

Monarch Library System
All Directors Council
September 12, 2019
9:30 a.m.

Cedarburg Public Library
W63 N589 Hanover Avenue
Cedarburg, WI 53012

Please join the meeting, by clicking on this link:

<http://go.teamviewer.com/v11/m12159100>

Meeting ID: m12-159-100

Agenda

1. Call the meeting to Order
2. Public Comment and Correspondence
3. Approval of the agenda
4. Approval of the minutes: August 8, 2019
5. Staff Shout Out
6. Monarch System Reports: Please review written reports in the packet.
 - a. Director Update
 - b. Leadership Development Institute Report by Amy Salminen
7. Committee Reports

a. Circulation Committee Report

Recommendation 1: The Circulation Committee recommends that if a patron lives in a community with a library “registered at: should be that community’s library. If they live in a community without a library, “registered at: should be the library were the patron gets their card.

Libraries who would like to issue cards for neighboring libraries are welcome to, however, it is up to each library as to whether or not they would like to do so.

We recommend patron records be updated to reflect this by the end of 2019, so that annual reports will accurately reflect patron counts.

Updates and Reminders:

*No reminders at this time

b. ILS Committee Report

Recommendation 1: The ILS Committee recommends RB Digital audio content by linked to the RB Digital platform to the Monarch ILS Catalog by the Monarch ILS catalog managers and save the annual fee \$6,750.00 that was not previously disclosed to us.

Recommendation 2: The ILS Committee recommends that the Monarch Consortium should not shadow inactive titles.

Recommendation 3: The ILS Committee recommends the Monarch Consortium discontinue buying Pac add-ons Classic Mobile and Kids Pac. Which would give us a savings of \$2,374.51 per year.

Recommendation 4: The ILS Committee recommends that the libraries using EDI connection(s) for acquisition shall share the cost of the service. The flat fee shall be divided by the total number of connections, and libraries using EDI shall pay their share based on the number of connections they use. This amount shall be recalculated annually when the invoice is received by the Monarch Library System.

Recommendation 5: The ILS Committee recommends that the Monarch Library System determine how the 14 available Polaris Station licenses will be assigned, and how future licenses will be purchased.

c. Governance Committee Report

8. Other Business
 - a. Resource Workgroup
 - b. Technology Workgroup
 - c. Update on Iron Ridge library
9. New Business
 - a. Getyourlibrarycard.org report by Trisha Smith
10. Next All Directors Council Meeting: October 17, 2019 @ 9:30 a.m. location to West Bend Community Memorial Library
11. Adjourn