

Port Washington, Wisconsin  
September 22, 2011

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Geracie, Grosklaus, Kletti, Winker, Buntrock, and Petzold. Staff: County Administrator Meaux, Public Works Director Dreblow, Building Superintendents Behlen and Hicks, ADRC Director Pike, and County Clerk Winkelhorst.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:00AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Winker to adopt the agenda as presented. All members present voting aye. Motion carried. (6-0)

Public Comments/Correspondence/Communications: There were none.

Approve Minutes from August 18 & 29 Meetings: Motion made by Supervisor Buntrock, seconded by Supervisor Grosklaus to approve the August 18 and 29 meetings minutes as submitted. All members present voting aye. Motion carried. (6-0)

Facilities Management:

Action Items:

Review/Approve Grant Acceptance Creating a Community Mosaic at the Administration Center/Court House: Ms. Pike explained that the Cedarburg Cultural Center has awarded the County a \$10,000 grant to be used to fund a 25-30 ft. Community Historic Mosaic Mural Project. If approved the mosaic will be located at the Administration Center. This art project involves the creation of a mural comprised of handmade ceramic tiles, clay, found objects and natural materials. The artist, Kerry Tharp, from the Village of Belgium will be pursuing community input from elderly individuals, disabled individuals, and student from the schools. They will be giving design ideas as well as assisting with putting the mural together.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve acceptance of a \$10,000 grant to create a community mosaic that will be located at the Administration Center. All members present voting aye. Motion carried. (6-0)

The project is expected to begin in mid November with completion in June. Letters will be sent to municipalities and schools to invite those interested to attend a meeting in October.

Review/Approve Proposal for Window Treatments for the County Board Room: This was discussed at the previous meeting. Mr. Hicks stated that two estimates were received; Deb's Custom Sewing - \$21,797 and Brozan's Interiors - \$15,353. Supervisor Buntrock inquired as to what the original estimate was when the board room was being remodeled. Mr. Hicks explained it was \$25,000 and in an effort to reduce costs it was removed from the original budget for the remodeling. Mr. Hicks recommendation is to go with Deb's Custom Sewing, although it is \$6,000 higher, she comes highly recommended, is located in Ozaukee County and he is confident that she has an understanding of the design that is needed. This will be funded through the Court House Restoration Fund.

Motion made by Supervisor Grosklaus, seconded by Supervisor Buntrock to accept the proposal from Deb's Custom Sewing per staff recommendation in the amount of \$21,797. All members present voting aye. Motion carried. (6-0)

Review/Approve Request to Fill Night Janitor Position, Administration Center, OPEIU, Pay Grade 2, 26 hrs wkly: This position will be vacant shortly due to the employee moving out of the area.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to approve the request to fill the Night Janitor position, OPEIU, pay grade 2, 26 hrs weekly. All members present voting aye. Motion carried. (6-0) This will move forward to the Finance Committee for further approval.

Discussion Item:

Update on Fairgrounds Improvement Project: Mr. Dreblow said that all the buildings are down except for one and should be disassembled in a couple of days. He reviewed the Phase I work that will be done. Change orders will be forthcoming regarding the removal of the grinder pump at the youth building to a gravity sewer connection, adjustments to the sewer to raise the grade of the south parking lot and a water lateral to the sheep barn. All the work with this contractor will be done by the end of October. Bids are being solicited for Phase II site work.

8:28AM Transit Superintendent Wittek

Management/Financial/Informational Reports: Reports included in the packet. There were no further questions.

Transit Services:

Management/Financial/Informational Reports: Mr. Wittek reported that the contract for the construction of the Transit building was awarded to Cardinal Construction, with the signed contract to be returned by September 26. At that time the contract will be executed and work should begin by early October.

Taxi service by the City of Port Washington is expected to be discontinued and turned over to the County. The official decision will come in October. The estimated impact to the levy to absorb the service is \$53,063.

Mr. Wittek reviewed an additional \$82,000 in savings in the budget that would be achieved through the vehicles that are not being purchased, a farebox increase and instituting an \$8.00 agency rate. There will be no service cuts in the budget.

Ridership is steady for bus and taxi and bike rack usage on the bus is continuing to go up.

Highways:

Management/Financial/Informational Reports: Mr. Dreblow reported that work continues on the Highway O project which is a shared project with the Village of Saukville.

The budget anticipates two retirements. Discussion on staffing needs and town work.

Next Meeting Date: Thursday, October 20 – 8:00 AM

Adjournment: Motion made by Supervisor Grosklaus, seconded by Supervisor Winker to adjourn. All members present voting aye. Motion carried. (6-0)

Meeting adjourned at 9:12AM.

*Julianne B. Winkelhorst, County Clerk*