



MINUTES  
HEALTH AND HUMAN SERVICES COMMITTEE  
HUMAN SERVICES BOARD  
REGULAR MEETING  
WEDNESDAY, APRIL 24, 2019 – 8:00 AM  
ADMINISTRATION CENTER - ROOM A-200  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Health & Human Services Committee and Human Services Board was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
K. Geracie	Chairperson	Present	
D. Henrichs	Vice-Chairperson	Excused	
D. Clark	Supervisor District 5	Present	
J. Braverman	Supervisor District 24	Excused	
M. Wolf	Supervisor District 11	Present	
Patricia Treffert	Board Member	Present	
Nitish Bangalore	Board Member	Present	8:10 AM
Chuck Sigurdson	Board Member	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Lasata Senior Living Campus Administrator Kohal, Business Manager Kummerlein, Aging Services Manager Dombrowski, ADRC Director Pike, Human Services Director Drake (8:21am) and County Clerk Winkelhorst.

**2. PROPER NOTICE**

Chairperson Geracie called the meeting to order at 8:02AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There were none.

**4. DISCUSSION ITEM**

- a. Review of Open Meetings Law and Committee Responsibilities per Ozaukee County Policy & Procedure Manual - Rhonda Gorden, Corporation Counsel

Mr. Dzwinel stated to ensure compliance of Open Meetings Law relating to public notice on agendas and discussion held at the committee level, the Executive Committee, after hearing the presentation, suggested all committees have this discussion on their next meeting agenda.

Ms. Gorden led the discussion on the agenda setting process and apprising the public of what topics will be addressed, and focusing on the agenda and the committee responsibilities, as outlined in the County Policy and Procedure Manual.

**5. APPROVAL OF MINUTES**

- a. March 27, 2019

Motion to approve the March 27, 2019 minutes as submitted.

HEALTH AND HUMAN SERVICES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** M. Wolf, Supervisor District 11  
**SECONDER:** D. Clark, Supervisor District 5  
**AYES:** Geracie, Clark, Wolf, Treffert, Sigurdson  
**ABSENT:** Bangalore  
**EXCUSED:** Henrichs, Braverman

## 6. LASATA CAMPUS

### *a. Discussion Items:*

1. Housekeeping and Laundry Services

Ms. Kohal requested to postpone this discussion until the next meeting.

### *b. Management/Financial/Informational Reports*

1. Lasata Campus Monthly Reports

8:10 AM Board Member Bangalore in attendance.

Update and discussion on census, adjusting of staff and expenses, and rehab rooms.

Ms. Kohal will retain Pathways to provide consulting services to assist in preparations for new changes in Medicare payments.

8:21 AM Human Services Director Drake joined the meeting.

Proposals for Community-Based Residential Facility (CBRF) study will be brought forward at the next meeting.

## 7. VETERANS SERVICES OFFICE

### *a. Management/Financial/Informational Reports*

1. Veterans Services Report

There were no questions.

## 8. PUBLIC HEALTH

### *a. Management/Financial/ Informational Reports*

1. Public Health Report

There were no questions.

## 9. AGING & DISABILITY RESOURCE CENTER (ADRC)

### *a. Management/Financial/Informational Reports*

1. Aging/ADRC Financial Reports

The committee extended their appreciation and congratulations to Ms. Pike on her upcoming retirement. ADRC Disability Benefits Specialist Kay Ella Dee will be promoted to ADRC Director.

## 10. HUMAN SERVICES

### *a. Discussion Items:*

1. Presentation: Concerns Impacting Human Services

Ms. Drake noted the presentation is a look at concerns that may need to be addressed in the 2020 budget.

The presentation included information on Wisconsin Home Energy Assistance Program (WHEAP) with a request in the 2020 budget for a position to operate program in-house; pros and cons of the Family Enrichment Center office space rental; and outpatient therapy hours and factors impacting outpatient services.

***b. Management/Financial/Informational Reports***

**1. HS Financial Report**

There were no questions.

**11. NEXT MEETING DATE**

Wednesday, May 22, 2019

**12. ADJOURNMENT**

Motion made by Supervisor Wolf, seconded by Supervisor Clark to adjourn. Motion carried. Meeting adjourned at 9:18AM.

*Julianne B. Winkelhorst, County Clerk*