

## NOTICE OF MEETING

### JOINT COUNTY LIBRARY PLANNING COMMITTEE

October 20, 2014

5:00 P.M.

Eastern Shores Library System Office  
4632 South Taylor Drive  
Sheboygan, WI

#### **\*AGENDA\***

- 1) Call to Order  
Certification of Compliance with Open Meeting Law
- 2) Correspondence – none at time of mailing
- 3) Public Input and Comments on Agenda Items/Non-Agenda Items
- 4) Approval of the Minutes of the October 8, 2014 Joint County Library Planning Committee Meeting
- 5) Draft of County Library Service Plan for 2016-2020
- 6) Distribution of Draft of County Library Service Plan for 2016-2020
- 7) Schedule and Location of Public Hearings and Receipt of Comments on Plan
- 8) Next Meeting's Agenda
- 9) Adjournment

Prepared by: Kay Lorenz, Recording Secretary

Approved By:  
Steve Ruggieri  
Committee Chairman

**NOTE:** The committee welcomes all visitors to listen and observe, but only committee members and those invited to speak will be permitted to speak. Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

**NOTE:** A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**NOTE:** Members of the public are invited to offer comments on topics which may or may not appear on the Agenda, and Committee members may discuss such matters, but no action may be taken by the Committee on non-Agenda topics. Individual speakers may be limited to no more than five minutes.

**\*POSTED\***  
**10.15.14**  
**4:30 PM**

## JOINT COUNTY LIBRARY PLANNING COMMITTEE MINUTES

Mead Public Library  
Sheboygan, WI

**October 13, 2014**

**Called to Order: 5:00 P.M.**

**Adjourned: 6:18 P.M.**

MEMBERS PRESENT: William Goehring, Thomas Wegner, Brian Hoffmann, Garrett Erickson, Elizabeth McCartney, Nanette Bulebosh, Nancy Szatkowski, Don Dohrwardt, Joe Rintelman, Steve Ruggieri, Terry Anewenter, Dan Becker

MEMBERS ABSENT: Betsy Vogel, Jen Gerber

ALSO PRESENT: Kay Lorenz, Amy Birtell, Alison Ross, David Nimmer, Paul Onufrak, Martha Rosche

Chairman Ruggieri called the meeting to order and Kay Lorenz verified the agenda was posted on October 9, 2014 at 12:00 P.M. in compliance with the open meeting law.

Bill Goehring made a motion to approve the minutes of the September 8, 2014 Joint County Library Planning Committee meeting. Motion seconded by Tom Wegner. Motion carried.

Joe Rintelman arrived at 5:13 p.m.

Nanette Bulebosh arrived at 5:18 p.m.

Chairman Ruggieri opened discussion regarding delivery. Betty McCartney distributed the recommendation from the Public Library Advisory Committee (PLAC). PLAC recommends that counties contribute to the delivery services at the level of \$16,000/year (\$6,400 for Ozaukee County and \$9,600 for Sheboygan County). This would be approximately 20% of (or one day) the cost of this service provided to the non-librarians of Sheboygan and Ozaukee County. Discussion ensued. It was questioned whether statutorily this additional amount could not be added to the non-librarian tax bills under current state law and, therefore, would have to be accomplished by requesting each County create a new funding mechanism. County Board Supervisors present shared this would not likely be adopted at the County Board level because neither County's levy currently funds public libraries.

Amy Birtell led a page by page review of the draft 2016-2020 plan. Based on consensus of the members, the following refinements will be made:

- Page 3, eliminate item #4.
- Page 5 #6 Bookmobile - add current bookmobile stops in 2014, maximum stops and evaluation of stops. Renumber as #5.
- Page 5, #7 Technology Initiative Plan – in paragraph starting with, "The plan provides" add the cost of \$12,500 annually. Renumber as #6.
- Page 5 #7 Technology Initiative Plan - remove "federated" from the third paragraph and replace with "universal".
- Page 5, #7 Technology Initiative Plan – Research and verify the funding mechanism, whether there was a sunset clause previously on the purchase of software by non-librarian citizens, and whether this committee has the authority to request the funds.

The Committee will conduct a public hearing in each county. The Public Hearings have been tentatively set for Monday, November 3<sup>rd</sup> at 6:30 p.m. in Sheboygan Falls and Monday, November 10<sup>th</sup> at 6:30 p.m. in Cedarburg. Amy Birtell will make contacts and confirm the final dates and locations for the public hearings and report at the next meeting.

The Committee will meet next on Monday, October 20<sup>th</sup> at 5 p.m. at the ESLS Office. The agenda will focus on completing the review of the draft and finalizing the 2016 - 2020 Plan.

Brian Hoffmann made a motion to adjourn. Motion seconded by Nancy Szatkowski. Motion carried.

---

Thomas Wegner, Secretary

Kay Lorenz, Recording Secretary