



MINUTES  
ENERGY ACTION COMMISSION  
REGULAR MEETING  
TUESDAY, JANUARY 12, 2021 – 9:00AM  
VIRTUAL MEETING

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**Draft Minutes Pending Committee Approval**

The Energy Action Commission met virtually.

Present: Dave Henrichs (County Board Supervisor), Natalia Minkel-Dumit (County Board Supervisor), Joe Hicks (Administration Center Building Superintendent), Ryan Tackes (Justice Center Building Superintendent), Jay McMahon (Finance Director), Jon Edgren (Public Works Director), Andrew Struck (Planning & Parks Director), Joy Neilson-Loomis (Transit Superintendent), Karina Ward (Community Extension Educator), Tom Dragotta (Focus on Energy)

Others Present: Warren Guettel (Construction Superintendent), Matthew Uselding (DOA Intern), Jason Wittek (Policy & Budget Analyst), Jason Dzwinel (County Administrator), Tyler Quaas (Deputy County Clerk)

Absent: Monte Hale (Lasata Senior Living Campus Maintenance Supervisor), Andy Holschbach (Land & Water Management Director)

Proper Notice: Ms. Neilson-Loomis called the meeting to order at 9:02 AM. The meeting was noticed as required.

Public Comment: There was none.

Approval of Minutes from the August 13, 2020 Meeting: Motion made by Mr. Struck, seconded by Ms. Ward to approve the August 13, 2020 minutes as submitted. All members present voting aye, motion carried. (10-0)

Review/Consider Recommendation to the Public Works Committee to Approve the Energy Innovation Grant Program Submittal: Mr. Wittek provided background information on the grant application. Mr. Hicks explained the history of the steam boiler in the Administration building and the benefits of changing to a hot water boiler. Mr. Dragotta will be assisting the County with obtaining available Focus on Energy incentives for the boiler replacement project. Discussion on increasing the requested grant application request from \$275,000 to \$400,000. Motion made by Mr. Edgren, seconded by Mr. Henrichs to recommend approval of the submittal of the Energy Innovation Grant for \$400,000 by the Public Works Committee. A voice vote was taken. All members present voting aye, motion carried. (10-0) This item will move forward to the Public Works Committee for final action.

Review/Consider Recommendation to the Public Works Committee to Approve Membership Renewal in Wisconsin Clean Cities: Mr. Wittek presented an overview of information on the Wisconsin Clean Cities program and what they offer. Motion made by Mr. Henrichs, seconded by Ms. Minkel-Dumit to recommend to the Public Works Committee to approve membership renewal in Wisconsin Clean Cities. A voice vote was taken. All members present voting aye, motion carried. (10-0) This item will move forward to the Public Works Committee for final action.

Project Updates: Mr. Edgren shared that the lighting at the Waubeka Shop is being updated to LEDs. Ms. Neilson-Loomis reported that the Transit Department purchased several hybrid vehicles and are awaiting their delivery. Mr. Wittek will share the 2020 annual energy use summary at the next meeting.

Next Meeting Date: Tuesday, March 9, 2021

Adjournment: Motion made by Mr. Henrichs, seconded by Mr. Edgren to adjourn. All members present voting aye, motion carried. (10-0)

Meeting adjourned at 9:28AM

Tyler Quaas, Deputy County Clerk