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**ENERGY ACTION TEAM
ADMINISTRATION CENTER – ROOM A-200
121 W. Main St., Port Washington
MONDAY, JUNE 17, 2019 – 1:00 P.M.**

AGENDA

THE FOLLOWING BUSINESS WILL BE BEFORE THE COMMITTEE FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION:

1. Call to Order
2. Proper Notice/Adoption of Agenda
3. Public Comment
4. Approval of Minutes from the March 4, 2019 Meeting
5. Review Draft Resolutions Creating Energy Action Commission
6. Countywide Water Usage
7. Update on Year over Year Energy Use
8. Review Energy & Sustainability Plan & Table – Solicit Additional Project Ideas
9. Next Meeting Date
10. Adjournment



MINUTES
ENERGY ACTION TEAM
REGULAR MEETING
MONDAY, MARCH 4, 2019 – 1:00 PM
ADMINISTRATION CENTER – ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI

Draft Minutes Pending Committee Approval

The Energy Action Team met in Room A-200 at the Administration Center.

Present: Jennifer Rothstein, Jason Wittek, Gerard Behlen, Warren Guettel, Chris Seitz (Focus on Energy), Jason Dzwinel (1:02 PM), Andy Holschbach (1:05 PM), and Deputy Clerk Quaas.

Others Present: Chad Balke (Budget Manager), Matthew Uselding (Department of Administration Intern), Zach Davisson (Wood River Energy), Don Krattenmaker (Wood River Energy)

Excused: Jeff Mackey, Jennifer Hesson, Jon Edgren, Monte Hale, Joe Hicks, Jay McMahon, Andrew Struck

Proper Notice/Adoption of Agenda: The meeting was called to order by Ms. Rothstein at 1:00 PM. The meeting was properly noticed.

Motion made by Mr. Behlen, seconded by Mr. Seitz to adopt the agenda as presented. Motion carried. (5-0)

Public Comment: None

Approval of Minutes from the April 9, 2018 Meeting: Motion made by Mr. Wittek, seconded by Mr. Behlen to approve the April 9, 2018 minutes as submitted. All members present voting aye, motion carried. (5-0)

Presentation from Don Krattenmaker, COO of Wood River Energy, regarding gas transport opportunity for County to save costs on Natural Gas:

Mr. Krattenmaker and Mr. Davisson conducted the presentation for the Energy Action Team.

1:28 PM Mr. Dzwinel out of attendance

1:42 PM Mr. Dzwinel back in attendance

Following the presentation there was discussion on possible further action.

WEC Renewable Energy Tariff Pilot Program:

Mr. Wittek distributed a handout titled “Renewable Energy Tariff Pilot Program – Solar Now” to the Energy Action Team. Discussion followed regarding the possible pros and cons of participating in the program. Further exploration of future participation in the program was also discussed.

County Energy Use Update – Overview of Cty electric and gas use and costs since the EAT inception:

The Energy Star Portfolio for Ozaukee County has been updated for the first time since 2015.

Mr. Uselding presented this overview and he reported that the total County energy use is down by 5%. Discussion on presenting this information along with possible participation in the WEC Renewable Energy Tariff Pilot Program to the County Board in the future.

Exterior Lighting Projects – Justice/Hwy/Lasata – Capital Projects Submittal:

Mr. Wittek explained that the County did not receive an energy innovation grant from the Public Service Commission that was applied for this project. A request will be made to the Executive Committee to replace the wall and pole lighting at the Justice Center and the Highway Department, as well as some interior lighting at the Highway Department. The LED lighting upgrade would reduce county wide energy use by 1.3%. Mr. Behlen spoke about the obsolete lighting that is in place at the Justice Center and the benefits of replacement.

Next Meeting Date: June 17, 2019 at 1:00 PM

Adjournment: Motion made by Mr. Holschbach, seconded by Mr. Guettel to adjourn. All members present voting aye, motion carried. (7-0)

Meeting adjourned at 2:48 PM

Jyler Quaas, Deputy County Clerk

Resolution No.

AMENDING CHAPTER 2.04 OF THE COUNTY POLICY AND PROCEDURE MANUAL – BOARDS AND COMMISSIONS

RESOLVED, by the Ozaukee County Board of Supervisors that Section 2.04 (10) be created in the Ozaukee County Policy and Procedure Manual to read:

- (10) County Energy Action Commission
 - (a) Composition: The Energy Action Commission shall be comprised of:
 - 1) Natural Resources Committee member
 - 2) Public Works Committee member
 - 3) Administration Center Director of Facilities
 - 4) Justice Center Director of Facilities
 - 5) Director of Finance or designee
 - 6) Public Works Director or designee
 - 7) Director of Land & Water Management or designee
 - 8) Lasata Senior Living Campus Director of Facilities
 - 9) Director of Planning & Parks or designee
 - 10) Director of Transit Services
 - 11) UW Extension Director or designee
 - 12) Up to (3) Community members with expertise in energy issues appointed by the County Administrator
 - (b) Powers and Duties:
 - 1. Assess historical and current energy use associated with county government operations
 - 2. Evaluate and recommend energy goals, practices, and policies
 - 3. Develop a plan of action with prioritized projects to implement energy-related projects and initiatives
 - (c) Reporting: The County Energy Action Commission shall report to the Public Works Committee of the County Board

RESOLUTION RES.

ESTABLISHING AN OZAUKEE COUNTY ENERGY ACTION COMMISSION

WHEREAS, Ozaukee County is committed to economic and environmental stewardship to improve the quality of life for its current and future residents; and

WHEREAS, Ozaukee County has established energy and conservation goals through the adoption of *A Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035*, including the following:

- Ozaukee County will strive to be a role model in the development and operation of energy efficient facilities and programs.
- Ozaukee County will support and encourage sustainable energy options in public and private development.
- Ozaukee County will encourage the use of alternative energy sources.

WHEREAS, a coordinated effort was established and implemented, guided by the Ozaukee County Energy Action Team, through *The Ozaukee County Energy and Sustainability Plan* resulting in reduced operating costs and improved the efficiency of county buildings and facilities; and

WHEREAS, the Public Works Committee of the Ozaukee County Board of Supervisors wishes to establish a Commission to continue the coordinated effort to implement energy policies and initiatives for Ozaukee County government operations and facilities

NOW, THEREFORE, BE IT RESOLVED, that the Ozaukee County Board of Supervisors hereby establish an Energy Action Commission that will operate as follows:

The Energy Action Commission shall consist of one member of Natural Resources Committee, one member of the Public Works Committee, the Administration Center Director of Facilities, the Justice Center Director of Facilities, the Director of Finance or designee, the Public Works Director or designee, the Director of Land & Water Management or designee, the Lasata Senior Living Campus Director of Facilities, the Director of Planning & Parks or designee, the Director of Transit Services or designee, the UW Extension Director or designee, and up to (3) Community members with expertise in energy issues appointed by the County Administrator; and

The Energy Action Commission shall assess historical and current energy use associated with county government operations, evaluate and recommend energy goals, practices, and policies, and develop a plan of action with prioritized projects to implement energy-related projects and initiatives; and

The Energy Action Team shall report to the Public Works Committee and will provide annual recommendations for the fiscal year.