

**Radio System User Committee  
Minutes  
June 2, 2011**

The meeting of the Radio System User Committee was called to order, by Chairman James L. Albrinck at 3:01 pm in Room 240 of the Justice Center of Ozaukee County, Port Washington. Roll Call was taken and present were committee members: James Albrinck (Chairman), Chief Mark Mitchell, Wendy Maechtle and Chief William Meloy. Committee members: Supervisor Gerald Walker, Patrick Pryor and Bill Tackes were excused. Others in attendance: Mark Owen; Ben Schliesman, MATC; Shawn Anderson, Technology Resources; Chief Daniel Birenbaum, Belgium Fire Department and John Schrader, Washington County Radio Services.

2. Per Chairman Albrinck, meeting was properly noticed. Motion by Chief Mitchell, second by Wendy Maechtle Agenda adopted.

3. Public Comments/Correspondence and Communications.

A. Chairman Albrinck received correspondence from Carl Guse, the state's frequency coordinator, regarding the narrow banding project. Carl Guse is willing to assist any public safety agency with their narrow banding and provided his contact information: [carl.guse@dot.state.wi.us](mailto:carl.guse@dot.state.wi.us); 608-266-2497 or 608-235-8326.

B. MATC request to access the radio system – to be covered under agenda item 6.

C. Grafton DPW request to access the radio system – to be covered under agenda item 7.

4. Approval of March 3, 2011 Minutes. Motion by Chief Meloy, second by Chief Mitchell to approve the minutes, motion carried.

5. Appointment of a Fire Department Representative to Committee.

Chief Mitchell stated that there was interest in the vacated fire representative seat on the Radio User Group, and Chief Dan Birenbaum was in attendance to learn more about the position.

Discussion ensued.

Chairman Jim Albrinck nominated Chief Birenbaum to fill the vacated fire representative seat on the Radio User Group. No more nominations were made. The Radio User Group unanimously approved Chief Birenbaum's nomination. Chairman Albrinck will contact Supervisor Walker to take the nomination to the full County Board for approval.

6. Interoperability – Ozaukee County Agencies and MATC – Mequon Campus.

MATC Emergency Management Project Manager, Ben Schliesman was present to request permission to become a radio User. In the event of an emergency, and emergency only, the MATC Dispatch Center, located downtown Milwaukee, would like the capability of contacting the Mequon Police Department Dispatch Center over OZS NET.

The on-site MATC public safety officer at the emergency would radio the MATC Dispatch Center with the emergency information, and in turn the MATC Dispatch Center would radio the Mequon Dispatch Center over OZS NET to request assistance and provide updates of the situation.

Discussion ensued.

Due to MATC's request for access to the 800 radio system via OZS NET, which would impact multiple radio users of the system, the Committee members agreed to contact the law enforcement users for their input before making a decision.

Motion by Chief Meloy to table the issue until the next scheduled Radio User Group meeting, second by Wendy Maechtle. Motion passed.

#### 7. Status of Grafton DPW coming onto the Ozaukee 800 System.

Grafton DPW's initial request was to have the County patch into Grafton DPW's Motorola radio system, in lieu of Grafton DPW buying 800 radios. Per Shawn Anderson Grafton DPW was told that such a patch is not an option. There have been no further updates since this initial request from Grafton DPW.

#### 8. Update on Concordia University compliance.

No complaints received, and no violations observed.

#### 9. MABAS Update and IFERN.

Chief Mitchell reported that the MABAS call out on 06-01-11 worked. Other than some fine tuning the use of the box cards for dispatching units worked well. There was an issue, when the Milwaukee Fire Department Mobile Command Post started testing over IFERN and the MABAS RED talk groups during our active call. Once Milwaukee Fire was asked to hold their traffic due to the active MABAS call, there were no other issues.

Chief Mitchell reported that the annual MABAS box card review will be conducted in August.

(Side-bar discussion on simulcast of pages)

#### 10. Narrow Banding project update/Paging System Relicensing Paging channels in the County.

Chairman Albrinck expanded on the correspondence received from Carl Guse. Warning sirens and pagers need to be narrow band. High band radios only, the 800 radios are not part of the narrow band project.

#### 11. Report on Plan for System Failure Drill.

Chief Birenbaum was brought up to speed on the System Failure Drill, and was asked to spearhead the project.

Shawn Anderson stated that in the near future, the 800 Radio System, will be taken off-line for routine system maintenance. This in effect would be a real-life drill. The maintenance would be scheduled well in advance, and notification would be made to all users.

#### 12. Update on Southeast Wisconsin Interoperability Council and Tactical Interoperable Communications Plan. (TICP)

Mark Owen reported that the Council was still in its organizational process. No deadlines have been scheduled. No further updates to report.

(Side-bar discussion on COML – Communications Leader)

#### 13. Washington County Update.

John Schrader reported with the exception of the DPW's all other Users were operating on the new VHF High Band Trunking P25 System.

Discussion ensued regarding Ozaukee and Washington counties interoperability communications ability over an IP gateway.

14. The next Radio User Group meeting was set for September 15, 2011 at 3:00pm in room 240 at the Justice Center.

There being no further business, motion by Chief Meloy, second by Wendy Maechtle to adjourn at 4:18 p.m. Motion carried.

Cc: County Clerk  
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