

Joint Building Committee
April 7, 2008
5:00 P.M. Village Hall

Item 1 Call to order

The meeting was called to order at 5:00pm
Present: Larry Waskiewicz, Larry Palm, Jim Stemper, Lance Leider
Also Present: Joes Short, Richard Mueller

Item 2 Roll Call; Pledge of Allegiance

All committee members present and the Pledge of Allegiance was recited.

Item 3 Minutes

MOTION by Palm, seconded by Leider, to approve the March 10, 2008 minutes as presented, and carried.

Item 4 Public Comments

None

Item 5 Building Schedule

Jeff Smies reviewed the project time line and according to Pete Schmoll the latest information is:
Drywall and finishing: 4-2-08 through 4-11-08
Mechanical and electrical rough: 4-14-08 through 4-16-2008
Acoustic Ceilings: 4-21-2008 through 4-23-2008
Ceramic tile: 4-24-2008 through 4-30-2008
Carpet and finish flooring: 5-5-2008 through 5-9-2008
Site Concrete: 4-28 through 5-1-2008 Weather permitting
Veneer Masonry: 4-21-2008 through 5-2-2008
Moving of dirt: 4-14-2008 Weather permitting

Item 6 Shared Hall Project

A) Sign

Waskiewicz stated that a letter was sent to the Fredonia EMS Firefighter Association, inviting them to attend a future Joint committee meeting, and also request a more official correspondence than the e-mail from Mr Trevor Cary stating they do not wish to donate the a sign to the communities. The Committee than asked that Waskiewicz obtain pricing on a two sided digital sign which has a minimum 4 lines, and 19, 5" characters going across. This was determined by reviewing potential announcements that would be posted on the sign.

B) Builders Risk Policy

A Builders risk policy was okayed and obtained for the building with help of JoAnn Wagner.

C) Furniture

All furniture will be identified and sent to Waskiewicz so a single request can be sent to multiple suppliers. Pricing on new and refurbished equipment will be obtained. Leider and Palm are responsible for obtaining the type, sizes, and layout of the office.

D) Conference Room counter tops, counters, etc.

A color was selected for the laminated counter top in the **Conference room** is **#1792-60 Nirvana by Wilson Art**. The counter top support bracket in the two bathrooms will be made the same color as the toilet partition laminate which is **Wilson Art #4762-80 Mystic Dawn**.

E) Change Orders

Information was shared with the committee that Paape Electric was awarded the wiring contract / ADA 120 volt smoke detector system / stubbing of utilities into the building , and Digicorp was awarded the phone contract.

F) Building name

All committee members will think about this and determine at a later meeting is a name change is in order. One consideration is long term growth of both communities into possible one. Palm will also obtain information on other dual usage buildings in Wisconsin.

G) Meeting Schedule for board room

Meeting schedules were reviewed and there might be two different conflicts. One is the Town's Planning Commission meeting and the second is the Village's Architectural Review meeting. Stemper and Palm will discuss with each Board and will report back at the next Joint Committee meeting .

H) Other

Next Jobsite meeting will be April 21, 2008
Next Joint Committee meeting will be April 30, 2008
Drop ceilings will be at a height of 8' 4"
File Rooms will have no drop ceilings

Item 7 Review and approve request for payment Review

None at this time.

Item 8 Future Items.

None at this time.

Item 9 Items Ajourn

MOTION by Stemper, seconded by Palm to adjourn at 7:00pm, and carried.

Notes taken by Waskiewicz

(approved 4/21/08)