

## **ADRC BOARD/COMMISSION ON AGING MINUTES JANUARY 9, 2012**

*THE FOLLOWING MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE TO WHICH THEY PERTAIN*

**PRESENT:** Pat Treffert, Suzanne Bruner, Karen Nadolski, Donna Kolanko, Stacy McCutcheon, Supervisor Katie Callen, James Fisher, and Michael Gottfried

**EXCUSED:** Stan Suring

**OTHERS PRESENT:** Michelle Pike, Director of ADRC, Mary Ferrell, Aging Services Manager, Tara Meinnert, Office Assistant, Ginger Ayres, Information and Assistance Specialist, Jan Braby, Information and Assistance Specialist, Bob Haupt, Director of Health and Human Services, and Tom Meaux, County Administrator

**CALL TO ORDER:** Chairperson Pat Treffert called the meeting to order at 9:00a.m.

**ASSURANCE THAT THE MEETING HAS BEEN PROPERLY NOTICED:** Ms. Meinnert indicated that the meeting had been properly noticed.

**ADOPTION OF AGENDA:** *On a motion by Michael Gottfried and a second by Supervisor Katie Callen, the agenda was adopted.*

**PUBLIC COMMENTS:** Mr. Fisher asked about the possibility of having a Voter Registration Event in Ozaukee County; Milwaukee County had been advertising a similar event.

**APPROVAL OF MINUTES:** *On a motion by James Fisher and a second by Supervisor Katie Callen, the minutes from the meeting on 12/12/11 were approved after a correction was noted under Ms. Nadolski's DD report.*

### **❖ ADRC DISCUSSION ITEMS:**

- Pre-Test Results for Customer Survey for Options Counseling
  - Ms. Pike reviewed draft results of options counseling standards pre-test mailed out to board members prior to meeting. Ms. Pike is very pleased with results and welcomes this as an opportunity to improve any services. Surveyor warned of a phenomenon called regression toward the mean and warned that because Ozaukee had scored so well on the pre-test that scores might actually decrease in the follow up survey. Survey was conducted during the months of May to August and took 35 to 40 minutes on the phone.
- AOA Grant Update
  - Ms. Pike reported updates – designed discovery tool for options counseling to be utilized with all counties, developing training and documentation standards, drafted best practice standards, and development of self-assessment tool; national conference to be held in Washington D.C. sometime this fall. Grant recipients are expected to attend the conference so Ms Pike will be asking for permission to travel later this year. All expenses for the trip will be covered by the grant.

- Preview of February ADRC Board meeting with Pam Groeschl from the State office of Resource Center Development
  - Ms. Pike explained the purpose of Pam Groeschl's visit in February; recruit ADRC Board members to join the regional advisory board (which has not been established to this date). The regional advisory board would discuss Family Care as well as ADRC services that are most helpful along with challenges. Advisory Board will be comprised on individuals from Ozaukee, Dodge, Washington, Sheboygan, and Fond du Lac.

❖ **AGING SERVICES DISCUSSION ITEMS:**

- Need board involvement for planning the May 2012 Older Americans Month celebration
  - Ms. Ferrell was waiting for some follow-up information to share with the board but did not receive it prior to meeting; topic will be discussed in February.

❖ **REPORTS:**

Developmentally Disabilities Representative Report:

- Ms. Nadolski reported:
  - Balance, Inc. is now operating the former Lutheran Social Services home in Saukville and it has passed inspections; awarded big grant from Emerald Clark and will use this to purchase a van. Balance, Inc. continues to provide quality services with fewer but dedicated staff.
- Ms. Kolanko reported:
  - Recognition of Tom (Mel) Stanton – hosts Mel's Pig Roast every year; great advocate for the Developmentally and Physically Disabled. The event raises money to support Ozaukee County Special Olympics and local charities.
  - A new program, Virtual Pace, will become a coordinated care system for Wisconsin's dual eligible (enrolled in both Medicare and Medicaid) on July 1, 2012. This program may have a dramatic effect on IRIS and others in Family Care programs; still conducting research at state level and asking for public input.

Congregate and Home Delivered Meal Report:

- Ms. Ferrell reported that all is well with congregate meal sites – would like to see numbers improve at Range Line in Mequon; overall numbers have increased since 2010.
- Ms. Ferrell reported that home delivered meal numbers remain steady; continues to grow in Mequon where we have three to four routes at the present time. Ms. Ferrell has provided local churches with information on becoming a volunteer to deliver meals; may have to add another route if numbers continue to grow.

Information & Assistance (I & A):

- Ms. Ayres reported numbers are down but once Family Care cap is lifted that may affect our numbers significantly. Ms. Ayres expressed concern about changes with the functional screen; more difficult for a person to become eligible for Family Care.

#### Department Financial Report:

- Ms. Pike reported the ADRC budget is satisfactory at this time; revenues captured from time-reporting are two months behind and not all expenses are posted for December 2011.
- Ms. Ferrell reported the Aging budget is satisfactory at this time; however not all expenses and revenues are posted for December 2011.

#### Other Business:

- Ms. Ferrell informed the group that Ms Pike recently donated a Nook reader to the Department. In addition, she discussed the recent purchase of additional Nook readers for caregivers; purpose is to provide caregivers with resources, magazines, games, and access to other information while waiting for their loved one to get done with, for example, a doctor's appointment. Representatives from GWAAR approved these purchases through use of Older American's Act dollars (Title III-E); more information will be available at a later date and on our next newsletter.
- Ms. Braby discussed the Caregiver Coalition and their accomplishments in 2011 – renewal event, many outreach opportunities such as display racks, flyers, and presentations while establishing roles of members and partners within communities. Goals in 2012 include designing a respite checklist for universal purposes, quarterly education classes, expanding surveys and follow-up, and renewal event. Also looking to find a volunteer to edit website and designating a fiscal agent.
- Ms. Braby reported some of her caregiver involvement within the ADRC which includes purchasing a new display board for caregiver information only and buying books with Older American's Act dollars to donate to local libraries as more resources for caregivers.

#### Topics for Next Meeting:

- Older Americans Month celebration in May 2012

**On a motion by Michael Gottfried and a second by James Fisher, the meeting was adjourned at 10:30 a.m.**

Respectfully submitted,

Tara Meinnert, Office Assistant  
ADRC of Ozaukee County