



MINUTES  
FINANCE COMMITTEE  
REGULAR MEETING  
THURSDAY, MARCH 24, 2022 – 8:30 AM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

**1. CALL TO ORDER**

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Excused	
T. Winker	Supervisor District 1	Present	

Staff present: Corporation Counsel Gorden, Finance Director McMahon, County Treasurer Morrison, DO Intern Snider, Assistant Finance Director Pezanoski (8:47am), and County Clerk Winkelhorst.

**2. PROPER NOTICE**

Chairperson Melotik called the meeting to order at 8:35 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. February 24, 2022

Motion to approve the February 24, 2022 minutes as submitted.

FINANCE COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	T. Winker, Supervisor District 1
<b>SECONDER:</b>	D. Larson, Supervisor District 8
<b>AYES:</b>	Melotik, Richart, Larson, Winker
<b>EXCUSED:</b>	Strom

**5. CORPORATION COUNSEL DEPARTMENT REPORT**

a. Corp. Counsel Financial Report

The final reimbursement report is due in March, final numbers for 2021 will be available at the next committee meeting.

**6. ACTION ITEMS**

a. Resolution: Increase of Revenue 2022 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include Wisconsin Department of Natural Resources

Surface Water Planning Grant of \$10,000. This resolution will move forward to the County Board for final action.

**FINANCE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Richart, Vice-Chairperson

**SECONDER:** D. Larson, Supervisor District 8

**AYES:** Melotik, Richart, Larson, Winker

**EXCUSED:** Strom

- b. Resolution: Transfer 50% of 2021 General Fund Surplus to Capital Projects Fund  
8:47 AM Assistant Finance Director Pezanoski joined the meeting.

Motion to approve the resolution for the transfer of \$953,044 which is 50% of the 2021 General Fund Surplus to Capital Projects Fund. This resolution will move forward to the County Board for final action.

**FINANCE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Winker, Supervisor District 1

**SECONDER:** T. Richart, Vice-Chairperson

**AYES:** Melotik, Richart, Larson, Winker

**EXCUSED:** Strom

- c. Wire Transfers #3447 - #3462 and February 2022 Schedule of Vouchers

Motion to approve Wire Transfers #3447 - #3462 and February 2022 Schedule of Vouchers for a total amount of \$13,962,105.53.

**FINANCE COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** D. Larson, Supervisor District 8

**SECONDER:** T. Winker, Supervisor District 1

**AYES:** Melotik, Richart, Larson, Winker

**EXCUSED:** Strom

## 7. DEPARTMENT REPORTS

- a. County Clerk

Annual report included in the packet. There were no questions.

- b. Finance

Questions on sales tax collection, ARPA Funds, Highland Interchange, General Fund and Special Funds.

- c. Human Resources

There were no questions.

- d. Information Technology

There were no questions.

## e. County Treasurer

Update on cash, foreclosures and Wisconsin Help for Homeowners Mortgage Assistance Program. Annual report included in the packet.

Discussion on the Revolving Loan Fund Program report.

**8. NEXT MEETING DATE**

MAY 26, 2022 (New Committee)

**9. ADJOURNMENT**

Motion made by Supervisor Winker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:25 AM.

*Julianne B. Winkelhorst, County Clerk*