1. CALL TO ORDER
   A regular meeting of the Finance Committee was held in room 118 at the Administration Center.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>P. Melotik</td>
<td>Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>D. Dohrwardt</td>
<td>Vice-Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>T. Richart</td>
<td>Supervisor District 12</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>J. Strom</td>
<td>Supervisor District 21</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>L. Herro</td>
<td>Supervisor District 14</td>
<td>Present</td>
<td></td>
</tr>
</tbody>
</table>

   Staff present: County Administrator Dzwine, Corporation Counsel Gorden, Assistant Finance Director Pezanoski, Human Resources Director McDonell, Planning & Parks Director Struck, County Treasurer Morrison, Finance Director McMahon (8:33am), and County Clerk Winkelhorst.

   Others present: Dan Benson, Ozaukee Press

2. PROPER NOTICE
   Chairperson Melotik called the meeting to order at 8:30 AM. The meeting was properly noticed.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS
   There were none.

4. APPROVAL OF MINUTES
   a. December 21, 2018
      Motion to approve the December 21, 2018 minutes as submitted.

   FINANCE COMMITTEE
   RESULT: APPROVED [UNANIMOUS]
   MOVER: L. Herro, Supervisor District 14
   SECONDER: D. Dohrwardt, Vice-Chairperson
   AYES: Melotik, Dohrwardt, Richart, Herro
   ABSENT: Strom

5. CORPORATION COUNSEL DEPARTMENT REPORT
   a. Corporation Counsel Financial Report
      8:33 AM Supervisor Strom in attendance and Finance Director McMahon joined the meeting.
There were no questions on report.

6. DISCUSSION ITEMS
   a. Process to Set Salaries for Elected Officials
      The process that occurs when determining the recommended salary for elected officials was reviewed and discussed.

7. ACTION ITEMS
   a. Corporation Counsel Write-Offs July-December 2018
      Motion to approve the July through December 2018 write-offs for $29,501.44.
      
      **FINANCE COMMITTEE**
      **RESULT:** APPROVED [UNANIMOUS]
      **MOVER:** T. Richart, Supervisor District 12
      **SECONDER:** L. Herro, Supervisor District 14
      **AYES:** Melotik, Dohrwardt, Richart, Strom, Herro

   b. Increase of Revenue 2019 - Planning & Parks
      The clerk noted that the resolution reflects only the Planning & Parks Department item as Health & Human Services Committee meeting was cancelled; therefore, Public Health will be presented next month.
      
      Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from American Transmission Company - Community Tree Planting Program Grant $2,000. This resolution will move forward to the County Board for final action.
      
      **FINANCE COMMITTEE**
      **RESULT:** APPROVED [UNANIMOUS]
      **MOVER:** D. Dohrwardt, Vice-Chairperson
      **SECONDER:** L. Herro, Supervisor District 14
      **AYES:** Melotik, Dohrwardt, Richart, Strom, Herro

   c. Supplemental Appropriation Budget Amendment to Purchase Carpeting from Human Services Fund Balance
      Withdrawn until next month.

   d. Report of County Board & Citizen Attendance and Mileage
      Motion to approve the report for attendance and mileage. The report will move forward to the County Board for final action.
FINANCE COMMITTEE
RESULT: APPROVED AND FORWARDED [UNANIMOUS]  Next:
2/6/2019 9:00 AM
MOVER: L. Herro, Supervisor District 14
SECONDER: D. Dohrwardt, Vice-Chairperson
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

e. Wire Transfers #2847 - #2862
   Motion to approve wire transfers #2847-#2862 for $2,153,346.03.

FINANCE COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Supervisor District 12
SECONDER: P. Melotik, Chairperson
AYES: Melotik, Dohrwardt, Richart, Strom, Herro

8. DEPARTMENT REPORTS
   a. County Clerk
      There were no questions on the report.
   b. Finance
      Sales tax was $847,000 for November; expect to surpass 2018 Budget projection.
      Rating call with Moody’s was Tuesday.
      Update on Lasata Senior Living Campus financials.
   c. Human Resources
      Update on health insurance transition, leadership development courses, upcoming
      training in the event of active shooter and how to recognize life-threatening bleeding,
      wellness program, and overage in purchased services.
   d. Information Technology
      A narrative summary on the radio project will be forthcoming next month and update on
      installation of consoles for dispatch centers.
   e. County Treasurer
      Review of report that included cash, interest and penalty revenues, interest earnings, sales
      tax revenue, delinquent taxes, and foreclosures.
      Update on January settlement and consideration of investment with Port Washington
      State Bank.
      Inquiry on the Revolving Loan Fund and The Bottle Shop’s late payment. Mr. Morrison
      will check further into this and report to the committee.

9. NEXT MEETING DATE
   Thursday, February 28, 2019

10. ADJOURNMENT
Motion made by Supervisor Herro, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:56 AM.

*Julianne B. Winkelhorst, County Clerk*