



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, MAY 5, 2022 – 9:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
R. Holyoke	Chairperson	Present	
B. Jobs	Vice-Chairperson	Present	
B. Ross	Supervisor District 19	Present	
T. Matera	Supervisor District 7	Present	
K. Schoessow	Supervisor District 23	Present	
Mark Hilgendorf	FSA Committee Member	Absent	

Staff present: County Administrator Dzwinel, Planning & Parks Director Struck, Land & Water Management Director Holschbach, Register of Deeds Voigt, Land Information Coordinator Lewis, Community Development Educator Ward, and Deputy County Clerk Quaas.

2. PROPER NOTICE

Chairperson Holyoke called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

3. STAFF INTRODUCTIONS

Mr. Voigt, Mr. Holschbach, Ms. Ward, and Mr. Struck introduced themselves to the committee and gave a brief overview of each of their department's duties and functions.

4. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

Mr. Holschbach shared with the committee that FSA Committee Member Hilgendorf has resigned his position.

5. APPROVAL OF MINUTES

a. April 7, 2022

Motion to approve the April 7, 2022 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Jobs, Vice-Chairperson
SECONDER:	B. Ross, Supervisor District 19
AYES:	Holyoke, Jobs, Ross, Matera, Schoessow
ABSENT:	Hilgendorf

6. REGISTER OF DEEDS/LAND INFORMATION

a. Management/Financial/Informational Reports

1. Register of Deeds Reports

Questions regarding the indexing digitization project.

7. VOLUNTEER TO SERVE ON THE ENERGY ACTION COMMISSION

Chairperson Holyoke volunteered to be the Natural Resources Committee representative on the Energy Action Commission.

8. VOLUNTEER TO SERVE ON THE LAND PRESERVATION BOARD

Supervisor Schoessow volunteered to be the Natural Resources Committee representative on the Land Preservation Board.

In order to accommodate an interested public commenter, Supervisor Ross suggested the Committee move ahead in the agenda to Planning & Parks Department action item: Minor Land Division, there were no objections.

9. UNIVERSITY EXTENSION OFFICE

a. Management/Financial/Informational Reports

1. Extension Reports

Ms. Ward updated the committee on restrictive covenants research and upcoming events.

10. LAND AND WATER MANAGEMENT DEPARTMENT

a. Action Items:

1. Fund For Lake Michigan Grant Agreement for Grant: 20220679 to Support the Clean Farm Families*

Motion to approve the Fund for Lake Michigan Grant Agreement for Grant: 20220679.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Jobs, Vice-Chairperson

SECONDER: B. Ross, Supervisor District 19

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

ABSENT: Hilgendorf

2. Increase of Revenue Budget Amendment - Fund for Lake Michigan to Support the Clean Farm Families Soil Health Initiatives*

Motion to approve the increase of revenue budget amendment recognizing \$50,000 from the Fund For Lake Michigan to support the Clean Farm Families soil health initiatives. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
5/26/2022 8:30 AM

MOVER: T. Matera, Supervisor District 7

SECONDER: K. Schoessow, Supervisor District 23

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

ABSENT: Hilgendorf

3. 2023 Wisconsin Clean Sweep Grant Solicitation Request for Agricultural and Household Hazardous Waste Collections*

Motion to approve submittal of the 2023 Clean Sweep Grant Application to the Wisconsin Department of Agriculture, Trade and Consumer Protection.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

ABSENT: Hilgendorf

b. Management/Financial/Informational Reports

1. Land & Water Management Reports*

Representatives from the Federal Emergency Management Agency (FEMA) will host a Flood Map Information Open House for Ozaukee County on June 1.

The County closed on the 1936 Edgewater Dr. property.

11. PLANNING AND PARKS DEPARTMENT

a. Action Items:

1. Minor Land Division – Nick Gripentrog and Kelly Welsh, owner and agent/applicant, 175 Sunset Lane, Cedarburg, WI 53012, are requesting land division approval for a minor land division by Certified Survey Map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property, located at 175 Sunset Lane, Cedarburg, WI 53012, Town of Cedarburg, Ozaukee County, Wisconsin, being a redivision of Lots 15 & 16, Block 1, in Pioneer Acres, a subdivision of a part of the Northeast 1/4 and Southeast 1/4 of the Southwest 1/4 of Section 34, Township 10 North, Range 21 East, in the Town of Cedarburg, Ozaukee County Wisconsin. Parcel Number(s): 03-061-01-15-001. Total Acreage to be divided: approximately +/-2.8148 acres.

Neighboring property owner Jeff Brey was allowed to speak in regards to this matter. Mr. Brey expressed his concerns about the proposed land division and shared some history on the property.

Mr. Struck reviewed the minor land division findings and staff report. Mr. Struck distributed communications received from several neighboring property owners that were received by the Planning and Parks Department prior to the meeting.

Discussion on conditions and corrections to the land division, communication with the landowner, and the need to acquire more information before proceeding.

Motion to postpone this item until the June 2, 2022 meeting to gather more information.

NATURAL RESOURCES COMMITTEE

RESULT: POSTPONE [UNANIMOUS] Next: 6/2/2022 9:00 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: K. Schoessow, Supervisor District 23

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

Reverted to the order of the agenda.

2. Bid and Contract for Tree Planting and Maintenance Services in the Ozaukee County Park System

Questions regarding warranties, tree quantity, and specifications.

Motion to accept the bid from Dan Larsen Landscaping, Inc. and approve contractual services contract, contingent upon Corporation Counsel approval, with Dan Larsen Landscaping, Inc. for a not to exceed sum of \$75,019, which includes a 15% contingency to cover any potential change orders, for tree planting and maintenance in the Ozaukee County Park System.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Ross, Supervisor District 19

SECONDER: B. Jobs, Vice-Chairperson

AYES: Holyoke, Jobs, Ross, Matera, Schoessow

b. Discussion Items:

1. Waubeka Mill and Button Factory Site - Land Donation

Mr. Struck provided background information on the property and the proposed donation from the landowner. Discussion on the history of the property, Ozaukee County's involvement, and the property owner's intentions.

2. Update on Lion's Den Gorge Nature Preserve Pavilion and HH Peters Youth Camp Building ADA Remodel Construction Change Orders

Supply chain issues and parts no longer being produced is causing the change orders at Lion's Den Gorge Nature Preserve Pavilion.

There has been unexpected utility work at the HH Peters Youth Camp building. Still under budget for the project.

3. Update on Planning and Parks Department Capital Projects and Ecological Division Projects

- Update on Covered Bridge Pavilion; Invasive species and tree planting; Virmond Park stairway; HH Peters multi-purpose building, Mineral Spring Creek erosion; and Mole Creek Culvert.
4. **Update on Clay Bluffs Cedar Gorge Nature Preserve Acquisition**
Update on grant expiration and extension, fundraising, and available funding for potential closing costs.
 5. **Volunteer Work Days in the Ozaukee County Park System - Earth Day and Arbor Day - Partnerships with Keller Williams Realty House To Home Team, Milwaukee Riverkeeper, Ulao Creek Partnership and American Transmission Company for Garbage Cleanup, Tree Planting and Invasive Species Management**
Mr. Struck reported on volunteer work day activities and the work being carried out.
 6. **Lake Michigan Bluff Erosion Research and Outreach - Partnerships with UW-Madison, UW Sea Grant and WCMP**
Detailed work will be done at Lion's Den Gorge. Previous work has been done at Virmond Park and the Clay Bluffs property.

c. Management/Financial/Informational Reports

1. **Planning and Parks Reports**
Park usage and golfing has been down due to poor weather.

12. NEXT MEETING DATE

Set Meeting Day & Time

June 2, 2022 9:00 AM

13. ADJOURNMENT

Motion made by Supervisor Jobs, seconded by Supervisor Matera to adjourn. Motion carried.
Meeting adjourned at 11:21 AM.

Tyler Quaas, Deputy County Clerk

* FSA Committee Member Items