



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 28, 2019 – 8:30 AM
ADMINISTRATION CENTER - ROOM 118
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room 118 at the Administration Center.

| Attendee Name | Title | Status | Arrived |
|---------------|------------------------|---------|---------|
| P. Melotik | Chairperson | Present | |
| D. Dohrwardt | Vice-Chairperson | Present | |
| T. Richart | Supervisor District 12 | Present | |
| J. Strom | Supervisor District 21 | Present | |
| L. Herro | Supervisor District 14 | Present | |

Staff present: County Administrator Dzwinel, Assistant Corporation Counsel Kluessendorf, Finance Director McMahon, Assistant Finance Director Pezanoski, Human Resources Director McDonell, County Treasurer Morrison, Human Services Director Drake, Land & Water Management Director Holschbach, Public Works Director Edgren and County Clerk Winkelhorst.

Others present: Dan Benson, Ozaukee Press.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:31AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There was none.

4. APPROVAL OF MINUTES

a. January 24, 2019

Motion to approve the January 24, 2019 minutes as submitted.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: L. Herro, Supervisor District 14

SECONDER: D. Dohrwardt, Vice-Chairperson

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Finance Report

Mr. Kluessendorf noted that reimbursements from the State are received quarterly.

6. ACTION ITEMS

a. Resolution: Increase of Revenue 2019 - Land & Water Management, Planning & Parks, Public Health

Motion to approve the increase of revenue resolution amending the budget for the Land & Water Management Department to include funds from USDA Natural Resources Conservation Service \$17,610, DATCP Cost-Share Funds \$32,432, Fund For Lake Michigan \$15,000, DATCP Nutrient Management Farmer Education Grant \$2,500; FEMA Flood Mitigation Grant \$250,121, Wisconsin Division of Emergency Management \$27,888, Municipal Flood Control Grant via Town of Grafton \$55,486; Planning & Parks Department to include funds from Brookby Foundation Grant \$25,000; and for the Public Health Department to include funds from Wisconsin Division of Public Health Opioid Harm Prevention Program \$30,000 and Women, Infants and Children Funding \$13,894. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Supervisor District 12
SECONDER: J. Strom, Supervisor District 21
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

b. Resolution: Carryover of 2018 Funds

Motion to approve the carryover of 2018 funds resolution amending the budget for Facilities - Justice Center \$124,225; Sheriff's Department \$27,979; Planning & Parks Department \$436,799; Land & Water Management Department \$60,000 and Human Services \$33,633. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: L. Herro, Supervisor District 14
SECONDER: J. Strom, Supervisor District 21
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

c. Request for Additional Adult Protective Services Position

Information on the need for this position was presented to the County Board on February 20.

Motion to approve the request for a full-time Adult Protective Services Position, 40 hours per week, Pay Grade 10.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: L. Herro, Supervisor District 14
SECONDER: T. Richart, Supervisor District 12
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

d. Resolution: Supplemental Appropriations 2019 - Human Services

Motion to approve the supplemental appropriation resolution for use of Human Services Fund Balance to purchase carpeting and support additional full-time Adult Protective Services position for 2019. This resolution will move forward to the County Board for

final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: L. Herro, Supervisor District 14
SECONDER: T. Richart, Supervisor District 12
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

- e. Resolution: Amending Chapter 3.01 of the Ozaukee County Policy & Procedure Manual - Positions & Pay Grades: Human Services

Motion to approve the resolution amending Chapter 3 of the Ozaukee County Policy & Procedure Manual to reflect the Adult Protective Services Social Worker II position. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: L. Herro, Supervisor District 14
SECONDER: D. Dohrwardt, Vice-Chairperson
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

- f. Resolution: Transfer 50% of 2018 General Fund Surplus to Capital Projects Fund

Motion to approve the resolution transferring 50% of 2018 General Fund surplus of \$495,473 to Capital Projects Fund. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: D. Dohrwardt, Vice-Chairperson
SECONDER: J. Strom, Supervisor District 21
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

- g. Schedule of Vouchers December 2018 & January 2019 and Wire Transfers #2863-#2877

Motion to approve the Schedule of Vouchers for December 2018 and January 2019 and wire transfers #2863 to #2877 for total of \$9,311,662.18.

7. DEPARTMENT REPORTS

- a. County Clerk

There were no questions.

- b. Finance

Update on preliminary 2018 Budget results, Moody's ratings call, 2018 Audit, Radio Project debt and funding, Lasata Campus, and sales tax.

- c. Human Resources

Update on Wellness Program; Leadership Development courses; and Run, Hide, Fight Active Assailant training and Stop the Bleed training.

- d. Information Technology

There were no questions.

- e. County Treasurer

Update on cash; interest and penalty, interest earnings and sales tax revenues; Southeast Wisconsin Professional Baseball Park District tax; delinquent taxes; foreclosures; investments; Revolving Loan Fund; and closing of BMO Bank account.

8. NEXT MEETING DATE

Thursday, March 28, 2019

9. ADJOURNMENT

Motion made by Supervisor Strom, seconded by Supervisor Herro to adjourn. Motion carried. Meeting adjourned at 10:01AM.

Julianne B. Winkelhorst, County Clerk