

ILS COMMITTEE Meeting Minutes

**Tuesday, January 22, 2019, 10:00 a.m.**

West Bend Community Memorial Library  
BI Room, 1<sup>st</sup> Floor  
630 Poplar St.

Online Meeting

Please join the meeting, by clicking on this link:

<http://go.teamviewer.com/v11/m86790270>

Meeting ID: m86-790-270

1. Call the meeting to order – Compliance with Open Meeting Law requirements  
Alison Hoffman, Acting Chair called the meeting to order at 10:05 AM.
2. Roll Call  
Present: Alison Hoffman (Monarch), Darci Kraus (West Bend), Laura Beldavs (Cedarburg), Alexandra Harvancik (Horicon), Lindy Fiste (Slinger)  
Present Remotely: Mary Alice Bodden (Theresa), Anne Penke (Lakeland College)  
Others Present: Elizabeth Daniels (Iron Ridge)  
Absent: Rachel Muchin Young (Mequon), Anneliese Finke (Mead)
3. Approval of agenda  
Darci moved to approve the agenda. Laura seconded. Motion carried.
4. Approval of the minutes: November 27, 2018  
Darci moved to approve as presented, Laura seconded. Motion carried.
5. Public Comment and Correspondence  
Elizabeth Daniels appeared before the committee to highlight the communication she shared with the committee via email about her concerns that the current routing sequence may be placing undue strain on some libraries.
6. Circulation Committee update  
No update
7. New Business
  1. Election of Committee Officers – Laura nominated Darci for Chair and Alex volunteered for Vice Chair/Secretary. The slate of officers carried.
8. Old Business

1. By consensus, the committee agreed to present the collected ratio data provided by Robert from September 2018 through January 2019 and the resulting routing sequence based on the current formulary to the Directors Council for consideration, along with feedback collected in December.

9. Other business

1. Update on Innovative product release plans – Alison briefed the committee that Innovative is currently working on 13 new modules, 2 of which may be available for implementation in 2019. The committee viewed a demo of the discovery layer which appears to be geared at this time for academic libraries. Also, a new analytic tool slated for release.
2. Upcoming Polaris 6.2
  - i. The update will feature integration with RBdigital for our anticipated audiobooks, making them available in the PAC, but not the magazines.
  - ii. A new patron charge alert can be enabled when the patron hits a defined threshold.
  - iii. Patron registration worksheet will include a field for an alternate patron ID. Further discussion on use will be needed.

10. Next meeting

The committee will meet in West Bend on Tuesday, February 26, at 10:00 AM.

11. Adjourn

Darci moved to adjourn, Laura seconded. Meeting adjourned at 12:00 PM.

Respectfully submitted by Alexandra Harvancik.