

EASTERN SHORES LIBRARY SYSTEM BOARD OF TRUSTEES MINUTES

Eastern Shores Library System Office

Monday, January 30, 2012 Called to Order: 4:30 p.m. Adjourn: 6:00 p.m.

Present: Rob Nuernberg, presiding; Linda Bosman, Don Dohrwardt, Bill Goehring, Howard Hoppe, Jim Hughes, Henry Nelson, Amy Rachuba, Dale Robson, Steve Ruggieri, Sherry Speth and one vacancy.

Absent: Carol Baumann, Harry Rollings, and Jim Zeisler

Also Present: David Weinhold, Director; Betty McCartney, TAC Advisor; Alison Ross, Cataloging Librarian; Paul Onufrak, Automation Librarian; and Paula Siefert, Recording Secretary.

1. **Call to Order:** At 4:30 p.m. a quorum was present. Nuernberg called the meeting to order. The meeting was posted in compliance with the open meeting law.

2. **Introduction of New Board Member:** Dale Robson from the Town of Lima has been appointed for a three year term as a member at large. Current board members Henry Nelson, William Goehring, Amy Rachuba and Don Dohrwardt have been reappointed.

3. **Approval of Minutes:** Goehring moved to approve the Minutes of the November 28, 2011 meeting. Seconded by Nelson, motion carried by voice vote.

4. **Expenditures and Financial Report:** Treasurer Hoppe reviewed the expenditures December 15, 2011 through January 30, 2012 and January 2012 employee earnings. Dohrwardt moved to approve them as presented. Seconded by Ruggieri, motion carried by voice vote. Hoppe presented the Operational Statement January 1 - 30, 2012. Report filed.

5. **Public Comment and Correspondence:** None

6. **TAC Representative Report:** TAC Advisor, McCartney reviewed the information from the January 24, 2012 meeting.

7. **Election of Officers:** Nominating Committee, Rachuba, presented the slate of officers for nomination: Rob Nuernberg, President; Linda Bosman, Vice President; Howard Hoppe, Treasurer. With no nominations from the floor, Nelson moved to cast an unanimous ballot for the slate of officers presented. Hughes seconded the motion. Motion carried by voice vote.

8. **2012 Committee Preferences:** Please fill out the form and return to Weinhold by February 10, 2012.

9. **Resolution for Signatories on Checking Account:** Nancy Lewis' name will be removed from the signatory card. Bosman moved to approve the following as signatories on the Library System's Operations and Payroll checking accounts maintained at US Bank, Sheboygan: Rob Nuernberg, Linda Bosman, Howard Hoppe, David Weinhold and Henry Nelson. Seconded by Dohrwardt, motion carried by voice vote.

10. **Renewal of 4632 South Taylor Drive Lease:** The new lease is a ten-year lease beginning

2013. ESLS hired Smyth Appraisal for fair market property appraisals. The lease addresses past issues of building repairs and maintenance concerns. Hoppe moved to approve the 1st Amendment to Lease document. Seconded by Hughes, motion carried by voice vote.

11. **Weapons Policy:** In the ESLS Policies this would be 204: Weapons, Open or Concealed Carry. Nelson requested the word "firearm" in #1 to be changed to "weapon". Nelson moved to approve the Policy with the word change. Seconded by Speth, carried by voice vote with one nay vote by Dohrwardt.

12. **Staff Changes:** Weinhold announced the retirement of Connie Meyer, Bookmobile staff. Positions and duties within the bookmobile area have been reorganized. Jennifer Cavanno was hired for the page position. Weinhold and Potter are interviewing candidates for the part-time library assistant/driver position. Bookmobile drivers must have a commercial drivers license for a vehicle over 26,000 pounds. The reorganization falls within the 2012 amounts budgeted for salary and benefits. Three other positions have been filled with two people. Mike Keppel has been hired as delivery driver and technical support person. Courtney Siefert has been hired as a cleaner.

13. **2012 Library System Budget Adjustments:** The adjustments reflect information about expenses or revenue that was not available when the Board approved the budget in September. Hoppe moved to approve the amended budget items as presented. Seconded by Goehring, motion carried by voice vote. The major budget revisions will be done after the audit.

14. **System Staff Reporting:** Staff reports, oral and/or written, were presented to the board. Weinhold reported that WLA Library Legislative Day is February 14, 2012. He also reported on Library Legislative Issues; background information on Washington County Library Service at the Frank L. Weyenberg Library, and information on the Wisconsin Digital Library. Wisconsin Digital Library is the unofficial name of the Wisconsin Public Library Consortium's e-book, digital audio-book, digital video, and digital music lending collection.

15. **Adjourn:** At 6:00 p.m. Ruggieri moved to adjourn, seconded by Robson. Motion carried by voice vote.