

NOTICE OF MEETING

ILS COMMITTEE

Tuesday June 25, 2019 10:00 am

West Bend Community Memorial Library
BI Room 1st Floor
630 Poplar St.
Online Meeting

Please join the meeting by clicking on this link:

<http://go.teamviewer.com/v11/m86790270>

Meeting ID: m86-790-270

Agenda

1. Call the meeting to order – Compliance with Open Meeting Law Requirements
2. Roll call
3. Approval of agenda
4. Approval of the minutes: May 28, 2019
5. Public comment and Correspondence
6. Old Business
 - a. Director's Council update on Monarch2go decision
 - b. West Bend Outreach pickup branch update
 - c. August Upgrade update
 - d. DPI Advantage Collection
 - e. Chillipac update
 - i. Review how to monitor ChiliFresh reviews: do we need a refresher?
7. New Business
 - a. Recommendations about the portal banner in the generic PAC now that more banner options are available from Heather
 - b. Review the current PAC add-ons: do we want to retain or drop any?
 - c. Recommend we create procedure/policy for all future ILS upgrades.
 - d. Network Project: purchasing standard routers, switches, access points
 - i. Libraries pay for them and the maintenance fees
 - ii. Which document should it fall under? ILS OR Monarch System Agreement?
 - e. EDI Capabilities regarding 3 libraries usage
 - i. Charges associated with them
 - f. How will future additional one-time cost Polaris station licenses be paid?
 - g. Ideas for future discussion/consideration by the committee
8. Other Business
9. Next meeting, July 23, 2019?
10. Adjourn