



# Ozaukee County Sheriff's Office

SHERIFF JAMES JOHNSON

## Division of Emergency Management

Scott Ziegler, Director

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### Local Emergency Planning Committee Minutes of the March 7th, 2019 Meeting

**Approved on May 9<sup>th</sup>, 2019**

#### Members Present:

Scott Ziegler  
David Hass  
Justin Rundle

Mark Mitchell  
Mike Yuhas  
Kelly Caswell

George King  
Linda Krieg  
Andy Paulus

Richard Nelson  
Terry Hoffman  
Patty Ruth

#### Members Absent:

Ron Zabransky (excused)

#### Others Present:

Robert Kaslick - Emergency Management Deputy Director (Reporting Secretary)

LEPC Meeting Called to Order: 5:45 P.m.

#### Meeting Notice:

Advised the agenda was sent to the County Clerk and posted on the Web in a timely manner.

Motion by Mike Yuhas, seconded by Richard Nelson, to appoint Robert Kaslick as the Reporting Secretary. All members present voting AYE, motion carried.

Motion by Mike Yuhas, seconded by Richard Nelson to adoption the agenda. All members present voting AYE, motion carried.

#### Approval of Minutes:

Discussion held regarding the previous meeting minutes. Mike Yuhas stated that he did not make a motion to adjourn and second his own motion, as stated in the minutes. Mark Mitchell stated that he had seconded the motion. Minutes should be amended to reflect this action.

Motion by Yuhas, seconded by Mitchell, to approve the minutes of the September 28, 2019 meeting, as amended. All members present voting AYE, motion carried.

#### Action Items:

##### Off-Site Plans

The committee reviewed six (6) off-site plans. The updated plans are as listed:

- Saukville Well #1 – Facility ID# 147030
- Saukville Well #3 – Facility ID# 57857
- Saukville Well #4 – Facility ID# 57869
- Saukville Well #5 – Facility ID# 172322
- Saukville Well #6 – Facility ID# 201750
- Cedar Crest Specialties – Facility ID# 0037182

Scott Ziegler addressed question and provided context for the updates:

- There is no Saukville Well #2
- One of the updated from Cedar Crest was a list of impacted facilities added to page 12

Chairman Haas asked if building containing chlorine were meant to seal it in the event of a leak. Ziegler stated that some do and some don't. Chairman Haas also asked if fire department were notified of release alarms. Ziegler stated that it was part of their monitoring system.

Chairman Haas inquired about venting on ammonia instead of containment. Ziegler stated that venting is good so that the ammonia does not reach its flammable range within the building. Chairman Haas also asked about the scan in the Cedar Crest plan that appeared unreadable and if it is needed. Ziegler stated that it comes from the site and is old but we can look into updating it.

Patty Ruth asked Chairman Haas about a comment he made regarding sheltering. Haas clarified that he was referring to a potential leak and sheltering affected citizens in place.

Motion by Terry Hoffman, seconded by Mike Yuhas, to approve the updated plans as presented. All members present voting AYE, motion carried.

### **2019 Strategic Plan**

The committee reviewed the 2019 Strategic Plan. Scott Ziegler stated that there were a couple of typos on the initial draft that have been corrected.

Discussion held

Chairman Haas pointed out that his name was spelled incorrectly in the plan. Ziegler will correct it.

Motion by Patty Ruth, seconded by Terry Hoffman, to approve the 2019 Strategic Plan as presented. All members present voting AYE, motion carried.

Motion by Mike Yuhas, seconded by Richard Nelson, to authorize the Emergency Management Director (Ziegler) to apply for the 2019 HazMat Computer Grant. All members present voting AYE, motion carried.

Discussion held regarding the specific amounts requested in the grant. Ziegler stated that it should be around \$12,000 total.

### **Elections**

Richard Nelson nominated David Haas, Mark Mitchell seconded, to continue serving as Chairperson for the upcoming two year term. All members present voting AYE, nomination was confirmed.

Patty Ruth nominated Mark Mitchell, Mike Yuhas seconded, to continue serving as Vice-Chairperson for the upcoming two year term. All members present voting AYE, nomination was confirmed.

### **Department Report:**

Scott Ziegler presented a PowerPoint on membership changes within the organization:

- Robert Kaslick has been appointed as the new full-time Deputy Director
- Dan Gellert has been appointed as a Team Leader
- Ethan LeGault and Bill Lundgren have been appointed as Equipment Coordinators

Members will also be teaching DNR snowmobile and boater safety courses in the future.

Hazardous materials incidents since the last meeting were presented and discussed.

### **Training & Exercise:**

Scott Ziegler continued his presentation and stated that we will be starting a recruitment push as well as attempting to get a Hazmat Technician class held in Ozaukee County.

3 members are currently at the state Hazmat Conference.

There are numerous exercises planned for 2019 including active shooter for August 14<sup>th</sup> at Concordia. This year will be heavier than normal for exercise.

**Discussion of items for next meeting agenda:**

Mark Mitchell asked if there could be a speaker for next meeting.

Scott Ziegler stated that there will be 5 plans for review and approval. He further stated that he could attempt to get someone from the state planning section that deals with LEPCs to speak.

**Next meeting date**

The next LEPC Meeting will be held on May 9, 2019 Starting at 5:45 P.M.

Motion by Terry Hoffman, seconded by Mike Yuhas to adjourn the meeting. All members present voting AYE, motion carried.

Meeting adjourned at 6:30 P.M.