



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 27, 2022 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Present	
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Finance Director McMahon, County Treasurer Morrison (8:39am), Human Resources Director McDonell (8:35am), and County Clerk Winkelhorst.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:31 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. December 17, 2021

Motion to approve the December 17, 2021 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Winker, Supervisor District 1
SECONDER:	T. Richart, Vice-Chairperson
AYES:	Melotik, Richart, Larson, Strom, Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Financial Report

Ms. Gorden reported that there is a delay in revenue reimbursement. An updated financial report for year end at next meeting was requested

8:35 AM Human Resources Director McDonell joined the meeting.

6. ACTION ITEMS

a. Corporation Counsel's Write-Offs January-December 2021

Motion to approve the write-offs for 2021 totaling \$19,708.58.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** T. Richart, Vice-Chairperson**SECONDER:** D. Larson, Supervisor District 8**AYES:** Melotik, Richart, Larson, Strom, Winker

- b. Resolution: Increase of Revenue 2022- Land & Water Management; Planning & Parks
8:39 AM County Treasurer Morrison joined the meeting.

Motion to approve the increase of revenue resolution amending the budget for the Land & Water Management Department to include funds from the Wisconsin Target Runoff Management Program Grant - \$306,763; and for the Planning & Parks Department to include funds from the American Transmission Company - Community Tree Planting Program Grant - \$5,000; U.S. Forest Service - Great Lakes Restoration Initiative - Cooperative Weed Management Areas Grant - \$15,000; and We Energies Foundation Grant - \$5,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Larson, Supervisor District 8**SECONDER:** J. Strom, Supervisor District 21**AYES:** Melotik, Richart, Larson, Strom, Winker

- c. Report of County Board & Citizen Attendance and Mileage

Motion to approve the report for the County Board and Citizen members attendance & mileage for July 1-December 31, 2021. The report will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED AND FORWARDED [UNANIMOUS] **Next:**
2/2/2022 9:00 AM**MOVER:** T. Winker, Supervisor District 1**SECONDER:** J. Strom, Supervisor District 21**AYES:** Melotik, Richart, Larson, Strom, Winker

- d. Wire Transfers #3404 - #3428 and December 2021 Schedule of Vouchers

Motion to approve Wire Transfers #3404 - #3428 and December 2021 Schedule of Vouchers for a total amount of \$6,938,801.31.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** J. Strom, Supervisor District 21**SECONDER:** D. Larson, Supervisor District 8**AYES:** Melotik, Richart, Larson, Strom, Winker**7. DEPARTMENT REPORTS**

- a. County Clerk

An updated financial report for year end at next meeting was requested.

b. Finance

Update on 2021 Audit and sales tax.

Questions on the County American Rescue Plan Act funds and Lasata Senior Living Campus.

c. Human Resources

Update on the next steps in the process of the Wage Study, Engagement Survey, Employee Development, county-wide training programs and Public Health Director recruitment.

d. Information Technology

Update on radio distribution.

e. County Treasurer

Review of interest earnings, foreclosures and pending legislation, Revolving Loan Fund, Wisconsin Help for Homeowners program, interest and penalty revenues, and department budget.

8. NEXT MEETING DATE

February 24, 2022

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:51 AM.

Julianne B. Winkelhorst, County Clerk