

TOWN OF BELGIUM  
PLAN COMMISSION MINUTES  
April 22, 2009

**Call to Order:** A meeting of the Plan Commission of the Town of Belgium was called to order by Chairman Francis Kleckner at 7:00 p.m. Also in attendance were Bill Janeshek, Larry Bares, Cathie Urness, Al Poull, Tom Dieringer, Charlie Parks, John Paulus and Ginger Murphy. Joe Sopko excused.

**Minutes:** Motion by Dieringer, second by Janeshek, to approve the minutes of the last meeting as previously distributed; motion carried.

**Land Division Fee Schedule:** The Clerk distributed a packet of forms, checklists, a cost assumption and a fee comparison for the Plan Commission's consideration in regard to land division and development plat review. It was decided to add the Pre-Application Review to the Plan Commission Hearing Request form with a charge \$125. Need to forward a list of Town Officials to land owner and make ID cards for PC members to enter lands for development. Send a copy of the Fees and Charges Ordinance to M. Payant and D. Hoffmann for review. Motion by Parks to require a \$300 fee for CSM/Minor Land Division (< 5 lots) Review, second by Urness; motion carried.

Members decided to have the Town Engineer review materials composed thus far before determining fees for Preliminary and Final Plat Reviews.

**Adjourn:** Meeting adjourned at 8:10 p.m.

Respectfully Submitted  
Ginger Murphy, Secretary