



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, MAY 21, 2020 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Haas	Supervisor District 2	Present	
D. Henrichs	Supervisor District 23	Present	
P. Marchese	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren and County Clerk Winkelhorst.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:03 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Chairperson Wolf thanked members for attending in person. Zoom option will be available for the next two months if a member cannot attend in person.

4. APPROVAL OF MINUTES

a. February 20, 2020

Motion to approve the February 20, 2020 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	J. Haas, Supervisor District 2
AYES:	Wolf, Grabow, Haas, Henrichs, Marchese

5. APPOINTMENT TO ENERGY ACTION COMMISSION

Supervisor Henrichs volunteered to serve as the representative for the Public Works Committee.

6. FACILITIES MANAGEMENT

a. *Action Items:*

1. Site Improvements at Fairgrounds for Proposed Gate Expansion

Mr. Edgren explained that originally this was set up as a 50/50 cost split with the Ozaukee County Fair Board. He has reached out to the Fair Board to see if there was still interest in pursuing this project, given the uncertainty as to whether or not the

Fair will be held this year. Mr. Edgren is suggesting that, if approved, the project would be put on hold to accommodate the Fair Board's schedule.

Motion to authorize site improvements to accommodate the proposed Fairgrounds gate.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: P. Marchese, Supervisor District 20

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs, Marchese

b. Discussion Items:

1. Facilities Department Overview

Mr. Edgren reviewed the staffing for Facilities and current/upcoming issues involving Justice Center sidewalk replacement; Advocate's House expansion; Administration Center southern parking lot wall; and Administration Center Boiler Study.

c. Management/Financial/Informational Reports

1. Facilities Financials

There were no questions.

7. TRANSIT SERVICES

a. Action Items:

1. Award Bid for Purchase of Three (3) Mini-Van Transit Vehicles

Mr. Edgren explained that three (3) bids were received. The lowest bid was from Ewald Automotive Group for a unit price of \$22,345. The next lowest responsive, responsible bid was Dearth Commercial Vehicles for a unit price of \$24,799.

Ewald had three vans in stock; however, there was only one white van, which was the color included in the specs. Both bidders substantially met the specs; therefore, staff recommends fulfilling the purchase through two vendors.

Discussion of the vendor's integrity to meeting specs exactly as provided in the bid documents.

Motion to award the bid to Ewald Automotive Group, providing they can fulfill the bid specs of three (3) vehicles and if not, award bid to Dearth Commercial Vehicles per the specs of three (3) vehicles.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** P. Marchese, Supervisor District 20**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese**b. Discussion Items:**

1. Transit Department Overview

Mr. Edgren reviewed the staffing and funding for Transit Services and current/upcoming issues involving Shared Ride Taxi and Express Bus; Ozaukee/Washington Transit concept and superintendent position; Congestion Mitigation Air Quality Grant Resolution; and Smart Mobility Partnership with University of Wisconsin-Milwaukee.

Discussion on status of Ozaukee/Washington Transit merger. This item will be put on a future agenda for a complete overview of the status.

c. Management/Financial/Informational Reports

1. Transit Financial Report

There were no questions.

2. UWM Smart Mobility & Health Aging Research Project

Information included in the overview.

3. Transit COVID-19 Update

Information included in overview.

8. HIGHWAYS**a. Action Items:**

1. Award Bid for Asphalt Oil

Motion to approve awarding the 2020 Asphalt Oil bid to HG Meigs Paving Asphalts & Emulsions.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** J. Haas, Supervisor District 2**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese

2. 2020 Hot Mix & Gravel Pricing

Mr. Edgren explained that after the bid was received, the recommended price to charge was \$50.00 per ton; however, there was a discount given by the distributor based on the Argus Asphalt Report. The recommendation is to approve the price for asphalt production at \$48.00 per ton, reflecting the discount.

Motion to approve the recommended prices of \$48.00 per ton for Hot Mix Asphalt and \$6.25 per ton for gravel.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** P. Marchese, Supervisor District 20**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese

3. CTH D Supplemental Site Investigation Proposal

Motion to approve the CTH D Supplemental Site Investigation proposal from Ramboll for \$17,000.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** P. Marchese, Supervisor District 20**SECONDER:** D. Henrichs, Supervisor District 23**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese**b. Discussion Items:**

1. Highway Department Overview

Mr. Edgren reviewed the staffing for the Highway Department and current/upcoming issues involving Public Works Committee meetings; Wisconsin County Highway Association; STH 33 & CTHLL northwest parcel development; CTH NN & CTH Y traffic signals; and Highway equipment.

c. Management/Financial/Informational Reports

1. Highway Financial Reports

Mr. Edgren reviewed the role of the committee as it relates to the financials per Wisconsin Statutes. After discussion the committee determined the report on the Highway Department Payables was not needed in the packet going forward.

2. Monthly Report on Public Works Department Projects

Mr. Edgren reviewed the written status update report on the Justice Center staff assistance at Lasata Senior Living Center; Traffic & Parking Control Company contract; Mine Safety & Health Administration training; and construction update.

The 2020 Construction Activities Report was distributed.

9. NEXT MEETING DATE

Set Schedule for Dates and Times of Meetings

The date and time will remain the same, 8:00 AM on the Thursday after 3rd Wednesday County Board Meeting.

Next meeting scheduled for June 18.

10. ADJOURNMENT

Motion made by Supervisor Henrichs, seconded by Supervisor Marchese to adjourn. Motion carried. Meeting adjourned at 9:36 AM.

Julianne B. Winkelhorst, County Clerk