

JOINT COUNTY LIBRARY PLANNING COMMITTEE

WEDNESDAY, JANUARY 8, 2020 - 6:00 PM

**OSCAR GRADY PUBLIC LIBRARY
151 MAIN STREET
SAUKVILLE, WI 53080**

AGENDA

- 1. Call to Order**
- 2. Certification of Compliance with Open Meetings Law**
- 3. Public Comment/Correspondence**
- 4. Approval of Minutes from the December 4, 2019 Meeting**
- 5. Overview of Programs and Services at Ozaukee/Sheboygan – Presentation by Jen Gerber (Saukville) and Leslie Jochman (Plymouth)**
- 6. Elements of County Library Service Plan (To be Distributed at Meeting)**
 - a. Public Library Reimbursement – Discussion**
 - i. Review of Data and Trends in Usage**
 - ii. Reimbursement Levels for 2021-2025 (Adjacent and In-County)**
 - b. E-Resources – Opportunity for County Wide Subscriptions - Discussion**
- 7. Agenda Topics for Next Meeting**
- 8. Next Meeting Date – February 5, 2020 at USS Liberty Memorial Library in Grafton**
- 9. Adjournment**

A quorum of members of committees or the full County Board of Ozaukee and/or Sheboygan County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the Ozaukee County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

MINUTES
JOINT COUNTY LIBRARY PLANNING COMMITTEE
REGULAR MEETING
WEDNESDAY, DECEMBER, 4, 2019 – 6:00PM
LAKEVIEW COMMUNITY LIBRARY
112 BUTLER STREET, RANDOM LAKE, WI

Draft Minutes Pending Committee Approval

The Joint County Library Planning Committee met in the Virginia Brockmeier Community Room at the Lakeview Community Library.

Committee Members Present: Thomas Wegner, William Goehring, Keith Abler, Jacqueline Rammer, Donald Dohrwardt, Rob Holyoke, John Katzka, Jon Koepke, Marie McFaul, Wendy Sprenger, Sherry Speth (6:14PM) and Ozaukee County Deputy Clerk Tyler Quaas

Others Present: Tom Doane, Jason Dzwinel, Julie Winkelhorst, Lisa Hartman, and Jennifer Chamberlain

Absent: Jacob Immel

Proper Notice: Mr. Wegner called the meeting to order at 6:00 PM. The meeting was noticed as required.

Public Comment/Correspondence: None

Introduction of Committee Members: Committee members introduced themselves.

Election of Chairperson and Secretary: The Committee agreed that it would be more beneficial to elect a Vice-Chairperson as opposed to a Secretary. Mr. Wegner asked for nominations for Chairperson. Mr. Goehring nominated Thomas Wegner. There were no further nominations. Mr. Dohrwardt requested unanimous consent for the election of Thomas Wegner as Chairperson . There were no objections; a voice vote was taken, motion carried (10-0). Mr. Wegner assumed the chair.

Chairperson Wegner asked for nominations for Vice-Chairperson. Mr. Katzka nominated Mr. Dohrwardt. There were no further nominations. Mr. Katzka requested unanimous consent for the election of Donald Dohrwardt as Vice-Chairperson. There were no objections; a voice vote was taken, motion carried (10-0). Mr. Dohrwardt was elected Vice-Chairperson.

6:14 PM Committee member Sherry Speth in attendance.

Review of the Purpose of the Joint County Library Planning Committee:

Ms. Chamberlain reviewed the purpose of the Committee. The state requires that libraries in a county must belong to a system, and statutory requirements for system membership are that counties must have a county library plan. Sheboygan and Ozaukee counties do not have an existing planning committee; rather one is called together every five years upon which the plan is created.

Review of the Timetable of the Joint County Library Planning Committee's Work:

Ms. Chamberlain summarized the timetable for the Committee. Work on the Joint County Library plan should have been started in 2018 or in early 2019; the delay was due to the unforeseen absence of the previous Monarch Library System director.

Determination of the Meeting Schedule and Locations:

The Committee determined that future meetings will be held on January 8, February 5, and February 26, 2020 at 6:00 PM. Meeting locations will be centrally located libraries between the two counties. Ms. Chamberlain will help facilitate setting up meeting locations.

Review of the 2016-2020 Joint County Library Plan:

Ms. Chamberlain reviewed the Joint County Library Service Plan with the Committee. Discussion on what the Committee might need to add to the existing plan.

Agenda Topics for Next Meeting:

Ms. Chamberlain will create the agenda template going forward. Agendas will address a handful of the elements of the previous plan at each meeting.

Next Meeting Date: Wednesday, January 8, 2020 at 6:00 PM with location to be determined.

Adjournment: Motion made by Mr. Katzka, seconded by Ms. Speth to adjourn. All members present voting aye, motion carried. (11-0)

Meeting adjourned at 7:02 p.m.

Tyler Quaas, Deputy County Clerk