1. CALL TO ORDER
   Roll Call

2. PROPER NOTICE

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

4. APPROVAL OF MINUTES
   a. May 2, 2019

5. PUBLIC HEARING - To Consider Amendments To The Current Ozaukee County Shoreland And Floodplain Zoning Ordinance, Section 7.0809 D.4.
   Public Hearing Notice

6. LAND AND WATER MANAGEMENT DEPARTMENT
   a. Action Items:
      2. Submittal of 2020 Targeted Runoff Management (TRM) Grant Program Small Scale Agricultural Application*
      3. Affirmation of USDA NRCS Civil Rights*
   b. Discussion Items:
      1. USDA Natural Resources Conservation Service Report - Mike Patin, USDA NRCS District Conservationist*
   c. Management/Financial/Informational Reports
      1. Land & Water Management Reports*

7. UNIVERSITY EXTENSION OFFICE
   a. Action Item:
      1. Consent Resolution of the Members of Associated County Extension Committees, Inc.
   b. Management/Financial/Informational Reports
      1. UW-Extension Reports

8. REGISTER OF DEEDS/LAND INFORMATION
   a. Management/Financial/Informational Reports
      1. Register of Deeds Reports

9. PLANNING AND PARKS DEPARTMENT
a. **Action Items:**

1. Minor Land Division - Marko Musich and Jane F. Hamilton, owners, and Marko Musich and Allen J. Schneider, PLS, applicant(s) and/or agent(s), 308 Port Washington Road, Grafton, WI 53024, are requesting land division approval for the Double Tree Lane minor land division by certified survey map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property, 338 Double Tree Lane (Legacy Business Park), Town of Grafton, Ozaukee County, Wisconsin, a division of part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest ¼ of the Northwest ¼ of Section 32, Township 10 North, Range 21 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-032-07-008.00. Total Acreage: approximately +/-10.75 acres.

2. Increase of Revenue Budget Amendment for a Wisconsin Department of Tourism Joint Effort Marketing Program Grant to Market and Promote the Ozaukee Interurban Trail

3. Negotiation of a Professional Services Contract for Design, Engineering, Bid Support, and Construction Related Services for a Bathroom, Picnic Shelter, and Storage Area at Covered Bridge County Park

4. Grant Submittal to the U.S. Forest Service Great Lakes Restoration Initiative for Native Tree Planting in the Hawthorne Hills County Park Project Area

5. Grant Submittal to the Wisconsin Department of Natural Resources Citizen Based Monitoring Partnership Program for American Kestrel Nest Box Monitoring in Ozaukee County

6. Review Public Meeting Date, Format and Permit Submittals for the Little Menomonee River Corridor Ecosystem Restoration Project

b. **Discussion Item:**

1. Update on Engineering Report from Little Menomonee River Project

c. **Management/Financial/Informational Reports**

1. Planning & Parks Department Report

10. **NEXT MEETING DATE**

   **TUESDAY,** July 2, 2019

11. **ADJOURNMENT**

   * FSA Representative Item
| AGENDA DATE: | June 6, 2019 |
| DEPARTMENT: | County Clerk |
| DIRECTOR: | Julie Winkelhorst |
| PREPARER: | Julie Winkelhorst |

**Agenda Summary** May 2, 2019

<http://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_05022019-2546>
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Land and Water Management
DIRECTOR: Andy Holschbach
PREPARER: Julie Winkelhorst

Agenda Summary Public Hearing Notice

ATTACHMENTS:

- Public Hearing Notice (PDF)
NOTICE IS HEREBY GIVEN that a public hearing will be held at a meeting of the Ozaukee County Natural Resources Committee on Thursday, June 6, 2019, at 8:30 A.M. in Room A-200 of the Ozaukee County Administration Center, 121 W. Main St., Port Washington, WI to consider the following item(s):

1) To consider amendments to the current Ozaukee County Shoreland and Floodplain Zoning Ordinance, Section 7.0809 D. 4. to allow limited wet proofing of accessory structures in the floodfringe if all of the following criteria are met:
   a. The accessory structure must be no larger than 600 square feet in size
   b. The accessory structure must have a value not to exceed $10,000
   c. The accessory structure must be anchored to resist floatation, collapse and lateral movement
   d. The portion of the accessory structure located below the BFE must be constructed of flood resistant materials
   e. It must be designed to allow for automatic entry of floodwaters (permanent openings in at least two walls which are at a ratio of one square inch to every square foot of floor area)
   f. Mechanical and utility equipment must be elevated or floodproofed to or above the BFE
   g. It must comply with floodway encroachment provisions of the NFIP Regulations and any state standards (i.e. no more than 2 feet below the BFE, not in the floodway)
   h. Its use must be limited to parking and/or limited storage (no workshops, or other uses and no storage of hazardous materials below the BFE)
   i. Lot size is one-half acre or less

   Also to consider amending Section 7.1208 B. to extend variance expiration time from 180 days to one year.

The Ordinance amendments are available for review at the Ozaukee County Department of Land and Water Management, Room 223, Ozaukee County Administration Center, 121 W. Main St., Port Washington, WI

The public and all interested persons are invited to attend this meeting and comment as appropriate. Written comments may be submitted to the Ozaukee County Department of Land & Water Management at the above address or to aholschbach@co.ozaukee.wi.us on or before June 4, 2019

Discussion and action by the Natural Resources Committee will follow the hearing.

Jennifer K. Rothstein, Chairperson
Natural Resources Committee
ORDINANCE NO. (ID # 5633)

AMENDING SECTION 7.0809 D. 4. AND 7.1208 B. OF THE OZAUKEE COUNTY CODE OF ORDINANCES PERTAINING TO FLOOD FRINGE DISTRICT: ACCESSORY STRUCTURES

The County Board of Supervisors of the County of Ozaukee does ordain that Section 7.0809 D.4. and Section 7.1208 B. of the Ozaukee County Code of Ordinances be amended as follows:

SECTION 7.0800 FLOODPLAIN DISTRICTS

7.0809 FLOOD FRINGE DISTRICT

D. Standards for development in the flood fringe. Section 7.0806 shall apply in addition to the following requirements. Any existing structure in the flood fringe must meet the requirements of Section 7.0902.

4. Accessory structures provided they are constructed on fill with the lowest floor at or above the regional flood elevation may be allowed subject to the following requirements.

(a) Except as provided in paragraph (b), an accessory structure which is not attached to a principal structure may be constructed with the lowest floor at or above the regional flood elevation.

(b) An accessory structure which is not connected to a principal structure and which is 600 square feet or less in size and does not exceed $10,000 in value may be constructed with its lowest floor no more than two feet below the regional flood elevation provided that it is floodproofed and meets all of the following:

i. The accessory structure is anchored to resist floatation, collapse and lateral movement.

ii. The portion of the structure located below the Base Flood Elevation must be constructed of flood resistant materials.

iii. It must be designed to allow for automatic entry of flood waters (permanent openings in at least two walls which are a ratio of one square inch to every square foot of floor area)

iv. Mechanical and utility equipment must be elevated or floodproofed to or above the Flood Protection Elevation.

v. It must comply with floodway encroachment provisions of the NFIP Regulations and any State standards.

vi. Its use must be limited to parking and or limited storage (no
workshops or other uses and no storage of hazardous materials below the Base Flood Elevation).

vii. Lot size is one-half acre or less.

viii. An application or variance proposing wet floodproofing shall include a plan or document stamped by a registered professional engineer or architect certifying the floodproofing measures are adequately designed to protect the structure and meet the floodproofing requirements.

SECTION 7.1200 BOARD OF ADJUSTMENT

7.1208 DECISION

B. Any variance or permit granted by the board of adjustment shall expire within 180 days one year after issuance unless substantial work has commenced pursuant to such grant. The permit may be extended for a maximum of 180 additional days for good and sufficient cause. Variances and permits granted by the board shall run with the life of the structure or use, provided the construction authorized by the board is completed while the variance or permit is still valid.

This Ordinance shall take effect upon enactment and publication.

Dated at Port Washington, Wisconsin, this 3rd day of June 2019.

SUMMARY: Shoreland & Floodplain Zoning Ordinance Amendments to Section 7.0809 D. 4. to Allow Limited Wet Proofing of Accessory Structures in the Floodfringe and Section 7.1208 B. to extend Variance Expiration From 180 Days to One Year.

VOTE REQUIRED: Majority

NATURAL RESOURCES COMMITTEE

______________________________
Lee Schlenvogt
CHAIRPERSON - COUNTY BOARD
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Land and Water Management
DIRECTOR: Andy Holschbach
PREPARER: Andy Holschbach

Agenda Summary
Amending Section 7.0809 D. 4. and 7.1208 B. of the Ozaukee County Code of Ordinances pertaining to Flood Fringe District: Accessory Structures

BACKGROUND INFORMATION: The floodplain regulations in the Ozaukee County Shoreland and Floodplain Zoning Ordinance are derived from Chapter NR 116, *Wisconsin’s Floodplain Management Program* and Title 44 Code of Federal Regulations (CFR) administered by FEMA.

NR 116 allows accessory structures in the flood fringe if the lowest floor is not greater than two feet below the regional base flood elevation, or subject to flood velocities greater than two feet per second. FEMA is more restrictive than NR 116 on this subject, stating that the lowest floor of the accessory structure is to be at or above the regional base flood elevation. FEMA, however, does allow accessory structures below the base flood elevation if they are wet proofed, as well as 600 square feet or less, valued at $10,000 or less, and on a lot size of one-half acre or less.

The Ozaukee County Shoreland and Floodplain Zoning Ordinance currently requires all accessory structures in the flood fringe to be constructed on fill, with the lowest floor elevation at or above the base flood elevation. It also does not allow wet proofed accessory structures below the base flood elevation, as allowed by FEMA.

ANALYSIS: The request is to amend the Ozaukee County Shoreland and Floodplain Zoning Ordinance to allow accessory structures with wet proofing below the base flood elevation if they are 600 square feet or less, valued at $10,000 or less, and on a lot size of one-half acre or less. This will allow landowners with small lots to construct small accessory structures with wet proofing below the base flood elevation.

FISCAL IMPACT: N/A FUNDING SOURCE: N/A

RECOMMENDED MOTION: Approval
AGENDA INFORMATION SHEET

AGENDA DATE:       June 6, 2019
DEPARTMENT:      Land and Water Management
DIRECTOR:        Andy Holschbach
PREPARER:        Andy Holschbach

**Agenda Summary** Submittal of 2020 Targeted Runoff Management (TRM) Grant Program
Small Scale Agricultural Application*

**BACKGROUND INFORMATION:** The Targeted Runoff Management (TRM) Grant Program offers competitive grants for local governments for the control of pollution that comes from diffuse sources, also called “nonpoint source (NPS)” pollution. Grants from the Targeted Runoff Management Program reimburse costs for agricultural or urban runoff management practices in targeted, critical geographic areas with surface water or groundwater quality concerns.

This grant request is to fund the abatement of animal waste runoff to Mole Creek from the Roden Heifer Center located at 2141 West Center Road, Saukville. This project will reduce approximately 100 pounds of phosphorus annually from discharging to Mole Creek by covering approximately 15,000 square feet of barnyard via a roof and roof runoff management system.

**ANALYSIS.** Targeted Runoff Management Grants provide 70% cost-sharing up to $225,000. The roof structure and roof runoff management system are estimated to cost $360,848. The grant request is for $225,000. The grant is for a two year period. Grants are competitive. Grant will assist the Roden Dairy Farm in preventing manure runoff from reaching Mole Creek which flows to the Milwaukee River.

**FISCAL IMPACT:** Balance Current Year $_________ Next Years Cost: $225,000

Non-County Levy: $225,000 Indicate source: WDNR

**RECOMMENDED MOTION:** Approval

**ATTACHMENTS:**
- Roden Aerial(PDF)
- LOS for OZLWMDepartment 5.29.19 (PDF)
Surface Water Data Viewer Map

Legend

- Wetland Identifications and Confirmations
  - Wetland Class Points
    - Dammed pond
    - Excavated pond
    - Filled excavated pond
    - Filled drained wetland
    - Wetland too small to delineate

- Filled Points
  - Wetland Class Areas
    - Wetland
    - Upland

- Filled Areas
  - Wetland Class Points
    - Dammed pond
    - Excavated pond
    - Filled excavated pond
    - Filled drained wetland
    - Wetland too small to delineate

- Filled Points
  - Wetland Class Areas
    - Wetland
    - Upland

- Filled Areas
  - NRCS Wetlands
  - Maximum Extent Wetland Indicators

- Municipality
- State Boundaries
- County Boundaries
- Major Roads
  - Interstate highway
  - State Highway
  - US Highway

Notes
Roden HFR CTR, LLC wetland and potential wetland aerial photo. From DNR Surface Data Viewer.

DISCLAIMER: The information shown on these maps has been obtained from various sources and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: http://dnr.wisconsin.gov.
May 29, 2019

Andy Holschbach
Director
Ozaukee County Land and Water Management Department
121 W. Main Street
Port Washington, WI 53074

Dear Mr. Holschbach,

The Ozaukee County Planning and Parks Department (Department) fully supports the Ozaukee County Land and Water Management Department’s proposal to the Wisconsin Department of Natural Resources Target Runoff Management grant program entitled “Roden HFR CTR, LLC Zero Phosphorous Discharge”. As we understand, this project will help reduce direct discharge to Mole Creek by placing roofs over existing feedlots and abandoning earthen feedlots.

To date, the Department has completed 35 fish passage impediment removal or remediation projects on Mole Creek, opening the majority of the Mole Creek watershed to the free passage of aquatic life. In addition, the Department has completed stream remeandering activities to restore approximately 4,900 of stream channel north and south of Hillcrest Road (Phase I) and is actively working on restoring approximately 2,700 feet of stream channel north of Cedar Sauk Road (Phase II), which was significantly altered through dredging and artificial straightening, resulting in an incised channel hydrologically disconnected from adjacent riparian floodplain and wetland areas, which provide high quality habitat for spawning northern pike and other aquatic and terrestrial species. These projects have included culvert replacements, stream remeandering, restoration of hydrologically and biologically functional floodplains, bank and in-stream structure restoration, wetland enhancements, invasive vegetation control, native vegetation restoration, and fish, avian, and water quality monitoring to improve the ecologic productivity of the Mole Creek Watershed. An additional planned project is a culvert replacement at the West Center Road and Mole Creek stream crossing to further improve aquatic connectivity on the upstream reaches of Mole Creek, which is nearby the proposed project under this grant opportunity. The Department is also actively monitoring water quality downstream of the proposed project area in 2019.

On behalf of the Ozaukee County Planning and Parks Department, we fully support the Ozaukee County Land and Water Management Department’s proposal to the Wisconsin Department of Natural Resources. This project will achieve tangible water quality improvements for Mole Creek and the Milwaukee River Watershed and is directly synergistic with our ongoing efforts to improve the ecologic productivity of the Mole Creek Watershed.

Sincerely,

Andrew T. Struck
Director
Ozaukee County Planning and Parks Department
Affirmation of USDA NRCS Civil Rights*

BACKGROUND INFORMATION: NRCS is required to deliver USDA Civil Rights and Equal Opportunity requirements and information with institutions that participate in or administer USDA federally conducted and/or federally assisted programs.

ANALYSIS: In an effort to fully comply with Federal, Departmental, and Agency governing Civil Rights laws and regulations, this check-list serves as an internal guide to assist with the Civil Rights responsibilities and expectation discussion between NRCS and Partners.

FISCAL IMPACT: N/A

FUNDING SOURCE: N/A

RECOMMENDED MOTION: Approval

ATTACHMENTS:
- Civil Rights partner discussion (3) (PDF)
Civil Rights Responsibilities for Partners Checklist

NRCS is required to deliver USDA Civil Rights and Equal Opportunity requirements and information with institutions that participate in or administer USDA federally conducted and/or federally assisted programs. In an effort to fully comply with Federal, Departmental, and Agency governing Civil Rights laws and regulations, this check-list serves as an internal guide to assist with the Civil Rights responsibilities and expectation discussion between NRCS and Partners.

__ Board Membership Responsibilities

- Annual review of the Memorandum of Understanding (MOU) between NRCS and Board.
- SWCD Board Demographic Information - NRCS Plan of Action for Representation on Boards, Councils, and Committees, requires States to annually review current Board membership data with state conservation agencies and discuss the opportunities and benefits of having minority and female representatives on local boards/councils who are impacted by the board's/council's decisions regarding conservation programs.
- Prohibition disclosure of certain information by the USDA and its Cooperators - Applicants, participants, location, and any and all privacy information is not to be disclosed without a FOIA request. Upon Board membership ending, former Board members have the responsibility to protect any information.
- New and existing partners are invited and should attend NRCS sponsored Civil Rights Training.

__ Federally Assisted and Federally Conducted Program Delivery Responsibilities

- 1964 Civil Rights Act - Title VI is a federal law that prohibits discrimination on the basis of race, color or national origin in programs and activities that receive federal financial assistance. Unlawful/prohibited discrimination is unfair or unequal treatment based on a prohibited bases.
- NRCS employees and partners who work with USDA programs are required to guarantee fairness and equal treatment to all customers eligible to receive USDA/NRCS programs and services regardless of any of the cited prohibited bases enforced by USDA: race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, familial/parental status, income derived from a public assistance program, political beliefs, reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

__ Program Outreach

- NRCS State and Field offices are required to establish and maintain outreach programs at the local level to ensure that all persons know about the availability of USDA/NRCS program services effectively and are encouraged to participate:
  Board membership includes willingness to reach out to others, to reach out farther than others, to exceed normal communication expectation, or to go beyond existing limits to communicate with the under-served or under-resourced (women, minorities, persons with disabilities, historically underserved, limited resource, etc.)

__ Public Notification Responsibilities

- Governing documents relative to required equal opportunity public notification requirements that conservation partners must review:

USDA NRCS is an Equal Opportunity Employer, Provider, and Lender

February 2017
The public notification requirements must be prominently and visibly displayed in all offices where there is a USDA presence and where viewing is accessible for employees and customers.

- Compliance with Section 504 and Section 508 of the Rehabilitation Act of 1973.
- Access public notification required documents at the following link:
  http://www.nrcs.usda.gov/wps/portal/nrcs/detailfull/national/about/civilrights/?cid=nrcs143_022466
- Public notification documents attached: (Review description for partners)

1. Secretary of Agriculture Civil Rights Policy Statement – affirms USDA’s commitment to equality and civil rights for program delivery and employment with emphasize on USDA’s zero tolerance for any form of discrimination or reprisal.
2. USDA Alternative Dispute Resolution (ADR) Policy Statement – affirms USDA’s commitment to conflict prevention to increase customer satisfaction and employee morale.
3. USDA Anti-Harassment Policy Statement – affirms USDA’s commitment to maintaining an environment free from unlawful harassment (sexual and non-sexual).
4. USDA Nondiscrimination Statement – must be posted in all USDA offices and included on all materials produced by USDA for public information, public education, or public distribution. In addition to Section 504 and Section 508 requirements, the statement shall be made available in other languages appropriate to the local population served or directly affected by USDA program or activity.
5. “And Justice for All” poster – primary method utilized to inform customers or their civil rights. Institutions participating or administering USDA programs are required to display the appropriate poster in respective facilities where poster can be viewed by customers. (NRCS applicable versions: Form AD-475-A, relevant to assisted programs; and Form AD-475-C, relevant to conducted programs.)
6. USDA “Sexual Harassment is Illegal” poster – general preventive tips and guidance on filing sexual harassment claims.
7. USDA “EEO Is The Law” poster – employee information and guidance on filing an EEO complaint.
8. NRCS Chief’s Civil Rights Policy Statement – reaffirms Secretary of Agriculture’s Civil Rights policy and emphasizes that reprisal of any kind against customers or employees will not be tolerated.
9. NRCS “EEO Counseling” poster – contact information for employees filing an EEO complaint. (does not apply to customers)

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1 Federal facilities and locations must be accessible for the public to guarantee access to persons with a disability.
2 Public and employee notices regarding events and activities sponsored, co-sponsored, hosted, and or co-hosted by USDA, NRCS contain NRCS POC information including name, telephone number, email address, and a respond by date for persons to request accommodations (for example – an interpreter, translator, seating arrangements, etc.) materials in an alternative format (for example – braille, large prints, audiotape – captioning, etc.)
10. NRCS Limited English Proficiency (LEP) Policy Statement – reaffirms USDA’s commitment and provides support to the provisions of federally conducted and federally assisted prohibited discrimination based on national origin. LEP applies to individuals who do not speak English as their primary language, and who have a limited ability to read, speak, write, or understand English.

11. NRCS LEP Services poster – provides notice to customers that LEP oral interpreting and written translation services are available at no cost to customer relative to NRCS federally assisted and federally conducted programs.

Affirmation of Review:

Field Office/State

SWCD Board

Board Member(s)- Printed Name:

1. 

2. 

3. 

4. 

5. 

6. 

NRCS Rep - Printed Name and Title:

1. 

Signature and Date:

February 2017
Civil Rights Policy Statement

As Secretary of Agriculture, I fully support the U.S. Department of Agriculture’s (USDA) civil rights, equal employment opportunity, and diversity policies and programs. Improving civil rights throughout USDA is one of my top priorities, and by pursuing this goal together in a transparent and ethical manner we can lead the way in making USDA a model organization. We can turn our challenges into opportunities to strengthen our service.

The success of today’s “People’s Department” requires the steadfast support and commitment of every USDA employee. We will have zero tolerance for any form of discrimination or reprisal. There exists no reason to discriminate based on race, color, religion, national origin, age, sex (including gender identity and expression), sexual orientation, disability, marital or familial status, political beliefs, parental status, receipt of public assistance, or protected genetic information. Our policy at USDA is not only to understand that there will be zero tolerance for any form of discrimination, but to ensure that this standard is maintained throughout the Department. This standard is applicable to every employee and manager at USDA and to every action taken at USDA.

USDA must become a model department of tolerance and inclusion. Only then will we live up to President Lincoln’s description of USDA as “The People’s Department.” Strengthening “The People’s Department” is my commitment to you. I expect every employee and manager to demonstrate respect for and adherence to USDA civil rights, equal employment opportunity, and diversity policies and our program civil rights responsibilities.

To this end, accountability is key. I will hold all employees and managers accountable for doing their part to ensure that all USDA applicants, customers, constituents, and stakeholders are provided equal access to the opportunities, programs, and services available through “The People’s Department.” Accordingly, I am counting on all senior leaders, managers, and supervisors to model appropriate behavior and to lead by example.

We must all strive to create an inclusive environment in which every employee is respected, trusted, and valued. As we approach the 50th Anniversary of the Civil Rights Act of 1964, USDA must continue to ensure that the civil rights of USDA constituents and employees are respected and protected. We have corrected past errors, learned from past mistakes, and moved into a new era of equitable service and access for all. Let us continue to cultivate and reap the benefits of a diverse USDA workforce that is rich in talent, ideas, background, and experience. The USDA mission depends on it.

Thomas J. Vilsack
Secretary
July 24, 2013

An Equal Opportunity Employer
Purpose. To announce the NRCS Civil Rights Policy Statement.


Background. Each year, the Chief of the Natural Resources Conservation Service (NRCS) officially renews the commitment to Civil Rights and transmits the NRCS Civil Rights Policy Statement. In light of the Cultural Transformation Initiatives and the Secretary’s Blueprint for Stronger Service, now is the perfect time to remind all employees of NRCS leadership’s commitment to civil rights.

Explanation. Attached to this bulletin, you will find a copy of Acting Chief Weller’s Civil Rights Policy Statement. Please ensure that the policy is posted in all agency offices where it can be viewed by employees and customers.

Contact. If you have any questions, please contact the Program Compliance Branch, Civil Rights Division, at (301) 504-2182.

Jason Weller
Acting Chief

Attachment
SUBJECT: EOP – NRCS Civil Rights Policy Statement

TO: All NRCS Employees

The Natural Resources Conservation Service (NRCS) employees represent an array of cultures, ethnicities, and backgrounds, and that diversity helps us meet our mission. I am committed to enforcing the Secretary’s zero tolerance policy on discrimination. Prohibited discrimination is a violation of Title VI and Title VII of the 1964 Civil Rights Act.

It is NRCS’ policy to treat all customers and employees equitably regardless of race, color, national origin, sex (including gender identity and expression), religion, age, disability, political beliefs, sexual orientation, marital or familial status, parental status, and protected genetic information. It is also our policy that customers and employees be free from reprisal or harassment in the pursuit of fairness and equal employment opportunities.

Complainants, representatives, and witnesses involved in complaints of discrimination must be unimpeded and free from restraint, coercion, or retaliation in the exercise of eliminating discrimination in the workplace. Reprisal of any kind against customers or employees will not be tolerated. Agency officials, managers, supervisors, and other employees will be held accountable for discrimination, reprisal or harassment, civil rights violations, and related misconduct.

Managers and supervisors are responsible for the environment in which their employees work and have a duty to take both affirmative and corrective action to ensure equal opportunity and civil rights for customers and employees. To deter violations, managers and supervisors are required to take appropriate corrective or disciplinary action on findings of discrimination, reprisal, civil rights violations, and related misconduct in employment and program matters. They must demonstrate an elevated regard by supporting civil rights, equal employment opportunity, and diversity in the workplace.

All NRCS employees are expected to adhere to this policy. NRCS will ensure appropriate corrective or disciplinary action is taken against violators who engage in discriminatory behavior.

Helping People Help the Land
An Equal Opportunity Provider and Employer
Page 2

The Civil Rights Division will continue to provide guidance and ensure the agency’s compliance with the laws and principles of equality for employment and programs. If you have questions, concerns, suggestions, or complaints of discrimination, contact the Civil Rights Division at (301) 504-2181.

Jason A. Weller
Acting Chief
FEB 14 2012

SUBJECT: EOP -- Anti-Harassment Policy Statement

TO: All NRCS Employees

The Natural Resource Conservation Service (NRCS) Anti-Harassment Policy Statement reaffirms my commitment to prohibit sexual and non-sexual harassment in the agency's work environment and program delivery.

Sexual and non-sexual harassment (a form of discrimination) based on a prohibited basis of race, color, national origin, sex (including gender identity and expression) gender, religion, age (40 and over), mental or physical disability, political affiliation or belief, sexual orientation, marital or familial status, genetic information, and reprisal (retaliation) for prior Equal Employment Opportunity activity is prohibited by the agency.

For the purpose of this policy, harassment is defined as any objectionable verbal or physical conduct, comment, or display which demeans, disparages, aggravates, intimidates, or causes humiliation or embarrassment to another person. Harassment is a reasonably known unwelcome offense and serves no legitimate work purpose. Harassment occurs based on any of the above protected characteristics when:

(a) The behavior can reasonably be considered to adversely affect the work environment (create an intimidating, hostile, or offensive work environment);

(b) An employment decision affecting the employee is based upon the employee’s acceptance or rejection of such conduct;

(c) Unreasonable Interference with an individual’s work performance; and

(d) An individual’s employment opportunities are affected.

Harassing conduct includes, but not limited to:

Physical -- Actual or threatened assault including hitting, tripping, kicking, punching, or unwanted touching; malicious or insulting gestures.

Verbal -- Unwelcome remarks, jokes, innuendos, or taunts causing offense or embarrassment; name calling, swearing, bullying, expressing or instigating threats, incessant teasing, wolf whistling, or spreading rumors.

Helping People Help the Land
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Psychological – Shunning or ostracizing, stalking, staring, gesturing; preventing someone from joining in an activity; hiding, damaging, or taking another’s property; and displaying objectionable materials, graffiti or pictures.

Intimidation – Use of physical or organizational power to coerce a person to perform a particular action or to instill a feeling of humiliation or intimidation. Intimidation does not include the exercise of supervisory authority in the ordinary course of agency business.

NRCS strictly prohibits the use of abuse or official authority or position to intimidate, coerce, or harass employees or customers. Managers and supervisors are subject to receive disciplinary or adverse action for tolerating harassment and failing to take appropriate and immediate action when harassment is reported.

Personnel actions that a supervisor or manager takes for valid reasons do not constitute harassment in the workplace. Please note that this notice does not limit the supervisor’s right to manage effectively. All employees must be proactive in preventing harassment and promoting a discrimination free workplace.

Any employee who is subjected to or witnesses conduct which is unwelcome and perceived to be harassment, or receives a report of alleged harassment, should immediately report the incidents to an NRCS official. If an informal attempt at resolution fails or is impractical, employees may seek relief from harassment based on one or more of the above-cited prohibited basis by contacting the NRCS Civil Rights Division, Complaints Branch at 1-866-672-7395 or TTY at (301) 504-2439 within 45 days of the alleged incident. All other allegations of harassment (non-discriminatory) may be reported directly to an official.

As Chief of NRCS, I am fully committed to ensuring that every employee and customer is treated with respect and dignity. Managers, supervisors, and employees must remain cognizant of this policy and refrain from perpetuating acts of harassment. All employees, including contractors and others performing official work for the agency, must fully support this zero tolerance harassment policy.

Dave White
Chief
The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, age, disability, sexual orientation, marital status, family status, status as a parent (in education and training programs and activities), because all or part of an individual's income is derived from any public assistance program, or retaliation (not all prohibited bases apply to all programs or activities). If you require information on this poster in alternative format (Braille, large print, audiotape, etc.), contact the USDA's TARGET Center at (202) 720-2600 (voice or TDD).

If you require information about this program, activity, or facility in a language other than English, contact the USDA agency responsible for the program or activity, or any USDA office.

To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call toll free, (866) 632-9992 (voice), (866) 632-1119 (TDD), or TDD users can contact USDA through local relay or the Federal Relay at (800) 877-8339 (TDD) or (866) 877-8342 (relay voice users). USDA is an equal opportunity provider and employer.

El Departamento de Agricultura de los Estados Unidos (USDA por sus siglas en inglés), prohíbe la discriminación en sus programas y actividades ya sea por la raza, color, nacionalidad, sexo, religión, edad, discapacidad, orientación sexual, estado civil, estado familiar, su estado como padre o madre, (en programas de educación y adestramiento), ya sea que toda o parte de los ingresos provengan de cualquier programa de asistencia pública de las personas, o por represalias. (No todas las prohibiciones se aplican a todos los programas o actividades).

Si usted necesita la información de este anuncio en un formato diferente (Braille, letras grandes, o por medio de sentido, etc.), llame al Centro TARGET del Departamento de Agricultura al número 202-720-2600 (voces o TDD).

El Estado necesita información sobre este programa, actividad o instalaciones en un idioma diferente del inglés, llame a la agencia del Departamento que maneja este programa o actividad, o a cualquier oficina del Departamento de Agricultura.

Instructions for AD-2106

Form to Assist in Assessment of USDA Compliance with Civil Rights Laws

This form is used by USDA agencies, including FSA, NRCS, RBS, RHS, and RUS to gather race, ethnicity, and gender information from program participants. For participants that are entities, complete a separate form for each member.

Participants should complete all items.

<table>
<thead>
<tr>
<th>Item</th>
<th>Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. What is Your Name</td>
<td>Enter your full legal name.</td>
</tr>
<tr>
<td>2. Legal Residence</td>
<td>Enter your current address.</td>
</tr>
<tr>
<td>3. Gender</td>
<td>Check your appropriate gender.</td>
</tr>
<tr>
<td>4. Ethnicity</td>
<td>Check your appropriate ethnicity.</td>
</tr>
<tr>
<td>5. Race</td>
<td>Check your appropriate race(s). Multiple races may be checked.</td>
</tr>
</tbody>
</table>

PRIVACY ACT STATEMENT

The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246). The information will be used to compile program application and participation rate data regarding socially disadvantaged farmers or ranchers and to conduct oversight and evaluation of civil rights compliance. The information collected on the form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in customer declared data not being entered into the database.

The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO THE APPROPRIATE USDA SERVICING OFFICE.

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 877-8642 (English Federal-relay) or (800) 846-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.
Form to Assist in Assessment
of USDA Compliance With Civil Rights Laws

QUESTIONNAIRE

The purpose of this questionnaire is to gather race, ethnicity, and gender information about persons who apply and participate in this USDA program. The information you provide will not be used when reviewing your application or when determining whether you are eligible to participate in this program. This is a voluntary questionnaire. You are not required to give this information, but we hope you will because the information you give will be used to improve the operation of this program, to help USDA design additional opportunities for program participation, and to monitor enforcement of laws that require equal access to this program for eligible persons. If you have previously provided this information to USDA please DO NOT fill out this form. Your information will be kept private to the extent permitted by law. Thank you for your response.

1. What is your name?  ____________________________________________________________

2. Legal Residence:  ______________________________________________________________

3. What is your gender?  ___ Male  ___ Female

Please answer BOTH question 4 and question 5 below about ethnicity and race. For this questionnaire, Hispanic or Latino origins are not races.

4. Ethnicity:  ___ Hispanic or Latino  ___ Not Hispanic or Latino

5. What is your race? Mark all that apply.

___ American Indian or Alaska Native
___ Asian
___ Black or African American
___ Native Hawaiian or Other Pacific Islander
___ White

According to the Paperwork Reduction Act of 1995, an agency may not conduct, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0503-0019. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
Non-Discrimination Statement

Non-Discrimination Policy

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

To File an Employment Complaint

If you wish to file an employment complaint, you must contact your agency's EEO Counselor (PDF) within 45 days of the date of the alleged discriminatory act, event, or in the case of a personnel action. Additional information can be found online at http://www.ascr.usda.gov/complaint_filing_info.html.

To File a Program Complaint

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Persons with Disabilities

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 846-0136 (in Spanish).

Persons with disabilities who wish to file a program complaint, please see Information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

Supplemental Nutrition Assistance Program

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 231-5689, which is also in Spanish or call the State Information/Hotline Numbers.

All Other Inquiries

For any other information not pertaining to civil rights, please refer to the listing of the USDA Agencies and Offices for specific agency information.

Last Date Modified: 02/22/2013
Natural Resources Committee

AGENDA INFORMATION SHEET

<table>
<thead>
<tr>
<th>AGENDA DATE:</th>
<th>June 6, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT:</td>
<td>Land and Water Management</td>
</tr>
<tr>
<td>DIRECTOR:</td>
<td>Andy Holschbach</td>
</tr>
<tr>
<td>PREPARER:</td>
<td>Andy Holschbach</td>
</tr>
</tbody>
</table>

**Agenda Summary**  Land & Water Management Reports*

**ATTACHMENTS:**

- May 2019 news (PDF)
- May 2019 Financials (PDF)
MISSION STATEMENT
To protect, preserve, and enhance natural resources,
local ecology, and the quality of life
in Ozaukee County
**Conservation Planning/Farmland Preservation**
- No new activity in May
- Field verification of waterway needs was postponed due to wet, cold weather; will check in fall after crops are harvested, or in spring 2020
- All (96) self-certified Certificates of Compliance have been sent

**Best Management Practices Design and Certification**
- Tom/Adriene Pfanner: Low bid for streambank stabilization/critical area stabilization project was Marek Landscaping at $15,104.30; project is installed; will verify construction and invoices
- George Roberts: Will redo grassed waterway; design is almost complete
- Ray Lapinski: Waterway is being designed
- Pete Didier: Completed survey for two waterways
- Andy Large: Will abandon two earthen manure storage facilities
- Cathy/ Mike Tesker: Will install lined waterway
- Brian Behrens: Needs small waterway on Helms property (rental)
- Grob: Wants assistance for tiling/excavating grassed waterway; working with NRCS

**Administration of Cost-Share Agreement (SWRM Grants)**
- Structural Practices carried over into 2019 (bonded funds from 2018 SWRM grant): $19,260 for Ray Lapinski-waste transfer; $4,900 for Century Acres-grassed waterway; $7,500 for Tom/Adriene Pfanner-stream bank stabilization
- SWRM bonded money budget for 2019 is $67,163, completed end of the year
- No cost share agreements completed so far in 2019

**Nutrient Management**
- Contacted Pleasant View crop consultant; no response yet
- SWRM SEG grant carryover money from 2018: $772.00-Pleasant View Farms
- SWRM SEG grant allocation to Ozaukee County for 2019 is $50,400

**Environmental Education**
- Attended Arbor Day in Mequon

**NR 151 Compliance Tracking**
- No activity

**Manure Storage Ordinance**
- Andy Large: Working with him on abandonment of two manure storage lagoons

**Stormwater Management & Construction Site Erosion Control-WPDES Permit**
- No activity

**Wildlife Damage and Abatement**
- Steve Young/Rare Earth Farms: Installed temporary electric fence to deter deer from vegetables
- John Cook: Wanted deer shooting permit; did not meet program requirements

**Tree/Shrub, Prairie Grass & Wildflower Seed Program**
- Tree/shrub sorting/pick up of 30,000 plants were successful the week of April 22-26

**Invasive Species**
- Met with Highway and Planning & Parks about controlling invasive species in ROWs

**Miscellaneous**
- USDA Demonstration Farms/Clean Farm Families: Due to cold, wet weather, farmers are having a hard time getting crops in the ground, harvesting, or spraying/ killing rye; signs have been placed on Eskra field test plots; delivery of interseeder and crimper are expected in early June
- Clean Sweep: Very successful event on May 11; 500+ participants
- Attended: Clean Farm Families, RCPP project team, SE WI Watersheds Trust conference planning committee, SEWISC, 9 Key Element planning, Ozaukee Demo Farm Network
- Assisted Clean Farm Families with tour to local wastewater treatment staff
- Grazing specialist Mike Gehl is contracted by Glacierland RC&D to assist Ozaukee County; LWM will provide office space one day per week
- Robert Roden: Applying for TRM grant to place roofs over four heifer feedlots; goal is to achieve zero discharge from the feedlots, in accordance with NR151 standard and prohibitions

**Sanitation Program**

**Sanitation Ordinance**
- Three sanitation ordinance violations
- Maintenance: 249 first, 237 second, and 25 third notices were sent in May; the Office of Corporation Counsel continues action with non-compliant owners; 4649 reports filed to date in 2019

**POWTS Plan Reviews, Permits, and Final Inspections**
- Seven plan reviews; seven permits; seven final inspection reports

**Wisconsin Fund**
- No activity

**Miscellaneous**
- No activity

**Shoreland and Floodplain Zoning**

**Shoreland and Floodplain Zoning Ordinance**
- No zoning ordinance violations
- BOA (1) approved bluff setback variance for home addition on Lake Michigan, (2) denied variance for garage closer than 75’ from navigable stream

**Permits**
- Four shoreland zoning permits

**National Flood Insurance/Community Rating System (CRS)**
- Provided floodplain information to numerous landowners

**Technical Advisory—SEWRPC Regional Plans**
- SEWRPC beginning work on Land and Water Management plan update

**Non-metallic Mining Reclamation**
- No activity

**Miscellaneous**
- 1956 & 1980 Edgewater Dr.: Working on abandonment of POTWTS Plan Reviews, Permits, and Final Inspections
### Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th>2019 YTD</th>
<th>Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% YTD Budget Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intergovernmental Revenues</td>
<td>-</td>
<td>$29,448</td>
<td>$765,940</td>
<td>$736,492</td>
<td>3.84%</td>
<td></td>
</tr>
<tr>
<td>Public Charges for Services</td>
<td>$8,406</td>
<td>$46,929</td>
<td>$85,310</td>
<td>$38,381</td>
<td>55.01%</td>
<td></td>
</tr>
<tr>
<td>Licenses &amp; Permits</td>
<td>$8,874</td>
<td>$23,767</td>
<td>$100,000</td>
<td>$76,233</td>
<td>23.77%</td>
<td></td>
</tr>
<tr>
<td>Other Revenue</td>
<td>$144</td>
<td>$244</td>
<td>$15,075</td>
<td>$14,831</td>
<td>1.62%</td>
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</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$17,424</strong></td>
<td><strong>$100,388</strong></td>
<td><strong>$966,325</strong></td>
<td><strong>$865,937</strong></td>
<td><strong>10.39%</strong></td>
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### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th>2019 YTD</th>
<th>Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% YTD Budget Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$52,860</td>
<td>$179,958</td>
<td>$450,313</td>
<td>$270,355</td>
<td>39.96%</td>
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<tr>
<td>Fringe Benefits</td>
<td>$14,769</td>
<td>$62,649</td>
<td>$152,437</td>
<td>$89,788</td>
<td>41.10%</td>
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<tr>
<td>Travel/Training</td>
<td>$170</td>
<td>$3,146</td>
<td>$10,475</td>
<td>$7,329</td>
<td>30.03%</td>
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<tr>
<td>Supplies</td>
<td>-</td>
<td>$3,150</td>
<td>$28,358</td>
<td>$25,208</td>
<td>11.11%</td>
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<tr>
<td>Purchased Services</td>
<td>$280</td>
<td>$110,166</td>
<td>$214,789</td>
<td>$104,623</td>
<td>51.29%</td>
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<tr>
<td>Interdepartment Charges</td>
<td>-</td>
<td>$10,217</td>
<td>$33,052</td>
<td>$22,835</td>
<td>30.91%</td>
<td></td>
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<tr>
<td>Grants</td>
<td>$63</td>
<td>$4,769</td>
<td>$202,432</td>
<td>$197,663</td>
<td>2.36%</td>
<td></td>
</tr>
<tr>
<td>Other Expenses</td>
<td>$109</td>
<td>$29,731</td>
<td>$82,054</td>
<td>$52,323</td>
<td>36.23%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td><strong>$68,251</strong></td>
<td><strong>$403,786</strong></td>
<td><strong>$1,173,910</strong></td>
<td><strong>$770,124</strong></td>
<td><strong>34.40%</strong></td>
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</table>

### Capital Outlay

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th>2019 YTD</th>
<th>Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% YTD Budget Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment &amp; Furniture</td>
<td>$24,500</td>
<td>$24,500</td>
<td>$80,000</td>
<td>$55,500</td>
<td>30.63%</td>
<td></td>
</tr>
<tr>
<td>Buildings &amp; Land</td>
<td>-</td>
<td>$182,000</td>
<td>$182,000</td>
<td>-</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Capital Outlay</strong></td>
<td><strong>$24,500</strong></td>
<td><strong>$206,500</strong></td>
<td><strong>$262,000</strong></td>
<td><strong>$55,500</strong></td>
<td><strong>78.82%</strong></td>
<td></td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$92,751</strong></td>
<td><strong>$610,286</strong></td>
<td><strong>$1,435,910</strong></td>
<td><strong>$825,624</strong></td>
<td><strong>42.50%</strong></td>
<td></td>
</tr>
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</table>

### Net Increase (Decrease)

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th>2019 YTD</th>
<th>Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% YTD Budget Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>($75,327)</td>
<td>($509,898)</td>
<td>($469,585)</td>
<td>($40,313)</td>
<td>108.58%</td>
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</tbody>
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**E q u i t y:**
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwivel
PREPARER: Jason Dzwivel

**Agenda Summary** Consent Resolution of the Members of Associated County Extension Committees, Inc.

**BACKGROUND INFORMATION:** In September of 2018, following the significant restructuring undertaken by UW-Extension, the Associated County Extension Committees (WACEC) approached the Wisconsin Counties Association (WCA) to request that WCA assume the administrative responsibilities associated with WACEC that were formerly performed by UW-Extension. Going forward, in an effort to streamline the administration and otherwise reduce the financial burden of administration, Wisconsin Counties Association (WCA) has agreed to provide the administrative services and support to meet the needs of the organization.

**ANALYSIS:** In order to accomplish the above, 80% of the individual members of county extension committees must adopt the attached resolution.

**FISCAL IMPACT:** None

**RECOMMENDED MOTION:** Approve consent resolution to request that WCA assume the administrative responsibilities associated with WACEC that were formerly performed by UW-Extension.

**ATTACHMENTS:**
- Consent Resolution of the Members of WACEC (PDF)
- WCA Memo UWEX (PDF)
CONSENT RESOLUTION OF THE MEMBERS OF ASSOCIATED COUNTY EXTENSION COMMITTEES, INC.

WHEREAS, The undersigned, being at least 80% of the members of Associated County Extension Committees, Inc., a Wisconsin non-stock corporation (the “Corporation”), does, pursuant to the provisions of Sections 181.0704 of the Wisconsin Statutes, hereby consent to and adopt the following recitals and resolutions:

WHEREAS, the undersigned members desire to dissolve the Corporation; and

WHEREAS, Section 181.1401 requires two-thirds of the members of a non-stock corporation to approve dissolution; and

WHEREAS, Section 181.0704 requires 80% of the members of a non-stock corporation to approve a resolution without a meeting; and

WHEREAS, the undersigned members have examined and hereby approve the attached Plan of Dissolution for the Corporation (the “Plan”).

NOW, THEREFORE, BE IT RESOLVED, that the Plan is hereby adopted and approved in all respects, and that the officers of the Corporation are authorized to perform all acts and execute all documents necessary or appropriate to execute the Plan and to carry out the intent thereof; and

BE IT FURTHER RESOLVED, that the officers of the Corporation are empowered, authorized and directed to execute and file articles of dissolution with the Wisconsin Department of Financial Institutions in accordance with the Wisconsin Statutes, and that the execution thereof by any officer shall be the act and deed of the Corporation; and

BE IT FURTHER RESOLVED, that the officers of the Corporation are empowered, authorized and directed to carry out the provisions of these resolutions that may be necessary in liquidating and dissolving the Corporation in accordance with the expressed intent of the members hereunder and under the Plan; and

BE IT FURTHER RESOLVED, that the Board of Directors is authorized to adopt any further resolutions that may be necessary in liquidating and dissolving the Corporation.

Dated at Port Washington, Wisconsin, the 6th day of June 2019.

NATURAL RESOURCES COMMITTEE
MEMORANDUM

TO: Wisconsin County Extension Committee Members
FROM: Chelsea Fibert, Government Affairs Assistant
DATE: May 20, 2019
SUBJECT: Dissolution of WACEC/Creation of WEXA

In September of 2018, following the significant restructuring undertaken by UW-Extension, the Wisconsin Associated County Extension Committees (WACEC) approached the Wisconsin Counties Association (WCA) requesting that WCA assume the administrative responsibilities associated with WACEC that were formerly performed by UW-Extension. WCA has agreed to provide these administrative services, which include meeting logistics, preparation and distribution of agendas and minutes, as well as act as fiscal agent.

As part of this process, the current WACEC board recommended modifications to the WACEC bylaws. WCA and WACEC engaged the services of legal counsel to review the bylaws and make recommendations.

WACEC is currently incorporated as a 501(c)(3) entity, requiring annual corporate filings and tax returns. Legal counsel recommends the dissolution of WACEC as a 501(c)(3) entity, and its recreation as a tax-exempt entity under Chapter 184 of the Wisconsin State Statutes, eliminating the burden and expense of an IRC 501(c)(3) association. The current WACEC board recommends the dissolution of WACEC and its recreation under Ch. 184 of the Wisconsin State Statutes. The new organization would take on a new identity, known as Wisconsin Extension Association (WEXA).

Due to the fact that WACEC is an incorporated entity, state laws governing the corporate dissolution process must be adhered to. In order to accomplish the dissolution of WACEC, allowing for the creation of WEXA, 80% of the individual members of county extension committees must sign and return a “Consent Resolution of the Members of Associated County Extension Committees, Inc.” A copy of the resolution is included for your review and signature.

MARK D. O'CONNELL, EXECUTIVE DIRECTOR
WEXA Documents
Page 2
May 20, 2019

To ensure county extension committee members understand what needs to occur and what the new association, WEXA, will look like, a number of documents are included for your review:

- Plan for Dissolution of WACEC
- **Consent Resolution of the Members of Associated County Extension Committees, Inc. (This is the document you need to sign)**
- Bylaws for the newly-created Wisconsin Extension Association (WEXA)
- Map of current Extension districts
- Funds Transfer Agreement
- Fiscal Agency Agreement

To assist extension committee members in understanding the documents and the transformation of WACEC into WEXA, WCA, in conjunction with legal counsel, will be hosting a webinar on **May 30, 2019 at 10:00 a.m.** in order for legal counsel to walk through the documents and answer specific questions that you may have. The webinar can be accessed utilizing the following link: [https://wicounties.adobeconnect.com/wexa/](https://wicounties.adobeconnect.com/wexa/).

If you have questions prior to the webinar, please send them over to Chelsea Fibert (fibert@wicounties.org) so the attorneys can address your concerns specifically when the webinar begins.

The WACEC board, along with WCA, requests that all counties undertake the following actions to ensure the smooth transition of WACEC into WEXA:

- **Hold a meeting of your county extension committee prior to June 30, 2019 to ensure committee members execute the consent form.**
- Provide copies of these documents, including the consent form, to members of your committee who are not county board members (WCA does not have contact information for your public members).
- **Collect the consent forms following the meeting and send the forms to the WCA office in one of the following manners:**
  - Mail: Wisconsin Counties Association, 22 E. Mifflin Street, Suite 900, Madison, WI 53703
  - Fax: 608.663.7189
  - Email: fibert@wicounties.org

*It is imperative that all counties return the signed consent form by June 30, 2019.*

If you have any questions about the transition of WACEC to WEXA, please do not hesitate to contact the WCA office.
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: UW Extension
DIRECTOR: Cindy Sarkady
PREPARER: Claudia Breitengross

Agenda Summary: UW-Extension Reports

ATTACHMENTS:

- May 2019 Newsletter (PDF)
- UW Ext Financials (PDF)
Supporting Farmers During Challenging Times: THRIVE Today for Tomorrow

Stephanie and three Area 15 colleagues developed and implemented two local meetings aimed at helping ag professionals recognize signs of a person experiencing a mental health crisis and help them become more confident working with farmers in distress. Stephanie co-developed and presented “Making the Connection: Communicating with Distressed Farmers.

Fifteen people participated at the West Bend location. Based on a 5-point Likert scale, participants (n=10) rated their knowledge before and after each session. Participants indicated a 1.3 point increase on “Change...Embracing Option B”, a 1.9 point increase on “QPR: Question, Persuade, Refer Suicide Prevention Training”, and a 1.4 point increase on Stephanie’s presentation “Making the Connection: Communicating with Distressed Farmers”.

After attending the workshop, participants indicated they now understand that transition is a process and unique to each individual (4.6), are more aware of how to recognize signs of suicide (4.6), are more comfortable responding to a person in distress (4.0), better understand strategies for effective communication (4.2), and are more confident in their ability to support farmers during challenging times.

Participants also stated they were likely to incorporate listening skills, patience, watching for signs of suicide, using referrals, and practicing empathy not sympathy into their work. Comments received included “Good job getting people involved and engaged”, “very good speakers, very relatable”, “much needed”, “topics were on point, speakers very knowledgeable considering the past four years of bad economy”.

Stephanie and the area team also received a grant to develop and distribute a resource guide for the “THRIVE Today for Tomorrow” program.

4-H Youth Development

The 4-H Youth Development Program Coordinator position fulfillment is underway.

Interviews are being conducted. Any further questions regarding the position can be directed to Cindy Sarkady, Area Extension Director, at cindy.sarkady@wisc.edu.
Karina Wai

Community Development

Members of Bridge the Divide, a grassroots forum for discussion and action around racial reconciliation in Ozaukee County, contacted Karina to facilitate a visioning session and help the group organize around action. The groups seeks to “identify instances of inequity, foster empathy, and educate others to recognize their part in the problems and solutions in Ozaukee County and beyond.” As a result of this contact, Karina facilitated two sessions with 15-20 members present at each session.

At the first session, Karina presented Simon Sinek’s Gold Circle, which focuses on WHY individuals, groups, and organizations do what they do. Members had time for reflection on their individual WHY for participating in Bridge the Divide and were asked to craft a WHY statement for the larger group. Karina then facilitated small group discussions where members shared their responses and selected keywords that describe the WHY of the larger group.

At the second session, Karina shared the WHY statements from the first session along with the keywords and facilitated a process that reaffirmed the group’s existing purpose statement through personal reflection and small group discussion. On the conclusion of the second session, the group selected five core activities to focus on while the group takes a break from monthly meetings over the summer.

From evaluation, 95% responded that discussing organizational vision assisted them in identifying a direction for the organization’s future and 92% agreed that the sessions allowed them the opportunity to share their thoughts and opinions. Overall, 95% of participants evaluated Karina’s facilitation as good or excellent and one commented “Your professionalism was very apparent and truly helped keep us on task.”

Upcoming Events

June 4, 2019
- 4-H Clothing Revue, Fairgrounds, Pavilion

June 8, 2019
- Horticultural Therapy Workshop, Public Agency Center, West Bend, 9:00am.

June 11, 2019
- 4-H New Family Fair Preview Night, Fairgrounds, Pavilion, 6:30pm.

June 19, 2019
- 4-H New Camper Orientation, Fairgrounds, Pavilion, 6:00pm.

June 20, 2019
- 4-H Leaders Association Board Meeting, Fairgrounds, Pavilion, 6:00pm.
- 4-H Leaders Association Meeting, Fairgrounds, Pavilion, 7:30pm.

June 26—29, 2019
- 4-H Summer Camp, Wautoma

June 27, 2019
- Ozaukee Master Gardeners General Meeting, Ozaukee County Admin. Building, Auditorium, 7:00pm.

July 1, 2019
- 4-H County Fair Project Entry Deadline

July 4, 2019
- Independence Day, Office Closed

For more information about Extension– Ozaukee County, please visit our website at https://ozaukee.extension.wisc.edu/ or call 262.284.8288.

Attachment: May 2019 Newsletter  (5632 : UW-Extension Written & Financial Reports)
## General Fund University of Wisconsin Extension

**For the Four Months Ending Tuesday, April 30, 2019**

**Profit and Loss Statement ACTUAL TO AMENDED BUDGET**

<table>
<thead>
<tr>
<th></th>
<th>Current Month Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>-</td>
<td>-</td>
<td>$3,890</td>
<td>$3,890</td>
<td>0.00%</td>
</tr>
<tr>
<td>Public Charges for Services</td>
<td>$110</td>
<td>$8,590</td>
<td>$7,980</td>
<td>($610)</td>
<td>107.64%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$110</td>
<td>$8,590</td>
<td>$11,870</td>
<td>$3,280</td>
<td>72.37%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$4,470</td>
<td>$16,460</td>
<td>$57,579</td>
<td>$41,119</td>
<td>28.59%</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$635</td>
<td>$2,337</td>
<td>$8,263</td>
<td>$5,926</td>
<td>28.28%</td>
</tr>
<tr>
<td>Travel/Training</td>
<td>$922</td>
<td>$3,507</td>
<td>$15,500</td>
<td>$11,993</td>
<td>22.63%</td>
</tr>
<tr>
<td>Supplies</td>
<td>$41</td>
<td>$3,388</td>
<td>$17,790</td>
<td>$14,402</td>
<td>19.04%</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>$46,064</td>
<td>$46,370</td>
<td>$102,980</td>
<td>$56,610</td>
<td>45.03%</td>
</tr>
<tr>
<td>Interdepartment Charges</td>
<td>$1,670</td>
<td>$6,852</td>
<td>$21,500</td>
<td>$14,708</td>
<td>31.78%</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>-</td>
<td>($89)</td>
<td>$1,091</td>
<td>$1,180</td>
<td>-8.16%</td>
</tr>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td>$53,802</td>
<td>$78,825</td>
<td>$224,763</td>
<td>$145,938</td>
<td>35.07%</td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$53,802</td>
<td>$78,825</td>
<td>$224,763</td>
<td>$145,938</td>
<td>35.07%</td>
</tr>
<tr>
<td><strong>Net Increase (Decrease)</strong></td>
<td>($53,692)</td>
<td>($70,235)</td>
<td>($212,893)</td>
<td>($142,658)</td>
<td>32.99%</td>
</tr>
</tbody>
</table>

**Equity:**

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Attachment: UW Ext Financials (5632 : UW-Extension Written & Financial Reports)
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Register of Deeds
DIRECTOR: Ron Voigt
PREPARER: Ron Voigt

Agenda Summary: Register of Deeds Reports

ATTACHMENTS:

- 2019 June Department Report (PDF)
- 2019 April Land Information Financial Report (PDF)
Register of Deeds

June 2019 Department Report

Register of Deeds Office: Recorded 1131 documents this April compared to 1161 last year. So far for 2019 we recorded 3626 documents compared to 4469 last year.

I would like to inform you that Jill Gottsacker was hired to this office to fill the open position that was created with the retirement of Pam Bares who was deputy of this office.
### Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Month Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Charges for Services</td>
<td>$64,232</td>
<td>$197,135</td>
<td>$830,000</td>
<td>$632,865</td>
<td>23.75%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$64,232</td>
<td>$197,135</td>
<td>$830,000</td>
<td>$632,865</td>
<td>23.75%</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Month Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$15,364</td>
<td>$56,821</td>
<td>$198,836</td>
<td>$142,015</td>
<td>28.58%</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$6,482</td>
<td>$29,818</td>
<td>$97,099</td>
<td>$67,281</td>
<td>30.71%</td>
</tr>
<tr>
<td>Travel/Training</td>
<td>$100</td>
<td>$100</td>
<td>$2,200</td>
<td>$2,100</td>
<td>4.55%</td>
</tr>
<tr>
<td>Supplies</td>
<td>-</td>
<td>$211</td>
<td>$1,125</td>
<td>$914</td>
<td>18.76%</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>$3,276</td>
<td>$68,275</td>
<td>$96,000</td>
<td>$27,725</td>
<td>71.12%</td>
</tr>
<tr>
<td>Interdepartment Charges</td>
<td>$2,491</td>
<td>$9,877</td>
<td>$33,667</td>
<td>$23,790</td>
<td>29.34%</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>-</td>
<td>$45</td>
<td>-</td>
<td>($45)</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td><strong>$27,713</strong></td>
<td><strong>$165,147</strong></td>
<td><strong>$428,927</strong></td>
<td><strong>$263,780</strong></td>
<td><strong>38.50%</strong></td>
</tr>
</tbody>
</table>

### Capital Outlay

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Month Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
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</tr>
</thead>
<tbody>
<tr>
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<td><strong>$27,713</strong></td>
<td><strong>$165,147</strong></td>
<td><strong>$428,927</strong></td>
<td><strong>$263,780</strong></td>
<td><strong>38.50%</strong></td>
</tr>
</tbody>
</table>

### Net Increase (Decrease)

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Month Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Amended Budget</th>
<th>2019 Budget Balance</th>
<th>% Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Increase (Decrease)</strong></td>
<td><strong>$36,519</strong></td>
<td><strong>$31,988</strong></td>
<td><strong>$401,073</strong></td>
<td><strong>$369,085</strong></td>
<td><strong>7.98%</strong></td>
</tr>
</tbody>
</table>

*Equity:*
## Special Revenue Fund Land Information

For the Four Months Ending Tuesday, April 30, 2019

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Current Month</th>
<th>2019 YTD</th>
<th>2019 Amended</th>
<th>Budget Balance</th>
<th>% YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes</td>
<td>-</td>
<td>$96,383</td>
<td>$96,383</td>
<td>-</td>
<td>100.00%</td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>-</td>
<td>$1,000</td>
<td>$26,000</td>
<td>$25,000</td>
<td>3.85%</td>
</tr>
<tr>
<td>Public Charges for Services</td>
<td>$9,028</td>
<td>$29,600</td>
<td>$130,000</td>
<td>$100,400</td>
<td>22.77%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$9,028</td>
<td>$126,983</td>
<td>$252,383</td>
<td>$125,400</td>
<td>50.31%</td>
</tr>
</tbody>
</table>

| **Expenditures**     |              |          |              |                |       |
| Salaries             | $9,162       | $33,865  | $119,125     | $85,260        | 28.43% |
| Fringe Benefits      | $3,469       | $13,599  | $42,892      | $29,293        | 31.71% |
| Travel/Training      | $238         | $1,831   | $6,000       | $4,169         | 30.52% |
| Supplies             | $304         | $304     | $12,900      | $12,596        | 2.36% |
| Purchased Services   | $44          | $21,708  | $65,000      | $43,292        | 33.40% |
| Interdepartment Charges | $343        | $1,379   | $4,412       | $3,033         | 31.26% |
| Other Expenses       | -            | -        | $2,054       | $2,054         | 0.00% |
| **Total Operating Expenditures** | $13,560 | $72,686  | $252,383     | $179,697       | 28.80% |

| **Capital Outlay**   |              |          |              |                |       |
|                      |              |          |              |                |       |
| **Total Expenditures** | $13,560     | $72,686  | $252,383     | $179,697       | 28.80% |

| **Net Increase (Decrease)** | ($4,532) | $54,297 | - | ($54,297) | 0.00% |

**Equity:**

| Governmental Fund Balance | - | $182,299 | - | ($182,299) | 0.00% |
AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary
Minor Land Division - Marko Musich and Jane F. Hamilton, owners, and Marko Musich and Allen J. Schneider, PLS, applicant(s) and/or agent(s), 308 Port Washington Road, Grafton, WI 53024, are requesting land division approval for the Double Tree Lane minor land division by certified survey map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance. The Property, 338 Double Tree Lane (Legacy Business Park), Town of Grafton, Ozaukee County, Wisconsin, a division of part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest ¼ of the Northwest ¼ of Section 32, Township 10 North, Range 21 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-032-07-008.00. Total Acreage: approximately +/-10.75 acres.

BACKGROUND INFORMATION: Marko Musich and Jane F. Hamilton, owners, and Marko Musich and Allen J. Schneider, PLS, applicant(s) and/or agent(s), 308 Port Washington Road, Grafton, WI 53024, are requesting land division approval for the Double Tree Lane minor land division by certified survey map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “minor land division”, a division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of transfer of ownership or building development, where the act of division creates three or more parcels or building sites, inclusive of the original remnant parcel, any one of which is five acres or less by division or successive division within a five-year period. The proposed minor land division will create four (4) new lots (Lots 1-4) as part of the certified survey map in the Town of Grafton. Affecting the following described real estate: The Property, 338 Double Tree Lane (Legacy Business Park), Town of Grafton, Ozaukee County, Wisconsin, a division of part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest ¼ of the Northwest ¼ of Section 32, Township 10 North, Range 21 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-032-07-008.00. Total Acreage: approximately +/-10.75 acres.

ANALYSIS: Please see the attached detailed staff report for analysis and recommendation.

FISCAL IMPACT: NA FUNDING SOURCE: NA

RECOMMENDED MOTION: Please see the attached detailed staff report for analysis and recommended motion.

ATTACHMENTS:
- StaffReportNRC_060619_DoubleTreeLaneMinorLandDivision_MarkoMusich&JaneHamilton_052819ATS (PDF)
- Land Division Review Maps Packet 5.28.19 (PDF)
Staff Report – Natural Resources Committee – June 6, 2019

Marko Musich and Jane F. Hamilton, owners, and Marko Musich and Allen J. Schneider, PLS, applicant(s) and/or agent(s), 308 Port Washington Road, Grafton, WI 53024, are requesting land division approval for the Double Tree Lane minor land division by certified survey map (CSM) in accord with Section 7.1400 (Land Division Requirements) of the County Ordinance to create a division of land in the shoreland area, which results in a “minor land division”, a division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of transfer of ownership or building development, where the act of division creates three or more parcels or building sites, inclusive of the original remnant parcel, any one of which is five acres or less by division or successive division within a five-year period. The proposed minor land division will create four (4) new lots (Lots 1-4) as part of the certified survey map in the Town of Grafton.

Affecting the following described real estate:

The Property, 338 Double Tree Lane (Legacy Business Park), Town of Grafton, Ozaukee County, Wisconsin, a division of part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest ¼ of the Northwest ¼ of Section 32, Township 10 North, Range 21 East, Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 06-032-07-008.00. Total Acreage: approximately +/-10.75 acres.

Section 7.1409 of the Ozaukee County Shoreland and Floodplain Zoning Ordinance, “Review Criteria”, states that in accordance with Section NR 115.05 (4) of the Wisconsin Administrative Code, the Natural Resources Committee shall consider the following factors in its review of proposed land divisions:

A) Hazards to the health, safety, or welfare of future residents of the land division
B) Proper relationship to adjoining areas
C) Public access to navigable waters in accordance with Section 236.16 (3) of the Wisconsin Statutes
D) Adequate stormwater management facilities
E) Conformity to Federal, State, and local laws and ordinances including consistency with the adopted Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035.

The Planning and Parks Department finds that:

1) A Planning and Parks Department initial Staff Advisory Review Meeting for the Minor Land Division (by certified survey map) application was held in person between Andrew Struck and Marko Musich, applicant and agent, on Friday, March 1, 2019. Subsequent submittals, meetings and emails provided additional details (e.g. wetland concurrence letter) and information.

2) The Planning and Parks Department finds that portions of the parcel(s) (Property(ies)) to be land divided through a certified survey map ARE under Ozaukee County Land Division Review Requirements and within the Ozaukee County Shoreland and Floodplain Zoning jurisdiction. Ozaukee County is an “approving authority” on this minor land division / certified survey map. Ozaukee County is NOT listed as an approving authority on the certified survey map.

3) The Planning and Parks Department finds that the lot sizes specified on the preliminary town plat conform to Section 7.0302, "Lots Not Served by Public Sanitary Sewer", where the minimum lot area shall be 20,000 sq. ft. and the minimum average lot width shall be 100 feet, with at least 100 feet of frontage at the ordinary high water mark.

4) The Planning and Parks Department finds that the parcel(s) (Property(ies)) DO contain portions of the 100-year floodplain (The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood
Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood and is within a Zone X, according to the National Flood Insurance Program (NFIP) Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) for Ozaukee County, Wisconsin and Unincorporated Areas, Panel 191 of 270, Map Numbers 55089C0191F, Map Revised Date, December 4, 2007. The CSM includes the correct FEMA floodplain boundaries.

The Planning and Parks Department finds that

5) The Planning and Parks Department finds that the minor land division by certified survey map shows a division of Lots 1 – 4, ranging from 1.4205 acres to 5.1588 acres, with lots 1, 2, and 3 being less than or equal to 5.00 acres. According to the current Ozaukee County Shoreland and Floodplain Zoning ordinance (Chapter 7.1400), a “minor land division” is a division of a lot, parcel or tract of land by the owner thereof or the owner’s agent for the purpose of transfer of ownership or building development, where the act of division creates three or more parcels or building sites, inclusive of the original remnant parcel, any one of which is five acres or less by division or successive division within a five-year period.

6) The Planning and Parks Department finds that the Town of Grafton 2035 planned land use is the Port Washington Road District (PW), minimum lot size is 60,000 sq. ft. (1.38 acres) (Town of Grafton Planned Land Use Map: 2035 of the Town of Grafton Comprehensive Plan) and the existing Town of Grafton zoning is Port Washington Road District (PW, minimum lot size is 60,000 sq. ft. (1.38 acres). The planned land use is consistent with the Town of Grafton Comprehensive Plan: 2035 being Port Washington Road District (PW). The proposed zoning would be Port Washington Road District (PW), so no change is proposed. The planned land use is consistent with the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 being General Commercial. The certified survey map has gone before the Town of Grafton Commission (4/3/19) and Town Board (4/10/19).

7) The NRCS SSURGO soils for the Property(ies) (parcel(s)) are indicated on the Soils Exhibit Map and consist of the following soil types: KnB, Kewaunee silt loam, 2 to 6 percent slopes; KoC2, Kewaunee silty clay loam, 6 to 12 percent slopes, eroded; MkA, Matherton loam, 0 to 2 percent slope (Hydric soil); and Sm, Sebewa silt loam, 0 to 2 percent slopes (Hydric soil). Hydric (“wetland”) soils are noted in the above listing. The approximate eastern half of the Property is within the Ozaukee County Shoreland and Floodplain Zoning jurisdiction and includes the hydric soil types listed above. Per the Ozaukee County Soil Survey (Table 5) on limitations for and factors affecting commercial and light industrial development it states for the Kewaunee silt loams soil types (KnA and KnB), “moderate on slopes of less than 6 percent, severe on slopes of 6 - 12 percent, and very severe on steeper slopes; high shrink-swell potential; fair shear strength; moderate compressibility”; for the Kewaunee silty clay loams (KoB2, KoC2) soil type, “moderate on slopes of less than 12 percent and very severe on steeper slopes; high shrink-swell potential; fair shear strength; moderate compressibility”; for Matherton soil type (MkA and MmA), “moderate; very low compressibility; good shear strength; temporary high water table; subject to ponding”; and for Sebewa soil type (Sm), “severe; high shear strength; almost permanent high water table”. In addition, some of the above listed soil types have limitations for and factors affecting onsite sewage disposal systems according to the Ozaukee County Soil Survey (Table 5).

8) The Planning and Parks Department finds that the soil borings, or otherwise specified locations for Private On-site Wastewater Treatment Systems (POWTS), were NOT conducted and/or submitted for this certified survey map or the newly created lots. It is recommended that soil testing be conducted on all the Lots (1 through 4) to identify areas that are suitable for private onsite wastewater treatment systems (POWTS) before finalizing the certified survey map (CSM), especially given the significant area of hydric soils, floodplain and wetlands on the property.

The Planning and Parks Department finds that there are known wetlands per the new Wisconsin Wetland Inventory (WWI)/SEWRPC wetland map (WDNR 2007), the Ozaukee County NRCS Wetland Inventory maps, the Ozaukee County Private Wetland Inventory GIS database and/or the official County Shoreland and Floodplain Zoning maps. A current wetland delineation has NOT been submitted as part of the certified survey map review. The delineated wetlands should be located on the certified survey map including a text reference / label on the certified survey map as to who conducted the wetland determination/delineation for the Property(ies), when it was conducted, and when it was field located / surveyed and by whom. A wetland delineation report should also be submitted for review and a WDNR concurrence letter provided for the wetland delineations.
The Planning and Parks Department finds that the proposed road access to the newly created parcels part of this certified survey map is off of Double Tree Lane, a Town Road. The owners/agents WILL NOT require a County Highway Access Control permit based on access off of Double Tree Lane, a Town Road. A proposed drainage plan / grading plan was NOT provided for review for the certified survey map lots or access driveways.

A general site grading, erosion control, proposed drainage, and stormwater management plan has NOT been provided as part of the certified survey map. The location of any existing subsurface tiles and/or plans to destroy or reroute these tiles has NOT been provided to the Planning and Parks Department. The certified survey map DOES specify the proposed location of stormwater management features, and/or drainage easements and management specifications for potential drainage easements (stormwater retention easement per CSM 3701).

The Planning and Parks Department finds that the certified survey map DOES depict and/or by text reference the County Shoreland and Floodplain Zoning Jurisdictional Boundary and Area. The County Shoreland and Floodplain Zoning Jurisdictional Boundary/Area is regulated under County Ordinance. The County ordinance states that the Shoreland and Floodplain Zoning Jurisdictional boundary is defined by “the area within the following distances from the ordinary high water mark of navigable waters: 1,000 feet from a navigable lake, pond or flowage; 300 feet from a navigable river or stream or to the landward side of the 100-year regulatory floodplain boundary, whichever distance is greater”. There is NO text reference note that the County Shoreland Zoning Jurisdictional Boundary/Area is regulated under County Ordinance.

The Planning and Parks Department finds that there are NO primary environmental corridors as delineated by SEWRPC on the Property(ies). There are also NO other associated unregulated County planned park and open space sites, proposed recreation trails, secondary environmental corridors, isolated natural resource areas, natural areas, critical species habitats sites, critical aquatic habitat areas and/or sites of geological significance, as identified by SEWRPC, located on the parcel(s) (Property(ies)). Per the Multi-jurisdictional Comprehensive Plan for Ozaukee County, rural density residential development may be accommodated in upland environmental corridors, provided that buildings are kept off steep slopes. The maximum number of housing units accommodated at a proposed development site within the environmental corridor should be limited to the number determined by dividing the total corridor acreage within the site, less the acreage covered by surface water and wetlands, by five. The permitted housing units may be in single-family or multi-family structures. When rural residential development is accommodated, conservation subdivision designs are strongly encouraged. There are proposed restoration projects (Ulao Creek Habitat Restoration) in the area of the land division.

There IS a navigable waterway(s) on the Property(ies) / (Parcel(s)); therefore, there is a County requirement for public access to the navigable waterway within one-half mile intervals as measured along the waterway from this Property(ies). Public access to navigable waterways is required within one-half mile intervals, as measured along the stream shore of a navigable waterbody per Wis. Stats. Chapter 236.

The Planning and Parks Department has no objection to the land division and recommends approval of the Certified Survey Map with the following conditions and corrections:

1) Any further future land division of these Properties (these parcels) resulting in a “subdivision” as defined by Wis. Stats. Chapter 236 as “a division of a lot, parcel, or tract of land by the owner thereof or the owner's agent for the purpose of sale or of building development, where: (a) The act of division creates five (5) or more parcels or building sites of 1 ½ acres each or less in area; or (b) Five (5) or more parcels or building sites of 1 ½ acres each or less in area are created by successive divisions within a period of five (5) years”, will require Preliminary Plat approval by Ozaukee County, in accord with Section 236, Wisconsin State Statutes, including public access requirements, in accord with Section 236.16 (3) Wisconsin Statutes, for subdivisions abutting on a navigable lake or stream or appropriate waivers and land dedications as specified by the County Planning Agency. Also, any successive land division (redivision) of this certified survey map and/or parcels within a five (5) year period will require approval by the Ozaukee County Planning and Parks Department and Ozaukee County Natural Resources Committee. As there IS a navigable waterway(s) on the Property(ies) / (Parcel(s)), there is a County requirement for public access to the navigable waterway within one-half mile intervals as measured along the waterway from these Property(ies). Public access to navigable waterways is required within one-half mile intervals, as...
measured along the stream shore of a navigable waterbody under Wis. Stats. Chapter 236.

requirement is met by the Lakefield Road public road stream crossing to the north; however, this
access is on the other side (east) of Interstate 43. Furthermore, Ozaukee County SHALL BE listed as
an approving authority/agency on the certified survey map and a signature block included in the
approvals.

2) The certified survey map / land division MAY require review and approval under the extraterritorial platting
jurisdictional authority (and extraterritorial zoning authority) of the City of Mequon. These parcel(s) are in the
City of Mequon’s extraterritorial platting review jurisdiction.

3) The delineated wetlands have NOT been located on the certified survey map nor has a text reference
on the certified survey map as to who conducted the wetland determination/delineation for the
Property(ies), when it was conducted, and when it was field located / surveyed and by whom shall be
been added to the certified survey map. This will be required to be added prior to final certified survey
map approval. A wetland delineation report was NOT submitted nor has the Department received a
WDNR and/or USACOE concurrence letter. This will be required prior to final certified survey map
approval.

4) The certified survey map does specifically depict (per the Ozaukee County Shoreland and Floodplain
Zoning Maps) and correctly label the “County Shoreland Zoning Jurisdiction” area; however DOES
NOT provide a text note on the face of the CSM that “the areas within the County Shoreland Zoning
Jurisdictional Boundary as depicted on the certified survey map and/or with text are subject to the
provisions of the Ozaukee County Shoreland and Floodplain Zoning Ordinance”.

5) A site grading, proposed drainage, stormwater management (as may be required) and erosion control
plan shall be provided to the Land and Water Management Department for review and approval PRIOR to
construction activities. In addition, a site grading, proposed drainage, stormwater management (as may be
required) and erosion control plan SHALL be followed for building and development within the certified survey
map and be in accord with the requirements of the WDNR NR 216, NR 151 and Wis. Stats. Chapter 30. Any
construction activities should include erosion and sediment control measures (erosion control plan) that
conform to the technical standards and specifications as outlined at the Wisconsin Department of Natural
Resources website: http://dnr.wi.gov/water/wm/nps/stormwater/techstds.htm and in the Wisconsin Construction
Site Best Management Practice Handbook (WDNR Pub. WR-222). The erosion control plan measures should
be installed prior to construction activity to prevent sediment delivery off the property or into any nearby
navigable waterways and wetlands. These controls must be maintained until the soil is adequately re-
vegetated or otherwise protected to prevent erosion. Once the vegetation is adequate to prevent the erosion,
the barriers shall be removed. The soils noted above for the Property may have limitations for various aspects
of the proposed development including hydric soils, high water tables and limitations for commercial and light
industrial construction. The soil conditions will be reviewed in more detail with specific grading, excavating,
filling and/or development plans submitted as part of required County shoreland zoning permitting for these
various development and construction activities. Also, the location of any existing subsurface tiles and
plans to destroy or reroute these tiles must be provided to the Land and Water Management
Department for review and approval. In addition, the site-grading plan should include profiles and
cross-sections of the proposed road / driveway grades, ditches and culverts and MUST be submitted
for review by the Land and Water Management Department PRIOR to construction and development
activity on the Property. The proposed certified survey map DOES specify proposed stormwater
management features or drainage easements. If any stormwater management features and/or drainage
easements are proposed, the maintenance requirements, restrictive covenants and/or responsible
party (ies) for any drainage easements must be specified or agreement referenced on the preliminary
plat along with the ability of the Town of Grafton (as desired) and Ozaukee County to enter the drainage
and stormwater management feature easements for inspection. Furthermore, all stormwater
management features and drainage easements need to be labeled and depicted on the certified survey
map. When there is not a proposed change in land use resulting from the current land division, a text
statement on the certified survey map referencing the requirement of the County Land and Water
Management Department to review and approve of a site grading, drainage, stormwater management,
and erosion control plan prior to any development or construction activities relating to this land
division can be made in lieu of the above documentation being provided at the time of land division
approval.
6) A Shoreland Permit from Ozaukee County shall be required for filling, grading, lagooning, dredging, ditching and excavating activities as described in Section 7.0500 of the Ozaukee County Shoreland and Floodplain Zoning Ordinance. For example, a Shoreland Permit may be required for the grading and excavating of roads, stormwater detention facilities and/or lots that are within the County Shoreland and Floodplain Zoning Jurisdictional Boundary. According to Section 7.0301, “No Filling in Floodplain Areas,” for lots created after the effective date of this ordinance, no filling shall be permitted within the floodplain to accommodate those uses listed in Section 7.0809.D unless a variance is granted by the Board of Adjustment in accordance with Section 7.1206. Other filling activities in the Floodplain Districts shall be granted by Ozaukee County in accordance with Section 7.0803. The Board and applicant must be aware that if the project is approved, the Permit will not be issued until after the appeal period has expired. The appeal period runs for thirty (30) days after a public hearing. During that period, any interested party can appeal the decision, either approved or denied, to Circuit Court. Any work done during this time is at the applicant’s own risk. Any use permitted under Section 7.0500 (Section 7.0502 and 7.0504) is subject to obtaining any Shoreland Permits required therein. Except where another section of the County ordinance specifically exempts certain types of development from this requirement, a shoreland permit shall be obtained from the County Zoning Administrator according to Section 7.0500.

7) Mitigation of Impervious Surface Standards (Section 7.0600) and/or Requirements for Nonconforming Uses and Structures Located within the Shoreland Zone per the Shoreland Permit shall be according to Ozaukee County Ordinance Section 7.1001 (Mitigation Plan Requirements). 7.0601 PURPOSE Establish impervious surface standards to protect water quality and fish and wildlife habitat and to protect against pollution of navigable waters. The following impervious surface standards shall apply to the construction, reconstruction, expansion, replacement or relocation of any impervious surface on a riparian lot or parcel and any non-riparian lot or parcel that is located entirely within 300 feet of the ordinary high-water mark of any navigable waterway. 7.0602 CALCULATION OF PERCENTAGE OF IMPERVIOUS SURFACE Percentage of impervious surface shall be calculated by dividing the surface area of the existing and proposed impervious surfaces on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark by the total surface area of the lot or parcel, and multiplied by 100. Impervious surfaces described in Section 7.0605 shall be excluded from the calculation of impervious surface on the lot or parcel. If an outlot lies between the ordinary high water mark and the developable lot or parcel and both are in common ownership, the lot or parcel and the outlot shall be considered one lot or parcel for the purposes of calculating the percentage of impervious surface. For properties within a condominium, the impervious surface calculations apply to the entire condominium property. 7.0603 GENERAL IMPERVIOUS SURFACE STANDARD Except as otherwise allowed in Sections 7.0604 through 7.0605 the county shall allow up to 15 percent impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark. 7.0604 MAXIMUM IMPERVIOUS SURFACE STANDARD A property may exceed the impervious surface standard under 7.0603 provided the following standards are met: A. For properties where the general impervious surface standard applies under Section 7.0603 a property owner may have more than 15percent impervious surface but not more than 30 percent impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark. B. For properties that exceed the standard under Section 7.0603 but do not exceed the maximum standard under Section 7.0604(A) a permit can be issued for development with a mitigation plan that meets the standards found in Section 7.1000. 7.0605 TREATED IMPERVIOUS SURFACES Impervious surfaces that can be documented to demonstrate they meet either of the following standards shall be excluded from the impervious surface calculations under Section 7.0602 A. The impervious surface is treated by devices such as storm water ponds, constructed wetlands, infiltration basins, rain gardens, bio-swales or other engineered systems. B. The runoff from the impervious surface discharges to an internally drained pervious area that retains the runoff on or off the parcel and allows infiltration into the soil.

8) Land disturbance and/or construction activities shall be in accord with Ozaukee County Ordinance Section 7.0600 (Impervious Surface Standards), WDNR NR 151 and 216 for stormwater management and construction site erosion control. Ozaukee County approval for these activities is conditional upon a Wisconsin Department of Natural Resources (WDNR) permit under NR 216 being obtained and a copy provided to the Ozaukee County Land and Water Management Department prior to any construction or development activities.

9) Removal of natural vegetation in the shoreland area (Section 7.0400, Removal of Shore Cover), particularly along the area parallel to a navigable creek, except for removal of noxious weeds and dead, diseased or non-native invasive vegetation or according to a forester approved written silvicultural thinning plan, shall be minimized and in accordance with accepted forest management and soil conservation practices.
which protect water quality. In addition, in the strip of land 35 feet inland from the ordinary high water mark (buffer zone) the removal of trees and shrubs shall be limited as follows: 1. The County may allow routine maintenance of vegetation. 2. The county may allow removal of trees and shrubs in the vegetative buffer zone to create access and viewing corridors. Per Section 59.692(1f) (b), Wis. Stats, the viewing corridor may be at least 35 feet wide for every 100 feet of shoreline frontage. The viewing corridor may run contiguously for the entire maximum width of shoreline frontage owned. 3. The county may allow removal of trees and shrubs in the vegetative buffer zone on a parcel with 10 or more acres of forested land consistent with “generally accepted forestry management practices” as defined in Chapter NR 1.25(2) (b), Wisconsin Administrative Code, and described in department publication Wisconsin Forest Management Guidelines (publication FR-226), provided that vegetation removal be consistent with these practices. 4. The county may allow removal of vegetation within the vegetative buffer zone to manage exotic or invasive species, damaged vegetation, vegetation that must be removed to control disease, or vegetation creating an imminent safety hazard, provided that any vegetation removed be replaced by replanting in the same area as soon as practicable. 5. The county may authorize by permit additional vegetation management activities in the vegetative buffer zone. The permit issued under this subd. par. shall require that all management activities comply with detailed plans approved by the county and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area. B. Note: Section 59.692(1f)(a), Wis. Stats, prohibits counties from requiring a property owner to establish a vegetative buffer zone on previously developed land or expand an existing vegetative buffer zone. However, as part of a county shoreland mitigation standards, the establishment or expansion of the vegetative buffer may remain an option (see Section 7.1000) C. In shoreland areas more than 35 feet inland from the ordinary high water mark, cutting of trees and shrubs shall be allowed when accomplished using accepted forest management and soil conservation practices which protect water quality.

10) Soil borings have NOT been conducted and/or submitted to the Department and/or POWTS locations otherwise specified as part of this certified survey map. This land division DOES NOT assure “suitable” lots for building or development. As such, any future land division or development activities for this preliminary plat will require the review of soil borings to evaluate the need for any new, expanded or modified private on-site wastewater treatment systems (POWTS) PRIOR to any land disturbance activities unless holding tanks are otherwise a system of choice in the Town. Therefore, any new, expanded or modified private on-site wastewater treatment system (POWTS) will require additional review and permits from the Land and Water Management Department PRIOR to construction. Please arrange an appointment with Land and Water Management sanitation staff if you have questions regarding your future and current POWTS for this project. The soils noted above for the Property may have limitations for various aspects of the proposed development including hydric soils, high water tables and limitations for POWTS, and residential and commercial construction. The soil conditions will be reviewed in more detail with specific grading, excavating, filling and/or POWTS development plans submitted as part of required County permitting for these various POWTS development and construction activities. A soils exhibit has been produced for the certified survey map showing the soil types per the Ozaukee County Soil Survey (NRCS SSURGO soils) relative to the existing parcel. It is recommended that soil testing be conducted on Lots 1 through 4 to identify areas that are suitable for private onsite wastewater treatment systems (POWTS) before finalizing the town plat, especially given the significant area of hydric soils, floodplain and wetlands on the property. Final soil evaluations shall be completed for each proposed commercial lot in compliance with the Department of Commerce Administrative Code for the identified septic areas indicated on the certified survey map and/or site grading plans.

11) Additional permitting MAY be required by the U.S. Army Corps of Engineers (USACOE) under Section 404 of the Clean Water Act and by the Wisconsin Department of Natural Resources (WDNR) under Wisconsin State Statute Chapter 30 for wetlands and water quality certification (NR 103) issues associated with future development activities on the Property(ies), including grading and development of the private driveways.

12) All other required federal, state, county and local permits shall be acquired prior to any construction or development activities.

13) According to the Ozaukee County Shoreland and Floodplain Zoning Ordinance, the owner(s) or agent must submit the final plat within 12 months of land division approval by the Natural Resources Committee, unless an extension is requested in writing to the Planning and Parks Department and subsequently approved. If the certified survey map is approved conditionally and the conditions of the certified survey map approval have been met, please provide the Planning and Parks Department with the ORIGINAL final certified map.
survey map with a signature block for the Chairperson of the Natural Resources Committee. Please schedule a time for the final CSM to be signed. An Ozaukee County approval signature block should be added in the certifications on the preliminary CSM.

14) The certified survey map / land division is conditional upon the approval of the land division / town plat by the Town of Grafton.

*END – ATS_052919*

Cc: WDNR - Water Regulation and Zoning Specialist, Sarah Szabo
    WDNR – Water Resources Engineer, Peter Wood
    Ozaukee County – Land and Water Management Department – Director LWMD, Andy Holschbach
    Ozaukee County – Highway Department – Director of Public Works, Jon Edgren
    City of Mequon – Director of Community Development, Kim Tollefson
    Town of Grafton – Town Clerk/Town Planner, Amanda Schaefer
    Owner(s) – Marko Musich and Jane Hamilton
    Agent/Applicant(s) – Marko Musich
    Engineer/Surveyor – Allen J. Schneider, Chaput Land Surveys
Land Division Review Maps

Parcel 06-032-07-008.00

5/28/19

Ozaukee County Planning and Parks Department
Parcel 06-032-07-008.00: Mailing List
Town of Grafton, 10N, R22E, Sec. 32

Legend
- 100’ Buffer
- Parent Parcel

Map Produced By: Ozaukee County Planning and Parks Department
Date: 5/24/2019
Packet Pg. 53
Parcel 06-032-07-008.00: Hydrography
Town of Grafton, 10N, R22E, Sec. 32

Legend
- Parent Parcel
- Hydroline
- 100-Year Floodplain
- Wetlands

Map Produced By: Ozaukee County Planning and Parks Department
Date: 5/24/2019

Attachment: Land Division Review Maps Packet 5.28.19 (5643: P&PDept: Minor Land Division_Mustich&Hamilton_TGrafton_DoubleTreeLane)

Packet Pg. 54
Parcel 06-032-07-008.00: Topography
Town of Grafton, 10N, R22E, Sec. 32

Legend
- Parent Parcel

OZGIS_NAD83.GIS.Elevation_Line
Parcel 06-032-07-008.00: Soils
Town of Grafton, 10N, R22E, Sec. 32

Legend
- Parent Parcel
- Hydric Soil

Soil Types
- FoA: Fox loam, 0 to 2 percent slopes
- FoB: Fox loam, 2 to 6 percent slopes
- KnA: Kewaunee silt loam, 0-2% slopes
- KnB: Kewaunee silt loam, 2-6% slopes
- KoB2: Kewaunee silty clay loam, 2-6% slopes, eroded
- KoC2: Kewaunee silty clay loam, 6-12% slopes, eroded
- MaA: Manawa silt loam, 0-3% slopes
- MkA: Matherton loam, 0-2% slopes

Map Produced By: Ozaukee County Planning and Parks Department
Date: 5/28/2019
Attachment: Land Division Review Maps Packet 5.28.19 (5643 : P&PDept_MinorLandDivision_Musich&Hamilton_TGrafton_DoubleTreeLane)
Parcel 06-032-07-008.00: Environmental Corridor
Town of Grafton, 10N, R22E, Sec. 32

Legend
- Parent Parcel
- Wetlands
- Isolated Natural Resource Area
- Primary Environmental Corridor

Map Produced By: Ozaukee County Planning and Parks Department
Date: 5/28/2019

Attachment: Land Division Review Maps Packet 5.28.19 (5643 : P&PDept_MinorLandDivision_Musich&Hamilton_TGrafton_DoubleTreeLane)
Parcel 06-032-07-008.00: Planned Land Use
Town of Grafton, 10N, R22E, Sec. 32
Ozaukee County Multi-Jurisdictional Comprehensive Plan

Legend
- Parent Parcel
- RecLandUse
  - Commercial
  - Row
  - SEC
  - SuburbanDensity
  - Trans_Uti
  - Isolated Natural Resource Area
  - Primary Environmental Corridor

Map Produced By: Ozaukee County Planning and Parks Department
Date: 5/28/2019

Attachment: Land Division Review Maps Packet 5.28.19 (5643 : P&PDept_MinorLandDivision_Musich&Hamilton_TGrafton_DoubleTreeLane)
Parcel 06-032-07-008.00: Planned Land Use
Town of Grafton, 10N, R22E, Sec. 32
Town of Grafton Land Use Plan

Legend
- Parent Parcel
- LandUse_TownGrafton District
  - BP-3
  - Future PW
  - PW
  - R-2
  - R-3

Map Produced By: Ozaukee County Planning and Parks Department
Date: 5/28/2019
Attachment: Land Division Review Maps Packet 5.28.19 (56433: P&PDept_MINORLANDDIVISION_Musich&Hamilton_TGrafton_DoubleTreeLane)
Parcel 06-032-07-008.00: Zoning
Town of Grafton, 10N, R22E, Sec. 32
Town of Grafton Zoning

Legend
- Parent Parcel
- Zoning_TownGrafton
- District
  - A-1
  - BP-3
  - Future PW
  - PW
  - R-2
  - R-3

Attachment: Land Division Review Maps Packet 5.28.19 (5643 : P&PDept_MinorLandDivision_Musich&Hamilton_TGrafton_DoubleTreeLane)
February 19, 2019

Amanda Schaefer
Clerk/Planner
Town of Grafton
1102 Bridge Street
Grafton, WI 53024

Re: Double Tree Lane – Re-division of CSM 3701
Marko Musich and Jane Hamilton Certified Survey Map Application

On behalf of the land owners, Marko Musich and Jane Hamilton, we are requesting your consideration of a land division of the referenced property along the East side of Port Washington Road. The land owner is requesting the approval of a Certified Survey Map which creates four lots. We have prepared a Certified Survey Map on behalf of the land owners that we believe meets the requirements of the Town of Grafton and the Ozaukee County Shoreland Zoning Ordinance, except for two items. We have noted these two items on Sheet 2 of the submitted map. They are as follows:

Wetlands- Wetlands were delineated on CSM No. 3701 and need to be updated. The owner is currently working on contracting to have this completed. Once the weather is appropriate this will be completed and added to the CSM before final approval.

Soil Testing- The Owner has contracted to have this completed. The weather has put this behind schedule. We expect this to be completed shortly. When this is completed it will be added to the CSM before final approval.

You will also note that the Owners are providing an additional access easement to the Town of Grafton for access to the existing Storm water Retention Pond.

Thank you for your consideration and please let us know if you should have need for any additional information in regards to our submittal package.

Sincerely,

Allen J. Schneider, P.L.
Chaput Land Surveys
CERTIFIED SURVEY MAP NO.

A division of a part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton, Ozaukee County, Wisconsin.

Subdivider/Owner:
Marko Musich
Jane F. Hamilton
308 Port Washington Rd
Grafton, WI 53024

Notes:
See Sheet 2 for Curve Table
See Sheet 2 for Existing Easements/Setbacks

GRAPHIC SCALE

1" = 150 feet

PORT WASHINGTON RD. CTH W

LOT 1
69,796 S.F. 1.6023 Acres

LOT 2
69,269 S.F. 1.4205 Acres

LOT 3
61,877 S.F. 1.4205 Acres

LOT 4
249,694 S.F. 5.73 Acres +/- TO MEANDER LINE
224,719 S.F. 5.1588 Acres

Indicates dedicated to the public for street purposes.

Bearings are referenced to grid North of the Wisconsin State Plane Coordinate System (South Zone) NAD 27, in which the West line of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, bears N02'02'18" W.

VICTORY MAP

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

Packet Pg. 62
CERTIFIED SURVEY MAP NO.

A division of a part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton, Ozaukee County, Wisconsin.

-EXISTING EASEMENTS
-SETBACK LINES
-FLOODPLAIN (N.G.V.D. 29)
PER FEMA MAP, PANEL No. 550890C191F
-VISION CORNER RESTRICTION
-SOIL TESTS
TO BE ADDED PRIOR TO FINAL APPROVAL
-WETLANDS
TO BE ADDED PRIOR TO FINAL APPROVAL

---

DoubleTree Lane

PORT WASHINGTON RD. CTH W

---

CURVE ARC LENGTH RADUS DEFLTA ANGLE CHORD BEARING CHORD LENGTH
1 165.87 118.20 90.00 00.00 S 42.57 42 162.16
2 365.46 78.00 126.28 57.5 S 62.12 62 111.26
LOT 1 160.87 78.00 118.14 43 S 75.31 75 133.99
LOT 2 103.46 78.00 175.99 49 N 88.14 88 96.04
LOT 3 101.62 78.00 174.12 26 N 93.94 94 84.11

GRAPHIC SCALE

1" = 150 feet

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

February 18, 2019
Drawing No. 3151-ajs
Sheet 2 of 4 Sheets

DONALD C. CHAPUT
S-1316
MILWAUKEE

Wisconsin

Packet Pg. 63
CERTIFIED SURVEY MAP NO. —

A division of a part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton, Ozaukee County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN

MILWAUKEE COUNTY

I, DONALD C. CHAPUT, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped a division of a part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton, Ozaukee County, Wisconsin and described as follows:

COMMENCING at the Southwest corner of the Northwest 1/4 Section; thence North 02°02'18" West along the West line of said 1/4 Section 1012.40 feet to a point; thence North 87°34'15" East 50.00 feet to the point of beginning of lands to be described; thence continuing North 87°34'15" East 570.95 feet to a point; thence North 02°02'15" West 210.43 feet to a point; thence North 03°12'15" West 104.33 feet to a point; thence North 87°48'38" East 262.02 feet to a meander corner, with said corner being South 87°48'38" West 30.00 feet from the centerline of the Ulao Creek; thence South 02°36'54" West along a meander line 707.67 feet to a meander corner with said corner being South 87°57'42" West 40.82 feet from the centerline of the Ulao Creek; thence South 87°57'42" West 203.66 feet to a point; thence North 02°02'18" West 39.60 feet to a point; thence South 87°57'42" West 275.00 feet to a point; thence South 02°02'18" East 39.60 feet to a point on the East line of Double Tree Lane; thence South 87°57'42" West 66.00 feet to a point on the West line of Double Tree Lane; thence South 02°02'18" East along said West line 200.00 feet to a point of curve; thence continuing along said West line Southwesterly 185.67 feet along an arc of a curve, whose center lies to the Northwest, whose radius is 118.20 feet, and whose chord bears South 42°57'42" West 167.16 feet to a point; thence South 87°57'42" West along the North line of said Double Tree Lane 110.57 feet to a point on the East line of Port Washington Road - CTH W; thence North 02°02'18" West along said East line 704.21 feet to the point of beginning.

Said lands contain 468,270 +/- square feet, or 10.75 +/- acres.

THAT I have made the survey, land division and map by the direction of Marko J. Musich and Jane F. Hamilton, owners.

THAT the map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the Land Division and Ordinances of the Town of Grafton in surveying, dividing and mapping the same.

February 18, 2019

DATE

DONALD C. CHAPUT
PROFESSIONAL LAND SURVEYOR S-1316

Attachment: Musich_Hamilton Land Division2 (5643) : P&PDept_MinorLandDivision_MusichHamilton_TGrafton_DoubleTreeLane
CERTIFIED SURVEY MAP NO.________

A division of a part of Lot 1 of Certified Survey Map No. 3701, being part of the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton, Ozaukee County, Wisconsin.

OWNER’S CERTIFICATE

Marko J. Musich and Jane F. Hamilton, as owners, hereby certifies that they caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this map in accordance with the requirements of the Town of Grafton.

Marko J. Musich and Jane F. Hamilton, as owners, does further certify that this map is required by S.236.20 or 236.12 to be submitted to the following for approval or objection: Town of Grafton.

WITNESS the hand and seal of, Marko J. Musich and Jane F. Hamilton, this _____ day of ______, 2019.

In the presence of:

(Witness) Marko J. Musich, Owner

(Witness) Jane F. Hamilton, Owner

STATE OF WISCONSIN) SS

OZAUKEE COUNTY) 

Personally came before me this _____ day of ________________, 2019, the above named Marko J. Musich and Jane F. Hamilton, to me known as the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
State of Wisconsin
My commission expires ___________
My commission is permanent.

TOWN OF GRAFTON PLAN COMMISSION APPROVAL

Resolved that the Certified Survey Map located in the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton is approved by the Town of Grafton Plan Commission on this ______ day of ________________, 2019.

Lester A. Bartel, Chairman

Amenda Schaefer, Clerk

TOWN OF GRAFTON BOARD APPROVAL

Resolved that the Certified Survey Map located in the Southwest 1/4 of the Northwest 1/4 of Section 32, Town 10 North, Range 21 East, in the Town of Grafton is approved by the Town Board of the Town of Grafton on this ______ day of ________________, 2019.

Lester A. Bartel, Chairman

Amenda Schaefer, Clerk

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316
Natural Resources Committee
AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary: Increase of Revenue Budget Amendment for a Wisconsin Department of Tourism Joint Effort Marketing Program Grant to Market and Promote the Ozaukee Interurban Trail

BACKGROUND INFORMATION: The Ozaukee County Planning and Parks Department was awarded a Joint Effort Marketing Program (JEM) grant from the Wisconsin Department of Tourism to market and promote the Ozaukee Interurban Trail. The Ozaukee County Board, acting on the recommendation of the Ozaukee County Park Commission, adopted Resolutions 97-46 and 98-13 on December 3, 1997 and June 3, 1998 respectively. These resolutions authorized the Ozaukee County Park Commission to submit any grant applications necessary to the State of Wisconsin Department of Transportation, the Wisconsin Department of Natural Resources and other appropriate agencies to obtain any grant money or any other financial aid, which may be available to design and develop the Ozaukee Interurban Trail (OIT). The grant funding was received and instrumental in the construction of the OIT. The OIT was initially completed and officially opened on September 28, 2002 promoting the public use of the Trail for transportation, recreation, health, education, economic development and enjoyment of Ozaukee County’s cultural, historical and natural resources. The Ozaukee County Board of Supervisors adopted the Park and Open Space Plan for Ozaukee County: 2035 on June 1, 2011 (Resolution 11-14). Pursuant to Sections 59.69 and 66.1001(4)(b) of the Wisconsin Statutes, the Ozaukee County Board of Supervisors adopted the County Comprehensive Plan embodied in SEWRPC Community Assistance Planning Report No. 285, A Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 on April 2, 2008 and subsequent Amendments 2009-01 on May 6, 2009, 2013-01 on May 1, 2013 and 2013-02 on December 4, 2013 incorporating local government amendments, the Park and Open Space Plan for Ozaukee County: 2035 and the Farmland Preservation Plan for Ozaukee County: 2035 respectively. The Park and Open Space Plan was prepared within the framework of the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035 and is based upon the recommended development pattern set forth in the County Comprehensive Plan and refines and details the park and open space-related recommendations of the County Comprehensive Plan. The Park and Open Space Plan for Ozaukee County: 2035 recommends promoting and advertising the OIT in different markets and developing a broad way-finding signage project that helps expand links to special interest places and businesses. The Ozaukee Interurban Trail Advisory Council has been instrumental in funding and constructing several significant and major safety improvements and facilities to the Ozaukee Interurban Trail since its initial opening in 2002. The OIT is also a key element in Ozaukee County’s overall transportation and strategic plans. The Ozaukee County Planning and Parks Department, in partnership with the Grafton Area Chamber of Commerce, the Ozaukee County Tourism Council, the Ozaukee Interurban Trail Advisory Council and other communities on the OIT submitted a grant request to the Wisconsin Department of Tourism JEM grant program to
develop a new interactive website, develop a branding/wayfinding signage plan, and implement a coordinated advertising plan for the OIT focusing on the shoulder seasons (e.g. fall), ultimately to increase tourism, economic impact in Ozaukee communities and use of the OIT. JEM provides partnership funding to help non-profit Wisconsin organizations and governments promote tourism in their area. JEM is based on state statutes (41.17) and administrative rules (Tour 1.03).

ANALYSIS: On May 6, 2019, Wisconsin Department of Tourism staff announced that Ozaukee County was awarded $35,000 in JEM grant funding for its Ozaukee Interurban Trail Promotional Project. The Natural Resources Committee approved the Wisconsin Department of Tourism JEM grant submittal at its February 7, 2019 meeting. The JEM grant will reimburse up to 75% of a project’s first year promotional costs (but no more than 50% of the total budget), up to 50% of the promotional costs for the second year and 25% of the promotional costs for third year recipients. Matching funding will be provided by project partners including the Grafton Area Chamber of Commerce, other local chambers and municipalities, the Ozaukee County Tourism Council and through in-kind County staff time and budgeted funds for the development of comprehensive wayfinding signage. Total funding awarded under this grant is $35,000. This grant is consistent with on-going, funded Department programs and is consistent with the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035 and Park and Open Space Plan for Ozaukee County.

FISCAL IMPACT:

Balance Current Year: NONE (Additional Department Revenue of $35,000)

Next Year’s Estimated Cost: NONE

FUNDING SOURCE:

County Levy: Non-County Levy: X

Indicate source: Wisconsin Department of Tourism JEM grant, Grafton Area Chamber of Commerce, Ozaukee County Tourism Council, and in-kind County staff time and budgeted funds for development of wayfinding signage.

RECOMMENDED MOTION: Approve and recommend to the Ozaukee County Board of Supervisors the budget amendment for the Wisconsin Department of Tourism Joint Effort Marketing grant to develop a new interactive website, develop a branding/wayfinding signage plan, and implement a coordinated advertising plan for the Ozaukee Interurban Trail, particularly for the shoulder season (e.g. fall).

ATTACHMENTS:

- BA_2019_NRC06062019_WiDeptTourism_JEMGrant_OITMarketing_ATSFinal053119 (PDF)
**Budget Amendment Request**

**Committee Approval Form**

**TO:** Finance Committee  
**FROM:** Planning and Parks Department  
**Date of Request:** 5/29/2019

**Debit / Expense**

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**Credit / Revenue**

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<td>St. Dept of Tourism - JEM Grant 2019 OIT</td>
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**Reason for Request (Be Specific).** Also fill out Support Document for County Board.

This is an increase in revenue for a grant received (Project # 221-0008-00001) from the Wisconsin Department of Tourism Joint Effort Marketing Grant Program to support marketing and promotion of the Ozaukee Interurban Trail. This grants supports other materials and supplies, professional services and advertising and legal notices for project implementation.

Jennifer Rothstein  
Department Head Signature

**Signatures of Oversight Committee Members**  
**Signatures of Finance Committee Members**

**Date of Meeting**  
**Budget Amended By:**
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary: Negotiation of a Professional Services Contract for Design, Engineering, Bid Support, and Construction Related Services for a Bathroom, Picnic Shelter, and Storage Area at Covered Bridge County Park

BACKGROUND INFORMATION: The Ozaukee County Planning and Parks Department solicited proposals from consultants to provide architectural and engineering consulting services to construct a bathroom facility with a small open air picnic shelter, indoor bathrooms and a small storage area (similar to Tendick Nature County Park) at Covered Bridge County Park in the Town of Cedarburg. This project is recommended and specifically listed (p. 95) in the County adopted Park and Open Space Plan for Ozaukee County (2011). This project also addresses CIP project 115-32 that was initiated in 2014 and was approved by Resolution 19-5 for completion from the Project Fund (401-1-01-60000-010) by the Ozaukee County Board of Supervisors on May 1, 2019.

Specifically, the Department requested design, engineering, bid support, and construction related services for the bathroom facility that would be located in an area filled in 2011-2012 for the purposes of the bathroom facility to keep it out of the floodplain, the only location on the property that is outside of the floodplain (floodway). This project will include construction of the necessary POWTS and providing electrical service, while utilizing the newly installed (2011) existing well for water. Consultant proposals were required to include details regarding project coordination, meeting attendance/participation, 60% and 90% design and engineering, final design and engineering for permitting and requisite approvals, bidding and construction contract documents, and construction oversight. Consultants were asked to provide lump sum amounts for required design services and a time and materials not-to-exceed amount or percentage of estimated total construction cost amount for construction related services.

ANALYSIS: The Planning and Parks Department received three qualification-based professional service proposals, which were reviewed for completeness, technical merit, relevant consultant experience, staff qualifications, cost, and additional details necessary to meet critical project goals and schedules. A cost comparison summary is included as an attachment. Kueny Architects clearly demonstrated their experience and expertise in similar projects throughout their proposal, and provided specific details regarding key personnel and expert qualifications. Kueny Architects also recently designed and constructed exhibit, pavilion and storage buildings at the Ozaukee County Fairgrounds for the Highway Department, completed the design for the Mee-Kwon maintenance building phased addition, and is completing the design for the new Hawthorne Hills multi-purpose building. The Kueny Architects proposal represents a combination of lump sum fees and percentage of estimated total construction cost for construction oversight. Kueny Architects was the low cost qualification-based proposal, met all requisite elements as identified in the request for proposal, and is the staff review committee-
recommended proposal following a comprehensive, qualification and cost-based review. Project costs will be provided for from the Project Fund CIP grant and a pending WDNR Knowles-Nelson Stewardship grant.

FISCAL IMPACT:

Balance Current Year: $15,094 Next Year’s Estimated Cost: $0

FUNDING SOURCE:

County Levy: X Non-County Levy: X

Indicate source: County Project Fund CIP funding and a pending WDNR Knowles-Nelson Stewardship grant.

RECOMMENDED MOTION: Approve negotiation and signing of a professional services contract by the Planning and Parks Department with Kueny Architects, L.L.C. for a not to exceed sum (including a 15% contingency) of $15,094 for the design, engineering, bid support, and construction related services for the bathroom facility with a small open air picnic shelter, indoor bathrooms and a small storage area at Covered Bridge County Park in the Town of Cedarburg. This contract is contingent upon negotiation of professional services contract terms satisfactory to the Ozaukee County Planning and Parks Department.

ATTACHMENTS:

- P&P_Dept_CoveredBridge_Project Location Map (PDF)
- P&P_Dept_CoveredBridge_E&DProposals Cost Summary (PDF)
<table>
<thead>
<tr>
<th>Consultant</th>
<th>Proposal Cost (Design plus Construction Related Services) including 15% contingency</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kueny Architects, LLC*</td>
<td>$15,094</td>
<td>Add 6% of total construction cost for construction-related services</td>
</tr>
<tr>
<td>Groth Design Group, Inc.</td>
<td>$51,624</td>
<td></td>
</tr>
<tr>
<td>Kapur &amp; Associates</td>
<td>$41,998</td>
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*Staff Recommendation
Grant Submittal to the U.S. Forest Service Great Lakes Restoration Initiative for Native Tree Planting in the Hawthorne Hills County Park Project Area

BACKGROUND INFORMATION: The Planning and Parks Department was invited to submit a grant application to the U.S. Forest Service (USFS) - Great Lakes Restoration Initiative (GLRI) to improve the local ecology in the Hawthorne Hills County Park Project Area (Park) in the Towns of Fredonia and Saukville by replanting a significant number of native trees to replace ash trees impacted by emerald ash borer (EAB). Specifically, this grant will support funding of Planning and Parks Department staff operations, contracting with private contractors, and conservation corps (i.e. AmeriCorps NCCC, Milwaukee Community Service Corps, Wisconsin Youth Conservation Corps, and Great Lakes Community Conservation Corps) for tree planting assistance and the purchase of native tree stock. Improving the native vegetation at the Park will assist the Department in maintaining a high quality County Parks System reflective of the local ecology by preserving, protecting and restoring the natural resources inclusive of the native plant communities as well as work on private lands immediately surrounding the Park to manage for the impacts of EAB on the adjacent natural resources (e.g. stream corridors). Furthermore, this effort will assist in taking steps to manage the County Park System for EAB impacted ash and hazard trees. This grant will also aid in creating a more ecologically-healthy landscape in conjunction with ongoing restoration projects (e.g. invasive species control projects) by planting a high diversity of trees to compete with invasive vegetation, provide for shading along waterways and wetlands for fish and aquatic life habitat, provide for replacement trees for the high percentage of ash trees that has been lost due to EAB, mitigate impacts to the high quality woodlands and Natural Area of Countywide and Regional Significance (NA-2), the Milwaukee River Mesic Woods, within Waubedonia and Hawthorne Hills County Parks, support volunteer and conservation corps activities, and improve Ozaukee County's tree canopy coverage and diversity. The Department received USFS GLRI grants in 2016, 2017 and 2018 for similar activities at the Mee-Kwon County Park Project Area and at the Ulao Creek Habitat Restoration Area, and the 2019 funding will support the continuation and expansion of these ongoing activities to additional County Parks.

ANALYSIS: The request for applications (RFA) for the USFS GLRI grant has a very tight timeline with a due date of June 28, 2019. The RFA identifies priorities for the mitigation of EAB impacts to enhance and restore biodiversity and water quality. 20% of the total project cost is required as formal match. The Department will use funds from other existing grants (e.g. state and private foundation) and in-kind staff time (including golf course staff), equipment and materials to meet matching requirements. Total funding requested under this grant is $100,000. This proposal is consistent with on-going, federally-funded Department programs and is consistent with the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035, Park

9.a.4 Packet Pg. 73
and Open Space Plan for Ozaukee County and the Ozaukee County Land and Water Resource Management Plan.

FISCAL IMPACT:
Balance Current Year: NONE ($15,000 Additional Revenue)
Next Year’s Estimated Cost: NONE ($85,000 Additional Revenue)

FUNDING SOURCE:
County Levy: Non-County Levy: X

Indicate source: USFS GLRI grant, Private Foundation grants, Golf Course staff (Enterprise Fund) and in-kind equipment, supplies/materials and staff time.

RECOMMENDED MOTION: Approve the submittal and acceptance of a grant by the Planning & Parks Department to the U.S. Forest Service - Great Lakes Restoration Initiative for native tree planting in the Hawthorne Hills County Park Project Area.

ATTACHMENTS:
- HawthorneHills Co Park Project Area 5.30.19 (PDF)
- USFS_GLRI_EAB mitigation RFA 2019 (PDF)
Background and Purpose
The interagency Great Lakes Restoration Initiative (GLRI) targets improvements to address the most significant environmental problems within the Great Lakes Basin. Through an agreement with the Environmental Protection Agency (EPA), the U.S. Department of Agriculture, Forest Service (Forest Service) anticipates receiving funds to support competitive projects that implement strategic, priority actions within Forest Service authorities to restore, protect, and maintain the Great Lakes ecosystem. Successful projects will address invasive species, nonpoint source pollution impacts on nearshore health, and coastal habitat restoration activities to improve water quality. Anticipated funds will be distributed across three specific Program Areas described below. Award of grants is contingent on allocation of EPA funding.

<table>
<thead>
<tr>
<th>Program Area and Measure</th>
<th>Anticipated Funding</th>
<th>GLRI Focus Areas</th>
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<tbody>
<tr>
<td>1. <strong>Forest Insect and Disease Mitigation</strong> – Acres treated</td>
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<td>for mitigation of impacts or control of invasive forest</td>
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<tr>
<td>insects and diseases, to enhance biodiversity and water</td>
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<td></td>
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<tr>
<td>quality.</td>
<td>$1,400,000</td>
<td>Invasive Species</td>
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<td>2. **Reduce Runoff from Degraded Sites through Green</td>
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<td>Infrastructure** – Gallons of stormwater runoff avoided</td>
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<td>through improved green infrastructure using trees and</td>
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<td>other vegetation.</td>
<td>$1,800,000</td>
<td>Nonpoint Source Pollution Impacts</td>
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<td>on Nearshore Health</td>
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<td>3. <strong>Enhance Coastal Wetland Filtration</strong> – Acres treated in</td>
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<td>enhancing native tree and vegetation cover to improve</td>
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<tr>
<td>coastal wetland function.</td>
<td>$900,000</td>
<td>Habitat and Species Restoration</td>
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</table>

Eligibility
State agencies, Tribal communities, nonprofit organizations, educational institutions, and local governments are eligible for GLRI funding in all Program Areas. Projects must be located within the Great Lakes Basin of Minnesota, Wisconsin, Michigan, Illinois, Indiana, Ohio, Pennsylvania, and New York. **Eligible applicants are encouraged to consult with their appropriate State Forester, Tribal administrator (for federally recognized Tribes), or Forest Supervisor (for work near National Forests) to develop and submit applications.**

The Great Lakes watershed is defined as those areas within the United States draining historically into either Lake Superior, Lake Michigan, Lake Huron, Lake Erie, or Lake Ontario, or draining into the St. Lawrence River west of where the International Boundary line leaves the river. A map of the basin is in **appendix A**, and a list of eligible counties either wholly or partially in the Great Lakes watershed is in **appendix B**.

To be successful, applications must conform to the **authorities** of the Cooperative Forestry Assistance Act of 1978 (as amended), specifically Sections 2102 Rural Forestry Assistance, 2103a Forest Stewardship, 2104 Forest Health Protection, and 2105 Urban and Community Forestry Assistance.

**Minimum Requirements**
- All proposed projects must lie entirely within the Great Lakes watershed and apply for consideration under only one of the three Program Areas.
Natural Resources Committee

AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

**Agenda Summary**
Grant Submittal to the Wisconsin Department of Natural Resources Citizen Based Monitoring Partnership Program for American Kestrel Nest Box Monitoring in Ozaukee County

**BACKGROUND INFORMATION:** The Ozaukee County - Planning and Parks Department (Department) was invited to submit a service grant contract application to the Wisconsin Department of Natural Resources (WDNR) Wisconsin Citizen Based Monitoring Partnership Program (CBM) to support American Kestrel nest box monitoring in Ozaukee County. Specifically, this grant will fund Department activities to recruit volunteers and monitor 11 existing kestrel nest boxes within Department - lead project areas, the Ozaukee County Park System, and partner properties. The Department has previously partnered with the Western Great Lakes Bird and Bat Observatory’s American Kestrel Nest Box Monitoring Program to assess ideal box installation locations throughout Ozaukee County, and with the support of 2016 CBM funding, installed 11 boxes at 8 locations. The Department has also received National Audubon Society grant funding in the past to purchase monitoring equipment. The Department will utilize CBM funding to conduct volunteer outreach (in particular, recruit youth conservation corps volunteers), coordinate kestrel box monitoring workshops, and monitor the nest boxes with volunteer assistance. The Department received WCBM funding in 2012, 2013, 2014, 2015, 2016, and 2017 to support wildlife, avian, and fisheries monitoring in Ozaukee County.

**ANALYSIS:** No formal match is required, though leveraged funding will be provided through in-kind staff time, supplies, and equipment. Total funding requested under this grant is $5,000. This proposal is consistent with on-going, federally-funded Department programs and is consistent with the *Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035, Park and Open Space Plan for Ozaukee County* and the *Ozaukee County Land and Water Resource Management Plan.*

**FISCAL IMPACT:**

Balance Current Year: NONE (Additional Program Revenue $2,500)

Next Year’s Estimated Cost: NONE (Additional Program Revenue $2,500)

**FUNDING SOURCE:**

County Levy:  Non-County Levy: X

Indicate source: WDNR CBM and in-kind staff time, supplies, and equipment
RECOMMENDED MOTION: Approve the submittal and acceptance of a grant funding contract by the Planning and Parks Department to the Wisconsin Department of Natural Resources Wisconsin Citizen Based Monitoring Partnership Program to support American Kestrel nest box monitoring in Ozaukee County.

ATTACHMENTS:
- P&P_Dept_WDNR_CBM_GrantSubmittal_KestrelMonitoring (PDF)
- P&P_Dept_CBM_KestrelBoxes_Map (PDF)
Wisconsin Citizen-based Monitoring Network

Photo: Milwaukee County Parks

Citizen-based Monitoring Grants Available

The grants can be used for citizen-based monitoring efforts with groups of people or regions of Wisconsin that have been historically underrepresented in such natural resource monitoring. Funding is available for work conducted July 1, 2019 through May 15, 2020.
Ozaukee County Kestrel Nest Box Locations

- Riveredge Nature Center
- Hawthorne Hills Park & Golf Course (2)
- Ehlers Park
- Tendick Nature Park (3)
- Lion's Den Gorge Nature Preserve
- Mee-Kwon Park & Golf Course
- Spirit Lake Preserve
- Virmond Park

Map Produced By: Ozaukee County Planning and Parks Department
9/21/2017
AGENDA INFORMATION SHEET

Natural Resources Committee

AGENDA DATE: June 6, 2019
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Andrew Struck

Agenda Summary
Review Public Meeting Date, Format and Permit Submittals for the Little Menomonee River Corridor Ecosystem Restoration Project

BACKGROUND INFORMATION: The Ozaukee County Natural Resources Committee has requested that an additional public meeting be held for the Little Menomonee River Corridor Ecosystem Restoration Project, ideally in the City of Mequon. The Ozaukee County Planning and Parks Department (Department) staff recently met with the City of Mequon Mayor and City staff (Public Works and Engineering) regarding the Little Menomonee River Corridor Ecosystem Restoration Project. The City has requested that the Department hold a public meeting on the project during a City of Mequon Common Council meeting. The Common Council meets the second Tuesday of the month, and the City has suggested holding the public meeting at the July 9, 2019 Common Council meeting. The Mayor also suggested a “joint” meeting understanding that the NRC was also intending to hold another public meeting. The City has further requested copies of project plans be submitted as part of the Common Council agenda packet, which are due June 28, 2019. Full design and engineering plans will also be submitted to the City staff for review of applicable erosion control and grading permits. In addition, permits from the Wisconsin Department of Natural Resources and the U.S. Army Corps of Engineers are also required for this project. State and federal permitting timelines can range from 60-120 days depending on the type of permit required, which may impact critical grant related deadlines. These permits are further required for a complete City review; therefore, these applications will be submitted at the same time.

ANALYSIS: The Natural Resource Committee along with the Planning and Parks Department, Administrator, Clerk and Corporation Counsel need to determine the date and associated format (e.g. joint, separate) for the proposed public meeting and/or City of Mequon Common Council public meeting on the Little Menomonee River Corridor Ecosystem Restoration Project. As part of this public meeting process, requisite local, state, and federal permit submittals and associated documentation will be provided/submitted.

FISCAL IMPACT: NA FUNDING SOURCE: NA

RECOMMENDED MOTION: Approve public meeting date and format with applicable permit submittals for the Little Menomonee River Corridor Ecosystem Restoration Project.
AGENDA INFORMATION SHEET

AGENDA DATE: June 6, 2019
DEPARTMENT: Planning and Parks
DIRECTOR: Andrew Struck
PREPARER: Cindy DeGroot

Agenda Summary: Planning & Parks Department Report

ATTACHMENTS:
- PPmgt Report_NRC060619_May2019_Final_ATS053119 (PDF)
- Parks Financials (PDF)
- Special Revenue Funds 221 & 222 (PDF)
- April 2019 park fees (PDF)
- May 2019 park fees (PDF)
- April Golf Courses Daily Revenue 2019 (PDF)
GOLF COURSES — MEE-KWON PARK AND HAWTHORNE HILLS

- Rounds of golf are down 950 over last year (9360 vs. 10,309). As of Memorial Day both facilities are down $13,500 for a total of $27,000 over last year. Rain and cold temperatures are the overriding reason.
- Milwaukee B&E have received their liquor licenses and are fully operational. Weekly meeting have helped forecast customer's needs; however, hours of operation, menu, and printed materials available to customer have been lacking.
- Proposals for the new POS and tee sheet will be finalized for the NRC later in summer and anticipate an August review of the bids, so implementation can start at the end of the 2019 season.
- Despite the weather conditions in May, the golf courses are once again in fantastic shape.
- The new rules of golf took effect January 1, 2019. The WSGA provided a two hour rules clinic at MK which was attended by league members. The new rules also provide the golf courses an opportunity to remark their respective golf course for a more playable and time saving experience. We will be looking at the areas which cause the most delay at each facility.
- Continue work on ash tree invasive species removals & tree planting under the USEPA GLRI, USFS & WDNR UF grants.
- Work continues on the design for the septic system for HHGC as well as minor improvements in the HHGC Clubhouse.

PLANNING & PARKS DEPARTMENT

CURRENT PROJECTS & REPORT

MAY 2018

MISSION STATEMENT

To provide an organized framework for Ozaukee County residents and visitors of Ozaukee County to appreciate and enjoy the natural and cultural resources, local ecology, recreational experiences, well planned sustainable growth and improved quality of life in Ozaukee County through the preservation and protection of natural resources, increased awareness and education, stewardship, comprehensive planning, and the acquisition, development, enhancement and operation of large scale, intergovernmental recreational opportunities including exceptionally well-maintained golf courses, multi-use trails and parks.

http://www.co.ozaukee.wi.us/PlanningParks/index.htm

OZAUKEE COUNTY ADMINISTRATION CENTER
121 W. MAIN STREET, BOX 994
PORT WASHINGTON, WI 53074-0994
PHONE: 262-284-8257

AQUATIC CONNECTIVITY PROJECTS:

- Surveys and engineering and design work for culvert replacement on Mole Creek and Tendick Creek in the Town of Saukville, multiple additional impediment removals or remediations on Buser Creek in the Town of Fredonia, Sucker Brook in the Town of Port Washington and Silver Beach Creek in the Town of Belgium.

- Ongoing general project planning for the Little Menomonee River Corridor Ecosystem Restoration project including analysis of survey information, modeling, engineering and design and public informational activities. Ongoing project planning and data collection for implementation of Lake Sturgeon Habitat Assessment activities in the Milwaukee River including the QAPP.

- Coordinated with the Great Lakes Civilian Conservation Corps Program Officer regarding current and future AmeriCorps members, coordinated with the WisCons, MDC, and Great Lakes Civilian Conservation Corps (GLCCC) on 2019 work. Coordination with the consultant (Great Lakes Ecological) regarding the GIS Fish and Wildlife Habitat Tool development and contract. Met with partners (e.g. MMSD, Milwaukee Riverkeeper) on water quality monitoring in Ozaukee County. Coordinated with the City of Port Washington, We-Energies, WDNR, and others regarding stream restoration activities on Mineral Springs Creek.


INVASIVE SPECIES MANAGEMENT

- Continued the removal of ash trees and invasive trees, shrubs and herbaceous at the County Parks including Tendick, Lion’s Den Grove Nature Preserve, Mee-Kwon, Hawthorne Hills and Ozaukee County Parks with staff and Highway. Coordination with Nature Center. Continued work on the invasive species education. Continued work on the private foundation grant for invasive species management and native tree planting in the Ozaukee County Park System. Completed the ROW Invasive Species Mapping Contract and coordinated on implementation. Coordination on USFS grants with Partners (e.g. Mee-Kwon & Ulao Projects).

DEPARTMENT ADMINISTRATION

- Attended the NRC (5/2), County Board (5/1) and Finance (5/23) meetings. Attended Budget Kickoff Meeting (5/9) and Strategic Planning Session (5/21). Attended Safety & Wellness Committee meeting (5/13).
- Reviewing applications and conducting interviews for several positions including: Planning and GIS Specialist position, a FT Technician position (funded), Virmond Park Caretaker, Parks Maintenance, MKGC Proshop Manager and Interns.

- Continue work on the personnel budget and personnel allocations for the 2020 budget.
Non-metallic Mining Planning
- Coordinated with the Highway Dept on the implementation of the restoration plan (e.g. tree planting at the Hetzel Pit / Bee-Keeper Bog to comply with the WDNR permit). Coordinated with the Highway Department on the removal of road construction activities at the Saukville operations. Coordinated with the WFD on surface water discharge permits for future land use at these properties. Coordinated with WDNR.

Regional Technical Review & Planning Assistance (SEWRPC, MMSS, MT, WisDOT, etc.)
- Follow-up on the SEWRPC Regional Land Use & Transportation Advisory Committee meetings.
- Coordinated w/ SWMT & MMSS on 9-Key Element Plans for Ulano, Mole, Cedar, Fond du Lac counties.

PARKS, RECREATION, NATURAL AREAS AND CULTURE DIVISION

Parks, Natural Areas, Recreation and Culture Implementation
- Reviewed 2019 park projects with the Parks Superintendent and discussed the 2019 funded Capital Improvement Projects (CIP) for the County parks (e.g. replacement truck and Covered Bridge Bathroom Facility).
- Also, coordinated with the Highway Dept on other park projects (e.g. Flood Damage—FEMA, culvert, grading, etc.). Fish Passage (MT Fishway, Mole Creek, Snowmobile bridge, LMR Habitat, LM culverts) and Ozaukee Interc-urban trail (OIT) projects.
- Coordinated with several potential Eagle Scouts for existing and future service projects at various County Parks and the Intercity Trail (e.g. Waubedoia - baseball storage shed and Tendick - property fencing).
- Coordinated and continued invasive species removal (e.g. herbaceous & woody shrubs), ash tree removal, Natural Area management at Parks and Natural Area Properties, floodplain restoration, and Natural Area Properties.
- Coordinated with the WFD on surface water discharge permits for future land use at these properties. Coordinated with WDNR.

TRAILS DIVISION

Trails Development & Facilitation—Ozaukee Intercity Trail/Snowmobile Trails
- Coordinate with the Ozaukee Intercity Trail (OIT) Advisory Council including: user counts, new Trail web development, maintenance, bike racks and benches, Chris Kegel and John Ward recognition (e.g. bench dedication, paving). RDTO grant for City of Wauwatosa Trail Improvement Project—design & engineering, coordinated on the Route of the Badger (RDTO) Regional meet- ing preparation of Trail GIS database and mapping for ROTB.
- Coordinate with We Energies on several occasions on development of trailside facilities in several locations along the trailside facilities, signage, bike ramps at trailheads, bridges, rail crossings, collision, bike racks at trailheads, on the railroad crossing and substation repair in Belgium and culvert replacement in the Town of Port Washington.
- Continued to conduct Trail user counts and analyze correlations with other survey data. Maintained the count database and GIS mapping for snowmobile trail maintenance with the Clubs and sent out payments to Clubs.
- Coordinate with the City of Mequon and Village of Thiensville staff regarding Trailside Facilities and Trail Connect- ions for the Ozaukee Intercity Trail (e.g. near Port Washington State Bank and on County Line Road). Continued to coordinate with the City of Mequon staff regarding the new SNARS database and GIS mapping for snowmobile trail maintenance with the Clubs and sent out payments to Clubs.
- Coordinate with City of Mequon and Village of Thiensville staff regarding Trailside Facilities and Trail Connec- tions for the Ozaukee Intercity Trail (e.g. near Port Washington State Bank and on County Line Road). Continued to coordinate with the City of Mequon staff regarding the new SNARS database and GIS mapping for snowmobile trail maintenance with the Clubs and sent out payments to Clubs.
- Coordinate with the WFD on surface water discharge permits for future land use at these properties. Coordinated with WDNR.
### General Fund Park Commission
For the Five Months Ending Friday, May 31, 2019
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Current Month Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Amended Budget</th>
<th>Budget Balance</th>
<th>% Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>-</td>
<td>-</td>
<td>$33,030</td>
<td>$33,030</td>
<td>0.00%</td>
</tr>
<tr>
<td>Public Charges for Services</td>
<td>$3,531</td>
<td>$13,699</td>
<td>$39,500</td>
<td>$25,801</td>
<td>34.68%</td>
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<tr>
<td>Other Revenue</td>
<td>$359</td>
<td>$9,113</td>
<td>$23,600</td>
<td>$14,487</td>
<td>38.61%</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$3,890</td>
<td>$22,812</td>
<td>$96,130</td>
<td>$73,318</td>
<td>23.73%</td>
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<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$38,786</td>
<td>$122,485</td>
<td>$468,553</td>
<td>$346,068</td>
<td>26.14%</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$10,007</td>
<td>$41,422</td>
<td>$126,476</td>
<td>$85,054</td>
<td>32.75%</td>
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<tr>
<td>Travel/Training</td>
<td>$492</td>
<td>$3,170</td>
<td>$6,575</td>
<td>$3,405</td>
<td>48.21%</td>
</tr>
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<td>Supplies</td>
<td>$4,101</td>
<td>$16,741</td>
<td>$90,476</td>
<td>$73,735</td>
<td>18.50%</td>
</tr>
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<td>Purchased Services</td>
<td>$1,983</td>
<td>$20,008</td>
<td>$309,900</td>
<td>$289,892</td>
<td>6.46%</td>
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<tr>
<td>Interdepartment Charges</td>
<td>-</td>
<td>$18,605</td>
<td>$128,424</td>
<td>$109,819</td>
<td>14.49%</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>-</td>
<td>$14,235</td>
<td>$17,653</td>
<td>$3,418</td>
<td>80.64%</td>
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<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td>$55,369</td>
<td>$236,666</td>
<td>$1,148,057</td>
<td>$911,391</td>
<td>20.61%</td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment &amp; Furniture</td>
<td>-</td>
<td>-</td>
<td>$60,000</td>
<td>$60,000</td>
<td>0.00%</td>
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<tr>
<td>Buildings &amp; Land</td>
<td>-</td>
<td>-</td>
<td>$268,175</td>
<td>$268,175</td>
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<td><strong>Total Capital Outlay</strong></td>
<td>-</td>
<td>-</td>
<td>$328,175</td>
<td>$328,175</td>
<td>0.00%</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>$55,369</td>
<td>$236,666</td>
<td>$1,476,232</td>
<td>$1,239,566</td>
<td>16.03%</td>
</tr>
<tr>
<td>Other Finance (Sources)</td>
<td>-</td>
<td>($80,000)</td>
<td>($80,000)</td>
<td>-</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Net Other Financing</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sources/Uses</td>
<td>-</td>
<td>($80,000)</td>
<td>($80,000)</td>
<td>-</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Net Increase (Decrease)</strong></td>
<td>($51,479)</td>
<td>($133,854)</td>
<td>($1,300,102)</td>
<td>($1,166,248)</td>
<td>10.30%</td>
</tr>
</tbody>
</table>

**Equity:**
### Capital Projects Parks

For the Five Months Ending Friday, May 31, 2019

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Current Month Actual</th>
<th>2019 Actual</th>
<th>2019 Amended Budget</th>
<th>Budget Balance</th>
<th>% Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td>-</td>
<td>$11,770</td>
<td>-</td>
<td>($11,770)</td>
</tr>
<tr>
<td>Total Operating Expenditures</td>
<td>-</td>
<td>$11,770</td>
<td>-</td>
<td>($11,770)</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td></td>
<td>-</td>
<td>$11,770</td>
<td>-</td>
<td>($11,770)</td>
</tr>
<tr>
<td>Net Increase (Decrease)</td>
<td>-</td>
<td>($11,770)</td>
<td>-</td>
<td>$11,770</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Equity:**
## Ozuakee County Committee Report

### CP OZ Water Projects

For the Five Months Ending Friday, May 31, 2019

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Current Month</th>
<th>2019 YTD</th>
<th>2019 Actual</th>
<th>2019 Amended Budget</th>
<th>Budget Balance</th>
<th>Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Revenue</td>
<td>-</td>
<td>$1,000</td>
<td>-</td>
<td>$(1,000)</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>-</td>
<td>$1,000</td>
<td>-</td>
<td>$(1,000)</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel/Training</td>
<td>$1,238</td>
<td>$1,238</td>
<td>-</td>
<td>$(1,238)</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td>$1,238</td>
<td>$1,238</td>
<td>-</td>
<td>$(1,238)</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$1,238</td>
<td>$1,238</td>
<td>-</td>
<td>$(1,238)</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Net Increase (Decrease)</strong></td>
<td>($1,238)</td>
<td>($238)</td>
<td>-</td>
<td>238</td>
<td>0.00%</td>
<td></td>
</tr>
</tbody>
</table>

*Equity:*

---

Attachment: Parks Financials (5630 : Planning & Parks Financials, Department Report)
## Ozaukee County Committee Report

**Enterprise Fund Golf Courses**

*For the Five Months Ending Friday, May 31, 2019*

*Profit and Loss Statement ACTUAL TO AMENDED BUDGET*

<table>
<thead>
<tr>
<th></th>
<th>Current Month</th>
<th>2019 YTD</th>
<th>2019 Amended Budget</th>
<th>Budget Balance</th>
<th>% Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Charges for Services</td>
<td>$169,218</td>
<td>$252,794</td>
<td>$1,784,490</td>
<td>$1,531,696</td>
<td>14.17%</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>$2,577</td>
<td>$2,681</td>
<td>$16,500</td>
<td>$13,819</td>
<td>16.25%</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$171,795</td>
<td>$255,475</td>
<td>$1,800,990</td>
<td>$1,545,515</td>
<td>14.19%</td>
</tr>
</tbody>
</table>

| **Expenditures**              |               |                  |                     |                |             |
| Salaries                      | $77,025       | $197,474         | $688,222            | $490,748       | 28.69%      |
| Fringe Benefits               | $18,810       | $75,237          | $200,763            | $125,526       | 37.48%      |
| Travel/Training               | $86           | $4,312           | $9,250              | $4,938         | 46.62%      |
| Supplies                      | $40,427       | $89,421          | $317,450            | $228,029       | 28.17%      |
| Purchased Services            | $4,570        | $31,590          | $124,250            | $92,660        | 25.42%      |
| Interdepartment Charges       | -             | $15,200          | $44,501             | $29,301        | 34.16%      |
| Depreciation                  | -             | -                | $276,150            | $276,150       | 0.00%       |
| Other Expenses                | ($5)          | $1,701           | $60,404             | $58,703        | 2.82%       |
| **Total Operating Expenditures** | $140,913     | $414,935         | $1,720,990          | $1,306,055     | 24.11%      |

| **Capital Outlay**            |               |                  |                     |                |             |
| Equipment & Furniture         | -             | $138,293         | $289,200            | $150,907       | 47.82%      |
| Buildings & Land              | -             | $6,769           | $10,000             | $3,231         | 67.69%      |
| Contra                        | -             | -                | ($299,200)          | ($299,200)     | 0.00%       |
| **Total Capital Outlay**      | -             | $145,062         | -                   | ($145,062)     | 0.00%       |
| **Total Expenditures**        | $140,913      | $559,997         | $1,720,990          | $1,160,993     | 32.54%      |

| Other Finance Uses            | -             | $80,000          | $80,000             | -              | 100.00%     |

| **Net Other Financing**       |               |                  |                     |                |             |
| Sources/Uses                 | -             | $80,000          | $80,000             | -              | 100.00%     |
| **Net Increase (Decrease)**   | $30,882       | ($384,522)       | -                   | $384,522       | 0.00%       |

### Equity:

| Retained Earnings            | -             | ($385,547)       | -                   | $385,547       | 0.00%       |
## Special Revenue Fund Parks Projects

For the Five Months Ending Friday, May 31, 2019

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Current Actual</th>
<th>2019 YTD Actual</th>
<th>2019 Actual</th>
<th>Amended Budget</th>
<th>Budget Balance</th>
<th>Budget YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>$25,000</td>
<td>$293</td>
<td>$96,045</td>
<td>$95,752</td>
<td>0.31%</td>
<td></td>
</tr>
<tr>
<td>Other Revenue</td>
<td>$29,000</td>
<td>$32,000</td>
<td>$32,000</td>
<td>-</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$54,000</td>
<td>$32,293</td>
<td>$128,045</td>
<td>$95,752</td>
<td>25.22%</td>
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<td><strong>Expenditures</strong></td>
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<tr>
<td>Salaries</td>
<td>$5,948</td>
<td>$20,604</td>
<td>$77,452</td>
<td>$56,848</td>
<td>26.60%</td>
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<td>$6,395</td>
<td>$15,350</td>
<td>$8,955</td>
<td>41.66%</td>
<td></td>
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<tr>
<td>Travel/Training</td>
<td>-</td>
<td>-</td>
<td>$718</td>
<td>$718</td>
<td>0.00%</td>
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<tr>
<td>Supplies</td>
<td>$821</td>
<td>$821</td>
<td>$5,537</td>
<td>$4,716</td>
<td>14.83%</td>
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<td>Purchased Services</td>
<td>$9,321</td>
<td>$11,421</td>
<td>$28,988</td>
<td>$17,567</td>
<td>39.40%</td>
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</tr>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td>$17,621</td>
<td>$39,241</td>
<td>$128,045</td>
<td>$88,804</td>
<td>30.65%</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$17,621</td>
<td>$39,241</td>
<td>$128,045</td>
<td>$88,804</td>
<td>30.65%</td>
<td></td>
</tr>
<tr>
<td><strong>Net Increase (Decrease)</strong></td>
<td>$36,379</td>
<td>$(6,948)</td>
<td>-</td>
<td>$(6,948)</td>
<td>0.00%</td>
<td></td>
</tr>
</tbody>
</table>

**Equity:**

- Governmental Fund Balance: - $(40,106) - $40,106 0.00%
## Special Revenue Fund Ozaukee Water Projects

For the Five Months Ending Friday, May 31, 2019

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>2019</th>
<th>2019</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Month</td>
<td>YTD</td>
<td>Amended</td>
<td>Budget</td>
</tr>
<tr>
<td>Revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>$20,646</td>
<td>($219,893)</td>
<td>$115,136</td>
<td>$335,029</td>
</tr>
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<td>Other Revenue</td>
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<td>$178,500</td>
<td>$444,957</td>
<td>$266,457</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>$199,146</td>
<td>($41,393)</td>
<td>$560,093</td>
<td>$601,486</td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$18,619</td>
<td>$64,942</td>
<td>$332,931</td>
<td>$267,989</td>
</tr>
<tr>
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<td>$74,662</td>
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<td>Travel/Training</td>
<td>-</td>
<td>$43</td>
<td>$1,000</td>
<td>$957</td>
</tr>
<tr>
<td>Supplies</td>
<td>-</td>
<td>-</td>
<td>$1,500</td>
<td>$1,500</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>-</td>
<td>$24,215</td>
<td>$10,000</td>
<td>($14,215)</td>
</tr>
<tr>
<td>Interdepartment Charges</td>
<td>-</td>
<td>$664</td>
<td>$140,000</td>
<td>$139,336</td>
</tr>
<tr>
<td>Total Operating Expenditures</td>
<td>$24,976</td>
<td>$113,597</td>
<td>$560,093</td>
<td>$446,496</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$24,976</td>
<td>$113,597</td>
<td>$560,093</td>
<td>$446,496</td>
</tr>
<tr>
<td>Net Increase (Decrease)</td>
<td>$174,170</td>
<td>($154,990)</td>
<td>-</td>
<td>$154,990</td>
</tr>
</tbody>
</table>

**Equity:**

- Governmental Fund Balance: $(563,888) - $563,888 0.00%
## Fees for Events in April 2019

<table>
<thead>
<tr>
<th>Location</th>
<th>Cur Mo</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Covered Bridge</td>
<td>-</td>
<td>-</td>
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## Revenue Collected During April 2019

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## Historic Comparison

### Fees for Events in April

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<th>2019</th>
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<tr>
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<td>-</td>
<td>-</td>
</tr>
<tr>
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### Fees for Events in April YTD

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<th>2019</th>
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<tr>
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<td>5,989.58</td>
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### Fee Type

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<tr>
<td>Firewood</td>
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### Fee Type YTD

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<th>2019</th>
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<td>Firewood</td>
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<td>-</td>
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<td><strong>Total:</strong></td>
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Historic Comparison of Fees for Events in April

Historic Comparison of Fees for Events YTD April
## Summary of Parks Revenue

### Fees for Events in May 2019

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<tr>
<th>Location</th>
<th>Cur Mo</th>
<th>YTD</th>
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<tr>
<td>HH Peters Youth Camp</td>
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<tr>
<td>Ozaukee I.U. Trail</td>
<td>52.08</td>
<td>52.08</td>
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<td>Lions Den Gorge</td>
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<tr>
<td>Mee-Kwon</td>
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<tr>
<td>Tendick Nature</td>
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### Revenue Collected During May 2019

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### Historic Comparison

#### Fees for Events in May

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<th>2018</th>
<th>2019</th>
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<td>1,375.95</td>
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#### Fees for Events in May YTD

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<th>2019</th>
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#### Fee Type

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<td>113.64</td>
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<td>11,796.47</td>
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Packet Pg. 94
Historic Comparison of Fees for Events in May

Historic Comparison of Fees for Events YTD May
Historic Comparison for Type of Fees
In May

Historic Comparison for Type of Fees
YTD May
# OZAUKEE COUNTY PLANNING & PARKS
## SUMMARY OF GOLF COURSE RECEIPTS
### GOLF COURSE DIVISION
### April 2019

Hawthorne Hills opened 4/11/2018
Mee-Kwon opened 4/11/2018

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<th>Last year</th>
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<th>Year to Date</th>
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<td>Increase (Decrease) in Golfers - Year to Date</td>
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<td>$ -</td>
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5/30/2019