



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 9, 2020 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
J. Rothstein	Chairperson	Present	
B. Jobs	Vice-Chairperson	Present	
D. Gall	Supervisor District 16	Present	
R. Holyoke	Supervisor District 22	Present	
B. Ross	Supervisor District 19	Excused	
Mark Hilgendorf	FSA Representative	Absent	

Staff present: County Administrator Dzwinel, Land & Water Management Director Holschbach, Planning & Parks Director Struck, UW Extension Director Sarkady, 4-H Youth Development Educator Hintz, DOA Intern Uselding, Register of Deeds Voigt (8:38am), Policy & Budget Analyst Wittek (8:46am) and County Clerk Winkelhorst.

Others present: Dan Benson - Ozaukee Press; Scott Roberts and Christina Roden.

2. PROPER NOTICE

Chairperson Rothstein called the meeting to order at 8:30 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

Scott Roberts and Christina Roden addressed the committee regarding the road closures during the winter at Waubedonia and Hawthorne Hills County Parks.

Supervisor Jobs requested to move ahead in the agenda to “8.b.2 *Update on Park Road Closures*” to facilitate the discussion. There were no objections.

8:38 AM Register of Deeds Voigt joined the meeting.

4. APPROVAL OF MINUTES

a. December 5, 2019

Motion to approve the December 5, 2019 minutes as submitted.

NATURAL RESOURCES COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: R. Holyoke, Supervisor District 22
SECONDER: D. Gall, Supervisor District 16
AYES: Rothstein, Jobs, Gall, Holyoke
ABSENT: Hilgendorf
EXCUSED: Ross

5. UNIVERSITY EXTENSION OFFICE

a. *Management/Financial/Informational Reports*

1. Extension Reports

Ms. Sarkady provided an update on the Educators' plan of work, performance review, and title/compensation plan that is in process.

Ms. Hintz reported that there are 595 youth and 243 adult members in the program. The annual Communication Festival, for the first time, is being planned by two youth, and the committee developing a charter for a new community club is comprised of 50% youth and 50% adults. Youth leadership is a focus in her plan of work over the next 12-18 months.

6. REGISTER OF DEEDS/LAND INFORMATION

a. *Discussion Items:*

1. Update on Historical Records Indexing Project

Mr. Voigt reviewed his written report on the indexing project which is expected to take two years.

b. *Management/Financial/Informational Reports*

1. Register of Deeds Reports

There were no questions.

7. LAND AND WATER MANAGEMENT DEPARTMENT

a. *Action Items:*

1. WI Targeted Runoff Management (TRM) Grant Program - Grant Agreement*

Supervisor Jobs disclosed to the committee that she does work with Bob Roden, although there is no financial benefit to her. There were no objections to Ms. Jobs voting.

The committee requested, that going forward, support documentation should reflect the supporting information was already reviewed by the committee during the grant application process. The committee would like to have included the date approved and the vote results on the submittal of the grant application and anything that may have changed in the project.

Motion to approve the WI Targeted Runoff Management Grant Program agreement for \$225,000 to cost-share the construction of Best Management Practices to reduce animal waste runoff entering Mole Creek from the Roden Heifer Center at 2141 W.

Center Road, Saukville.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: R. Holyoke, Supervisor District 22

SECONDER: B. Jobs, Vice-Chairperson

AYES: Rothstein, Jobs, Gall, Holyoke

ABSENT: Hilgendorf

EXCUSED: Ross

b. Management/Financial/Informational Reports

1. Land & Water Management Reports*

Milwaukee River Watershed Clean Farm Families and the Ozaukee Demo Farm Network Soil Health Winter Workshop will be held on February 6.

The Wisconsin Land & Water Conservation Association Conference will be held on March 4-6.

Soil Health Academy will be held March 31-April 2.

Clean Sweep Program will be held on May 9 at the Cedarburg Highway Shop.

8. PLANNING AND PARKS DEPARTMENT

a. Action Items:

1. Increase of Revenue Budget Amendment for a Southeastern Wisconsin Invasive Species Consortium Grant for Invasive Species Management in the Public Right-of-Ways throughout Ozaukee County

Chairperson Rothstein disclosed to the committee that she has done contractual work as an environmental consultant on this project several years ago. There were no objections to Ms. Rothstein voting.

Motion approve the increase of revenue budget amendment recognizing \$50,000 from the Southeastern Wisconsin Invasive Species Consortium to assist with invasive species management in the public right-of-way throughout Ozaukee County. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED AND FORWARDED [UNANIMOUS] Next:
1/23/2020 8:30 AM

MOVER: D. Gall, Supervisor District 16

SECONDER: R. Holyoke, Supervisor District 22

AYES: Rothstein, Jobs, Gall, Holyoke

EXCUSED: Ross

2. Bid and Contract for Tree Planting and Maintenance Services in the Ozaukee County Park System and Habitat Restoration Areas

The original bid, awarded in December 2019, was withdrawn from Milwaukee

Community Service Corps, Inc. Staff recommends awarding the bid to the next lowest responsible and responsive bidder, Property Solutions Contracting LLC.

Motion to accept the bid from Property Solutions Contracting LLC and approve contractual services contract, contingent upon Corporation Counsel approval, with Property Solutions Contracting LLC, for a not to exceed sum of \$81,219, which includes a 15% contingency to cover any potential change orders, for tree planting and maintenance in the Ozaukee County Park System and Habitat Restoration Areas.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: R. Holyoke, Supervisor District 22

SECONDER: B. Jobs, Vice-Chairperson

AYES: Rothstein, Jobs, Gall, Holyoke

EXCUSED: Ross

3. Resolution: Renewed Lease Agreement with the Ozaukee County Historical Society, Inc. for the Operation and Management of Ozaukee County Pioneer Village at Hawthorne Hills County Park

Mr. Struck distributed a revised agreement explaining that the changes were primarily clerical corrections and another review by Corporation Counsel.

The lease outlines responsibility for the maintenance of the property relating to main infrastructure items by the county and building responsibility by the Historical Society. Mr. Struck wanted the committee to be aware that the septic system is failing at the caretaker's house. The new system would be the responsibility of the county; however, this is not a change in the agreement, but should be noted, as Mr. Struck will move this item through the capital project request.

Corporation Counsel is researching whether or not language can be removed from the agreement regarding buildings returning to the county should the Historical Society terminate or be terminated, as it seems this provision would apply regardless. This would be the only change prior to submittal to County Board.

Discussion on insurance amounts. Committee would like Corporation Counsel to review increasing from \$1,000,000 to \$2,000,000.

Motion to approve a Resolution to renew a revised ten-year lease agreement with the Ozaukee County Historical Society, Inc. for use of Ozaukee County Pioneer Village land at Hawthorne Hills County Park and approving any changes from Corporation Counsel as to termination or insurance as discussed. The resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: D. Gall, Supervisor District 16
SECONDER: B. Jobs, Vice-Chairperson
AYES: Rothstein, Jobs, Gall, Holyoke
EXCUSED: Ross

4. Resolution: Submit and Accept a Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) Grant for the Ozaukee Interurban Trail in the Town of Grafton

Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Transportation Alternatives Program (TAP) for off-road construction of approximately 1,500 ft. of the Ozaukee Interurban Trail in the Town of Grafton. The resolution will move forward to the County Board for final action.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: R. Holyoke, Supervisor District 22
SECONDER: D. Gall, Supervisor District 16
AYES: Rothstein, Jobs, Gall, Holyoke
EXCUSED: Ross

b. Discussion Item:

1. Update on Clay Bluff Cedar Gorge Project

The project is still ongoing. The bank is interested in selling 133 acres for conservation south of the gorge. The Ozaukee Washington Land Trust will continue to move forward in pursuing grant opportunities. The County will continue to work directly with the Ozaukee Washington Land Trust without the involvement of the developer.

2. Update on Park Road Closures in Winter

Mr. Struck provided background information on road closures in Waubedonia, Mee-Kwon, Ehlers, Hawthorne Hills, Tendick, and Virmond parks.

Mr. Struck further explained that he understands the concerns and noted consideration needs to be given of designated snowmobile trails, and other obligations by limited staff and resources.

After discussion, the committee would like staff to look at costs for permanent gates, improvements to the launch on the west side, and additional staff, and to contact Wisconsin Department of Natural Resources regarding snowmobile trails.

Committee would like this item on the next meeting agenda for further discussion.

Chairperson Rothstein reverted to the order of the agenda.

3. Update on Little Menomonee River Project

The project has been going well; however, there are still issues with the City of Mequon. A stop work order has been issued and the stream permit has been rescinded because the city staff did not have the authority to issue the permit. This is an agenda item on the January 14th City of Mequon Common Council meeting.

4. Update on "Solar Now" Solar PV System Hosting Pilot Program Installation at Mee-Kwon Park

Mr. Struck reviewed the slightly modified configuration as requested to eliminate some shading on the southernmost panels.

Mr. Wittek provided a response to questions that were raised previously on comparable rent and effect on habitat.

The action that has been taken by the Energy Action Commission and Public Works Committee secured a reservation in the program through the approval of a letter of intent. Further action on this project would move through this committee and the County Board.

c. Management/Financial/Informational Reports

1. Planning & Parks Reports

Mr. Struck distributed December 2019 *Summary of Parks Revenue* report.

Question on alternate forms of payment for disc golf.

9. NEXT MEETING DATE

Thursday, February 6, 2020

10. ADJOURNMENT

Motion made by Supervisor Jobs, seconded by Supervisor Holyoke to adjourn. Motion carried. Meeting adjourned at 10:47 AM.

Julianne B. Winkelhorst, County Clerk

* FSA Representative Item