come through from the state could potentially impact operations.

Mr. Dzwinel reviewed his written report on Fund Balance, Sales Tax estimates, hiring freeze for non-essential positions, tracking of COVID-19 expenses for reimbursement, and Capital Reserve Fund.

Discussion on State funding, overtime, census at Lasata, COVID-19 reimbursements, and capital projects.

d. Reopening of County Administration Center

Mr. Dzwinel reported that the departments have been able to deliver services by appointment, the Public Health Director has recommended opening the middle of June, the use of individual agreements for teleworking and tentative plans for reopening.

8. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Mr. McMahan reviewed his written report which included an update on sales tax collection.

c. Human Resources

Mr. McDonnell reviewed his written report and reopening guidelines for the Administration Center.

d. Information Technology

There were no questions.

e. County Treasurer

Mr. Morrison reviewed his written report including interest and penalty, interest earnings, and investment of funds.

9. NEXT MEETING DATE

Set Schedule for Dates and Time of Meetings

Schedule to remain the same, fourth Thursday at 8:30 AM.

The next meeting date is Thursday, July 23.

10. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 11:14 AM.

Julianne B. Winkelhorst, County Clerk