



Ozaukee County Sheriff's Office

SHERIFF JAMES JOHNSON

Division of Emergency Management

Scott Ziegler, Director

1201 S Spring St, PO Box 994, Port Washington, WI 53074-0994

Local: (262)284-7172 Metro: (262)238-8397 Fax: (262)284-8490

Local Emergency Planning Committee

Minutes of the May 21st, 2020 Meeting

Approved by the Committee on September 24th, 2020

Members Present:

Scott Ziegler

David Hass

Justin Rundle

Mark Mitchell

George King (arrived at 6:45pm)

Linda Krieg

John Hanan (for Kirsten Johnson)

Ron Zabransky

Dan Benson

Members Absent:

Rick Nelson (excused)

Brad Arndt (excused)

Terry Hoffmann (excused)

Andy Paulus

Others Present:

Robert Kaslick - Emergency Management Deputy Director (Reporting Secretary)

**Please note: Due to the ongoing COVID-19 pandemic, this meeting was conducted virtually.*

LEPC Meeting Called to Order: 6:05 P.M.

Meeting Notice

Advised the agenda was sent to the County Clerk and posted on the Web in a timely manner.

Agenda

Motion made by Ron Zabransky, seconded by Mark Mitchell to adopt the meeting agenda. All members present voted AYE.

Approval of Minutes

All members present voting AYE to adopt the previous meeting minutes.

Action Items

Off-Site Plans

The committee reviewed seven (7) off-site plans. The updated plans are as listed:

- Rockwell Automation in Mequon
- Kleen Test on Sunset Rd in Port Washington



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- Kleen Test on Moore Rd in Port Washington
- Kleen Test on County Line Rd in Mequon
- Cedar Valley Cheese in Fredonia
- Costco Wholesale in Grafton
- Hayes Performance Systems in Mequon

Discussion was held on the plans and questions were addressed.

Motion by Linda Krieg, seconded by Ron Zabransky, to approve the updated plans as presented. All members present voting AYE, motion carried.

2020 Strategic Plan

The committee reviewed the 2020 Strategic Plan. Scott Ziegler stated that there was one minor typo on the initial draft that has been corrected. The majority of the changes involved Tier 2 list updates and equipment purchasing.

Discussion held

Chairman Haas asked about the LEPC responsibilities in Section D. Ziegler will review other examples from around the state and report back.

-John Hanan exited the meeting at 6:25 P.M.-

Additional discussion held on the current pandemic and personal protective equipment stockpile.

Motion by Mark Mitchell, seconded by Justin Rundle to approve the 2020 Strategic Plan as presented. All members present voting AYE, motion carried.

Designation of EPCRA Inspector

LEPC by-laws were reviewed. Motion by Ron Zabransky, seconded by Linda Krieg, to designate the State of Wisconsin as the EPCRA Inspector. All members present voting AYE, motion carried.

Computer HazMat Equipment Grant

Ziegler provide an update on the grant. The preapplication has been submitted. The goal is to purchase firefighting personal protective equipment for the hazmat team, as it now on the approved equipment list.

-John Hanan re-joined the meeting at 6:34 P.M.-



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Motion by Mark Mitchell, seconded by Linda Krieg to submit the 2020 Computer HazMat Grant application. All members present voting AYE, motion carried.

Department Report

Scott Ziegler provided an update:

- The HazMat Team responded to noteworthy call in January involving a fuel spill within a building in Port Washington.
- Current COVID response discussed that is occupying most of the Division of EM's time.
 - EM is working with Washington Ozaukee Public Health on testing clinics
 - Personal protective equipment (PPE) purchasing and distribution is also a large component of current operations
- Training and exercises previous planned have been cancelled, however our four-year cycle should not be greatly impacted, as it is a new cycle-period.
 - Online opportunities and rescheduling of cancelled training sessions will be explored to maintain hazmat team proficiency.

-George King entered the meeting at 6:45 P.M.-

COVID operations were discussed. Ziegler provided more updates on the current EM tasks. John Hanan provided a brief update on Public Health tasks.

Next Meeting Agenda

Chairman Haas proposed a discussion on the Lake County (IL) Ammonia leak incident, as well as the COVID-19 pandemic and PPE.

The next meeting will be September 24th, 2020.

Motion by Ron Zabransky, seconded by Mark Mitchell to adjourn the meeting. All members present voting AYE, motion carried.

Meeting adjourned at 6:55 P.M.