

Port Washington, Wisconsin  
October 20, 2011

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Geracie, Grosklaus, Kletti, Winker, Buntrock, and Petzold (8:03am). Staff: County Administrator Meaux, Public Works Director Dreblow, Building Superintendent Hicks, and County Clerk Winkelhorst.

Others Present: Village of Fredonia President Chuck Lappicola

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:00AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Kletti reported on the Wisconsin Counties Highway Association meeting.

Ms. Winkelhorst requested that the committee change the December meeting due to the holiday schedule. Everyone was in agreement to change the meeting from December 22 to the week before on Thursday, December 15 at 8:00AM.

8:03AM Supervisor Petzold in attendance.

Approve Minutes from September 22 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the September 22 meeting minutes as submitted. All members present voting aye. Motion carried. (6-0)

Facilities Management:

Action Items:

Review/Approve Bids for Carpet Replacement: The carpet proposal is to replace carpeting in Public Health and Land & Water Departments. \$40,000 was budgeted. Mr. Hicks stated that three bids were received: Wittenberg Floor Coverings Inc. - \$31,936; Flooring Services, Inc. - \$32,700; and Kohls Floor Covering, Inc. \$39,538.97. His recommendation is to proceed with the low bid from Wittenberg Floor Coverings, Inc.

Motion made by Supervisor Kletti, seconded by Supervisor Buntrock to approve the low bid of \$31,936 from Wittenberg Floor Coverings Inc. All members present voting aye. Motion carried. (6-0)

Review/Approve Pay Request No. 1 and Change Orders for Fairgrounds Site Work – Phase 1: Mr. Dreblow explained that during the Phase 1 site work, several field change orders were issued to allow for changes made in the project scope and construction.

Change Order 1: adding a 2” water service to serve the future sheep barn. This line would also serve the sanitary dump station, since that was originally to be run from the new multipurpose building which is not being built at this time.

Change Order 2: added topsoil that was not available on site for restoration of the pond area.

Change Order 3: added costs for salvaging gravel in the area that was recently purchased. This gravel will be used elsewhere on site and savings will be realized.

Change Order 4: a manhole adjustment to accommodate filling in the area recently purchased.

Change Order 5: a net zero cost increase for modifications in the grading plan to accommodate a request for a breakdown of the lump sum item 19 for restoration.

The net effect is an increase of \$18,853 of the three increases and an offsetting savings by reduced unit prices within the contract amount.

Motion made by Supervisor Grosklous, seconded by Supervisor Kletti to approve the change orders 1-5 in the amount of \$18,853.02 and to authorize pay request #1 in the amount of \$187,859.63 to Dorner, Inc. All members present voting aye. Motion carried. (6-0)

8:12AM Patrol Superintendent Tackes and Chris Tippery from AECOM joined the meeting.

Chairperson Geracie received a letter from Ken Riemer of the Fair Board requesting a representative from the County Board to attend their meetings and that a representative from their board would attend the Public Works Committee meetings. Supervisor Winker will be the representative from the County Board to attend their meetings.

Review/Approve Award of Bids for Fairgrounds Site Work – Phase 2: There were six bids received for the Phase 2 work which includes utility and site work for the north end of the fairgrounds and relates to work needed for the future facility. The total base bids were as follows:

Dorner, Inc.	\$435,711.11
Town and Country	\$436,732.75
Vinton	\$447,549.88
UPI	\$472,761.95
Advance Construction	\$480,071.70
BCF	\$484,851.60

Mr. Dreblow explained that in discussions with Ryan Raskin, Beyer Construction, we opted to defer any concrete work that would be done in Phase 1. The reason for this is because there are potential changes to the configuration of the parking lot. They will also go back to the Cedarburg Planning Commission with a revised site plan which minimizes the concrete work to save money. It was then determined to defer the concrete work for Phase 2 until spring and rebid as a separate project. This will not affect the schedule.

Supervisor Buntrock inquired as to whether this changed who was low bidder. Mr. Tippery explained that Dorner, Inc. won the overall bid by \$1,000 and that once the concrete is removed from the bids, Dorner, Inc. has a margin difference of \$3,200. Mr. Buntrock further questioned as to whether the Phase 2 project overall, still remains within the budgeted amount. Mr. Dreblow reviewed the numbers for different parts of the project and it is under budget.

The recommendation from AECOM is to award the project to Dorner, Inc. without the concrete work for a total of \$386,710.71. This amount is the total base bid of \$435,711.71 less the bid price of all the concrete work of \$49,001.

Motion made by Supervisor Winker, seconded by Supervisor Petzold to award the contract to Dorner, Inc. in the amount of \$386,710.71 without the concrete work. All members present voting aye. Motion carried. (6-0)

Mr. Tippery noted that the Phase 1 work is to be completed by October 28 and anticipating starting Phase 2 on October 31.

Discussion Item:

Update on Fairgrounds Improvement Project: Mr. Tippery provided an update on the work at the fairgrounds noting that the pond is complete, topsoil is installed around the pond, sanitary and storm sewers are installed, and minor modifications have been made to the parking lot. Substan-

tial completion is expected by October 28 per the contract. Dorner, Inc. is the contractor for Phase 1 and with the awarding of the contract of Phase 2 it will be the same crew that has been working there. The excavating material that is being used as backfill provides a reduced cost to the county and is working out well.

8:32AM Building Superintendent Behlen joined the meeting.

Mr. Dreblow noted that if the county proceeds with expanding the youth building there may be additional costs incurred for soil borings.

Mr. Meaux brought forth a property acquisition opportunity. Through the efforts of the Land Information and Highway Department, a small remnant parcel from a private owner was identified that abuts the fairground. It was determined, for a lot of different reasons, of which includes the privacy for the owner by providing a buffer from the activities of the fairgrounds that this was a parcel to consider obtaining. Mr. Meaux has sent a letter and has been trying to contact the owner to inquire about purchasing the .051 of an acre.

Management/Financial/Informational Reports: Report included in the packet. There were no further questions.

Mr. Behlen reported that one courtroom has been painted. The two air conditioners have been installed. There is an expected savings of \$6,500 on electricity. There may be a 12% savings in water due to the old units being water cooled and the new ones are air cooled.

8:40AM Transit Superintendent Wittek joined the meeting.

Transit Services:

Action Items:

Review/Approve Interior Color Specifications for Taxi Storage Building: Mr. Wittek showed the color samples for the interior floor tiles, bathroom tiles, carpeting and baseboards for the Taxi Storage Building.

Motion made by Supervisor Buntrock, seconded by Supervisor Winker to approve the recommendations on the interior color specifications. All members present voting aye. Motion carried. (6-0)

Review/Approve Attendance at Triennial Review Workshop, Chicago, December 8 & 9: Mr. Wittek explained that the Triennial Review occurs every three years with the last one conducted in 2009. The Federal Transit Administration recommends attending the workshops the year before the review. Mr. Wittek expects that with the American Recovery & Reinvestment Act (ARRA) funding and the new building the review will most likely be more intense. He also feels it will be advantageous in Transit Services attaining another Achievement of Excellence in the 2012 Triennial Review.

Motion made by Supervisor Buntrock, seconded by Supervisor Grosklaus to approve the Transit Superintendent's attendance at the Triennial Review Workshop in Chicago, December 8 & 9. All members present voting aye. Motion carried. (6-0)

Management/Financial/Informational Reports: Mr. Wittek reported that we had the highest bike rack usage at 110. Ridership is up considerably for the taxi. The county takes over the City of Port Washington taxi service on January 1. Mr. Wittek will be meeting with the City Administrator on November 4.

Mr. Wittek provided an update on the Southeast Wisconsin Transit marketing efforts that Ozaukee County is a part of this partnership with other counties. Ozaukee County contributes \$13,000 and \$27,000 more of local funds. The group gets \$300,000 a year to spend on regional marketing.

Supervisor Grosklous noticed that the park and ride lot in Grafton was full. Mr. Dreblow stated that there is an increase in all the lots. Discussion on a park & ride lot and bus stop in the Mequon area.

Highways:

Discussion Items: Mr. Dreblow reported that the Routine Maintenance Agreement (RMA) for 2011 with the State of Wisconsin has been executed. The RMA was approved by the committee for 2011 giving Mr. Dreblow the authority to determine when to execute it due to issues that needed to be addressed with the State.

Construction Superintendent Retirement/Replacement: Mr. Dreblow stated that Construction Superintendent Banton will be retiring on January 16. The organizational chart has been modified to create an Assistant Public Works Director that would be able to handle duties currently done by the Construction Superintendent and possibly mentored to move up in the position when he retires. Discussion on qualifications needed.

Chairperson Geracie recognized Jim Noster for 20 years and Bill Janeshek for 25 years of service with the County. The committee and staff extended their congratulations.

9:10AM Construction Superintendent Banton joined the meeting.

Replacement of Equipment Operator Openings: Mr. Dreblow stated that it is anticipated that there will be five openings for Equipment Operators, due to retirements. As part of the budget, two positions were going to be eliminated. After the budget hearing with the Executive Committee it was determined to develop another classification of laborer position with a pay reduction and change in the way they would pay for benefits. This would allow for five replacement staff and provide a substantial savings to maintain the level of service the county provides for snow and ice. Discussion on the new classification.

Management/Financial/Informational Reports: Included in the packet. There were no further questions.

Chairperson Geracie would like Supervisor Winker to report on the Hot Mix Ad-hoc Committee.

Next Meeting Date: Thursday, November 17 – 8:00 AM

Adjournment: Motion made by Supervisor Winker, seconded by Supervisor Kletti to adjourn. All members present voting aye. Motion carried. (6-0)

Meeting adjourned at 9:39AM.

*Julianne B. Winkelhorst, County Clerk*