

MINUTES  
JOINT COUNTY LIBRARY PLANNING COMMITTEE  
REGULAR MEETING  
WEDNESDAY, FEBRUARY, 5, 2020 – 6:00PM  
USS LIBERTY MEMORIAL LIBRARY  
1620 11<sup>th</sup> AVENUE, GRAFTON, WI

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**Draft Minutes Pending Committee Approval**

The Joint County Library Planning Committee met at the USS Liberty Memorial Library.

Present: Thomas Wegner, William Goehring, Jacqueline Rammer, Donald Dohrwardt, Rob Holyoke, John Katzka, Jon Koepke, Marie McFaul, Sherry Speth, Wendy Sprenger (6:10PM) and Ozaukee County Deputy Clerk Tyler Quaas

Others Present: Lisa Haartmann, Jennifer Chamberlain, Alison Hoffman, David Nimmer, John Hanson, Tom Carson, and Rachel Muchin Young

Excused: Jacob Immel, Keith Abler

Proper Notice: Chairperson Wegner called the meeting to order at 6:00 PM. The meeting was noticed as required.

Public Comment/Correspondence: None

Approval of Minutes from the January 8, 2020 Meeting: Motion made by Mr. Katzka, seconded by Mr. Dohrwardt to approve the January 8, 2020 minutes as submitted. All members present voting aye, motion carried. (9-0)

Overview of Ozaukee & Sheboygan Bookmobile Programs and Services – Presentation by Jennifer Chamberlain and Lisa Haartmann (Bookmobile Manager): Ms. Haartmann presented general bookmobile information regarding collections, staff, services, programs offered, and circulation.

6:10PM Committee member Wendy Sprenger in attendance.

Elements of County Library Service Plan:

- a. Discussion/Possible Action of Bookmobile Services for Non-Libraried County Residents:  
Motion made by Mr. Goehring, seconded by Ms. Speth to recommend Ozaukee and Sheboygan Counties continue bookmobile service. All members present voting aye, motion carried. (10-0)
- b. Discussion/Possible Action of E-Resources – Opportunity for County Wide Subscriptions:  
Ms. Chamberlain explained the digital resources spreadsheet included in the agenda packet. Motion made by Mr. Katzka, seconded by Mr. Goehring to recommend to continue to monitor the use of digital material in the next five years. All members present voting aye, motion carried. (10-0)
- c. Discussion/Possible Action of System Board Membership:  
Motion made by Mr. Goehring, seconded by Mr. Dohrwardt to recommend Ozaukee and Sheboygan counties consider representative membership on the Monarch Library System board. All members present voting aye, motion carried. (10-0)
- d. Discussion of Operational Standards for Libraries:  
Discussion about the pros and cons of adding additional operational standards within the plan.

Agenda Topics for Next Meeting: Suggestions included – adding an action item for operational standards, reviewing a draft plan, and discussing communication between counties and libraries.

Next Meeting Date: Wednesday, February 26, 2020 at Plymouth Public Library.

Adjournment: Motion made by Mr. Dohrwardt, seconded by Mr. Katzka to adjourn. All members present voting aye, motion carried. (10-0)

Meeting adjourned at 7:33 p.m.

Tyler Quaas, Deputy County Clerk