



REVISED
AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, JUNE 29, 2020 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Executive Committee Meeting Live Stream](#)

The public can submit comments here:

[Public Comment](#)

1. CALL TO ORDER

Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

4. APPROVAL OF MINUTES

a. March 2 & May 18, 2020

5. ACTION ITEMS

a. Resolution: Creating Section 2.03(8) and Amending Section 2.05(2)(a)4 of the Ozaukee County Policy and Procedure Manual - Virtual Attendance at Standing Committees

b. Resolution: Telephonic and Video Attendance at County Board Meetings

6. DISCUSSION ITEMS

a. Live Streaming of Meetings on You-Tube

b. Schedule of County Board Meetings

[c. COVID-19 Update](#)

[d. 2020 Ozaukee County Fair Update](#)

7. COUNTY ADMINISTRATOR'S REPORT

8. COMMITTEE REPORTS

9. NEXT MEETING DATE

Monday, August 3, 2020

10. ADJOURNMENT

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Executive Committee**AGENDA INFORMATION SHEET**

AGENDA DATE: June 29, 2020
DEPARTMENT: County Clerk
DIRECTOR: Julie Winkelhorst
PREPARER: Julie Winkelhorst

Agenda Summary March 2 & May 18, 2020

March 2, 2020

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_03022020-2702>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_03022020-2702)

May 18, 2020

[<https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_05182020-2728>](https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_05182020-2728)

RESOLUTION NO. (ID # 6339)

CREATING SECTION 2.03(8) AND AMENDING SECTION 2.05(2)(A)4 OF THE
OZAUKEE COUNTY POLICY AND PROCEDURE MANUAL - VIRTUAL ATTENDANCE
AT STANDING COMMITTEES

RESOLVED, by the Ozaukee County Board of Supervisors, that Section 2.03(8) of the Ozaukee County Policy and Procedure Manual be created to read:

2.03 STANDING COMMITTEES OF THE COUNTY BOARD

(8) Virtual Attendance at Standing Committees

(a) Access to Meeting for County Board Members, County Staff and Public Appointed to Standing Committees:

1. For each teleconference meeting, a phone number and unique access code will be provided.
2. The information will be provided via email and sent directly to committee members.
3. Committee members shall connect to teleconference five minutes prior to the start time of meetings to ensure access.
4. Committee members shall enter meetings on mute and unmute when addressing the committee to lessen disruptions.

(b) Access to the Meeting for Public:

1. Public comment will be provided via email before the committee meeting to an email address included on the agenda.
2. Public comment will not be allowed during teleconferenced meetings.
3. The meetings will be streamed online to allow the public to listen to committee discussion and action.

(c) Meeting Procedures:

1. The Chairperson of the committee shall announce each item and identify the person(s) responsible to present the item to the committee.
2. County Board Members, county staff and public appointees shall address the committee chairperson when wishing to speak, announcing their first name, last name and title.
3. Motions:
 - a. Committee members wishing to make a motion shall announce their name and the motion.
 - b. Committee members wishing to second shall announce their name and their intention to second the motion.
4. Voting:
 - a. When the questions before the committee are ready to be called, the Chairperson

shall inquire if the motion may pass by unanimous consent.

- b. If there are no objections, the motion will be put to a voice vote.
- c. If there are objections the Clerk shall conduct a roll call vote.

FURTHER RESOLVED, by the Ozaukee County Board of Supervisors, that Section 2.05(2)(a)4 of the Ozaukee County Policy and Procedure Manual be amended to read:

2:05 COUNTY BOARD OF SUPERVISORS

(2) Committee General Procedures

(a) Parliamentary Procedure

~~4.—Section 2.05(1)(d)11 of this manual shall apply to attendance of County Board and citizen members at meetings of Standing Committees.~~

Dated at Port Washington, Wisconsin, this 5th day of August 2020.

SUMMARY: Creating Section 2.03(8) and amending Section 2.05(2)(a)4 of the Ozaukee County Policy and Procedure Manual allowing Virtual Attendance at Standing Committees.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	June 29, 2020
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Julie Winkelhorst

Agenda Summary Creating Section 2.03(8) and Amending Section 2.05(2)(a)4 of the Ozaukee County Policy and Procedure Manual - Virtual Attendance at Standing Committees

BACKGROUND INFORMATION: This resolution establishes policy and procedure for virtual attendance at Standing Committee meetings.

ANALYSIS: The policy sets forth rules to allow for public comment, making motions and voting for committee members wishing to attend meetings via teleconference.

EXECUTIVE COMMITTEE

RESOLUTION NO. (ID # 6340)

TELEPHONIC AND VIDEO ATTENDANCE AT COUNTY BOARD MEETINGS

RESOLVED, by the Ozaukee County Board of Supervisors that the suspension of Section 2.05(d)(11) of the Ozaukee County Policy and Procedure Manual by Resolution No. 20-6 approved on May 20, 2020 is hereby concluded.

“2.05 COUNTY BOARD OF SUPERVISORS

(d) Meeting Rules:

11. County Board Supervisors must be physically present to attend, participate and vote.”

Dated at Port Washington, Wisconsin, this 5th day of August 2020.

SUMMARY: Suspension of Section 2.05(d)(11) of the Ozaukee County Policy and Procedure Manual by Resolution No. 20-6 approved on May 20, 2020 is hereby concluded.

VOTE REQUIRED: Majority

EXECUTIVE COMMITTEE

Executive Committee
AGENDA INFORMATION SHEET

AGENDA DATE:	June 29, 2020
DEPARTMENT:	Administrator
DIRECTOR:	Jason Dzwinel
PREPARER:	Julie Winkelhorst

Agenda Summary Telephonic and Video Attendance at County Board Meetings

BACKGROUND INFORMATION: Resolution No. 20-6 approved by the County Board on May 20, 2020 suspended the County Board rule requiring physical attendance at County Board Meetings for voting in response to the COVID-19 pandemic. This resolution will reinstate the requirement for physical attendance.

Should the County Board wish to allow teleconferencing and voting on action items it is recommended that the policy for Virtual Attendance at Standing Committees be implemented.

ANALYSIS: Since the pandemic the County Administrator and Public Health Department have implemented a plan for in-person County Board meetings that adheres to the social distancing guidelines required by the CDC and State of Wisconsin DHS. Teleconference attendance presents certain communication and technological challenges when voting as a body.

EXECUTIVE COMMITTEE