

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Geracie, Grosklaus, Kletti, Buntrock, Winker, and Petzold. Staff: County Administrator Meaux (8:08am), Public Works Director Dreblow, Building Superintendents Behlen and Hicks, and County Clerk Winkelhorst.

Others Present: Supervisors Marchese (8:05am) and Walerstein (8:25am).

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:00AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Buntrock to adopt the agenda as presented. All members present voting aye. Motion carried. (6-0)

Public Comments/Correspondence/Communications: There were none.

Approve Minutes from May 19 Meetings: Motion made by Supervisor Buntrock, seconded by Supervisor Winker to approve the May 19 meeting minutes as submitted. All members present voting aye. Motion carried. (6-0)

Facilities Management:

Discussion Items:

Update on Energy Project at the Administration Center: Mr. Hicks stated that the energy project at the Administration Center went very well. Two air handlers, chiller and cooling tower were replaced and the system was computerized. Training on the new system will start next week. \$700,000 was budgeted, the project came in at \$400,000 due to the recommendation from the architect, to go with a 15 year chiller instead of a 40 year one because the technology and efficiency will change.

8:05AM Supervisor Marchese and joined the meeting.

Window Treatments for County Board Room: Mr. Hicks was asked to request some recommendations for window treatments in the County Board room due to the acoustic issues. Mr. Dreblow further stated that when the system was installed there were a number of recommendations given to assist with absorbing the sound, and window treatments were one of the recommendations.

8:08AM County Administrator Meaux joined the meeting.

Mr. Hicks explained that the room is measured to determine the amount of square footage of acoustics that is needed. Window treatments will help but it won't get to the total amount of square footage needed. The square footage recommended is about 8,000 and the drapes would be about 1,700. It was estimated that with the drapes closed it would absorb about 20-25%.

Mr. Meaux stated that there was approximately \$90,000 in the restoration fund. The committee would like Mr. Hicks to proceed with acquiring estimates on the window treatments.

Chairperson Geracie recognized Rob Wetor for his 10 years of service with the County. The committee and staff extended their congratulations.

8:20AM Construction Superintendent Banton joined the meeting.

Proposed Multipurpose Building at the Fairgrounds: Chairperson Geracie stated that a meeting was held with some of the neighbors to address their concerns and it went very well. Mr. Meaux reviewed the site plan. Discussion and questions followed. Mr. Dreblow commented that it is important to note that although a lot of money is being spent and there are a lot of things being done at the fairgrounds, this is not the solution to all the issues that are there. There are four pole barns that are in very bad condition and will need to be replaced at some point.

8:25AM Supervisor Walerstein joined the meeting.

Mr. Dreblow reviewed the Phase 1 Site improvement timeline with advertisement for bids on July 21 and 28 and final completion of Phase 1 on November 11. Demolition of seven buildings by the Highway Department will be done as soon as possible following the end of the 2011 County Fair.

Supervisor Petzold inquired as to whether union contractors were required to be used. Mr. Dreblow stated that there is no requirement to get bids from union contractors, but there is the requirement to pay prevailing wage with the exception of the work that is done by the Highway Department.

Mr. Meaux stated that a six foot fence on the north border extending along the border of the fairgrounds will be included in the project. It seems to be the best solution for the neighbor's concerns as well as the County's. Whatever the choice of fence is, it will be continued around the parameter of the fairgrounds so that it is consistent.

Discussion on the hiring of the construction management firm. Chairperson Geracie would like the whole committee to be involved. A special meeting will be set up to interview firms and it was agreed not to exceed four firms.

Management/Financial/Informational Reports: Mr. Behlen reported that the Justice Center project is 95% completed with full completion by early August. The project included replacement of two chillers, added a heat recovery chiller, redid the domestic hot water system, and replaced most of the fluorescent lighting. He doesn't foresee going over budget. Training has begun on the new system.

8:57AM Transit Superintendent Wittek joined the meeting.

Chairperson Geracie thanked Mr. Behlen for his assistance during the first horse show that was held on the fairgrounds.

Transit Services:

Action Items:

Review/Approve Change Orders:

Additional Asbestos Removal in Modern Equipment Building: The demolition contractor found and removed additional asbestos in the building in transit panels, duct work insulation under the floor, and in two safes. This additional work was not included in the bid. The total cost was \$4,840 with 80% covered by Federal Transit Administration (FTA) funding, so the cost to the County was \$968. The Environmental Consultant deemed these charges were fair and reasonable in accordance with the costs for removing other asbestos in the building.

Motion made by Supervisor Petzold, seconded by Supervisor Grosklaus to approve the change order in the amount of \$4,840 for additional asbestos removal. All members present voting aye. Motion carried. (6-0)

To Locate and Cap Sanitary Sewer Extending from ME Building: Mr. Dreblow explained that the demolition contractor spent extra time finding the sanitary and storm lines before being able

to cap it off. Existing documents and records at the City of Port Washington incorrectly showed the location. This extra work was not included in the bid. The total amount is \$2,460, with the County's share at \$492. The charges were deemed to be fair and reasonable.

Motion made by Supervisor Kletti, seconded by Supervisor Buntrock to approve the change order in the amount of \$2,460 for additional time to locate and cap sanitary sewer lines. All members present voting aye. Motion carried. (6-0)

Additional Concrete Crushing: Mr. Dreblow explained that additional concrete was located beneath the Modern Equipment building needing to be removed and crushed. This concrete wasn't a floor slab, foundation wall or footings that would have been included in the scope of the bid. It was 45 cubic yards. The additional cost was \$2,295 with the County share at \$459. The charges were deemed fair and reasonable.

Motion made by Supervisor Winker, seconded by Supervisor Kletti to approve the change order in the amount of \$2,295 for the additional removal and crushing of concrete. All members present voting aye. Motion carried. (6-0)

Chairperson Geracie requested to move ahead in the agenda to the action items listed under Highways. There were no objections.

9:20AM Shop Superintendent Leppla and Office Manager Keller joined the meeting.

Highways:

Action Items:

Review/Approve Formation of an Ad-Hoc Committee to Explore Options for the Hot Mix Plant:

At the request of Supervisor Winker, this item was included on the agenda to consider establishing an ad hoc committee to review the operation of the County Hot Mix facility. Supervisor Winker reviewed a study of hot mix operations that he compiled from information he received from the highway staff. Included in the information that he presented was the history, 2011 survey results from the Wisconsin County Highway Association, studies that were done in exploring the closing of the plant, private players, focus of the study, partnership model, municipalities bidding out services, three guiding philosophies for study, and future possibilities.

Discussion on the legal aspects of the county selling to the private sector. Supervisor Petzold commented that a legal opinion will be needed to understand case law. Supervisor Winker stated that this would be part of what the ad hoc committee would need to look at. Mr. Dreblow suggested that the ad hoc committee should have a specific task and a time to report back. Mr. Meaux further commented that we need to look at the whole picture. The county has done a lot of work over the years to justify the expenditures and invested financially to upgrade the facility to meet our needs. If there is any interest in expanding or looking at other options, it will take some time.

Motion made by Supervisor Buntrock, seconded by Supervisor Kletti to approve forming an ad hoc committee. The ad hoc committee will consist of Supervisor Winker (Chairperson), Supervisor Marchese, Mr. Dreblow (advisory only), Mr. Petzold (hasn't committed yet) and one other member of the County Board. The ad hoc committee will report back to the Public Works Committee in six months. All members present voting aye. Motion carried. (6-0)

Review/Approve Possible Changes to Town Road Aids: Historically, the County has provided Town Road Aids in the amount of \$131,000 and distributed it to Towns on the basis of each town's unincorporated area. The monies can only be used for road construction work done by the Highway Department. In recent years, this program has evolved to serve as matching funds,

with the town required to match the dollar amount from the county on town road projects with the work being performed by the Highway Department.

Mr. Meaux stated that in light of the towns looking to contract out services that have been historically provided by the county and the close vote on restoration of aides last year, it may be time to eliminate the program and look for an alternative. He is suggesting that an alternative to stimulate job growth and to support municipal entities throughout the county would be to use this appropriation or a new appropriation. Then allow the funds to build over time and have some sort of criteria where local governments could apply for a grant to assist. This could be tied to specific business development projects linked to job creation, similar to the Ozaukee Economic Revolving Loan Program. This is conceptual and has not been developed yet.

Mr. Dreblow explained the revenue loss that would occur to the Highway Department. Mr. Meaux stated that his intent is to not budget for this funding in 2012. The next step will be for him to send a notice to the towns to let them know his intent, that the funding is in jeopardy, and it will be the County Board that will make the final decision.

9:45AM Supervisor Petzold excused.

Ms. Keller commented that it is important for her to know, as she prepares the budget because this would amount to a loss of \$440,000 in anticipated revenue from the town road aid expenditures.

Supervisor Grosklaus inquired if the monies could be left in the account and then find a way to revamp the way it is dispersed or build it up, as once these funds are removed it will never be put back. Mr. Dreblow commented that if any monies are left in that account, what Mr. Grosklaus is suggesting would require a change in the ordinance to reflect how the monies would be distributed.

Mr. Meaux stated that the towns are changing their viewpoints on the value of the services that the county provides. The amount of \$131,000 has been the same for well over 20 years and the value of the money is diminishing as inflation has eroded.

Motion made by Supervisor Buntrock, seconded by Chairperson Geracie to approve the removal of the Town Road Aids in the amount of \$131,000 from the 2012 budget. The majority of members present voting aye. Motion carried. (4-1) Grosklaus opposed.

Review/Approve Hot Mix/Gravel Prices for 2011: Annually the committee acts to approve and establish the price that the Highway Department charges for hot mix and gravel in order to recover their production costs. The cost analysis was included in the packet.

Motion made by Supervisor Buntrock, seconded by Supervisor Kletti to approve the hot mix pricing at \$47/ton and gravel pricing at \$4.75/ton for 2011. All members present voting aye. Motion carried. (5-0)

Review/Approve Request to Fill Equipment Operator Position: The Highway Department operates its maintenance shop in Port Washington to provide service to all of the Highway Department vehicles and equipment. In addition, they provide specialized services to other county departments, including Transit Services, the Sheriff's Department, Parks and Emergency Management. In addition to maintenance activities, they set up our trucks, meaning fabrication and set up of the mountings for plows, wings, salters and boxes is done in house. There are 5 mechanics assigned to work in the shop. One of these positions is considered the fabricator position, which is vacant due to the recent loss of an employee. The shop is currently two positions short due to another employee out on a medical leave.

Mr. Leppla stated that if the committee authorizes filling this position, his recommendation would be to fill the position from a list that was compiled when another vacancy was filled four months ago.

Motion made by Supervisor Winker, seconded by Supervisor Buntrock to approve filling the Equipment Operator position. All members present voting aye. Motion carried. (5-0) This will move forward to the Finance Committee for final approval.

Review/Approve Purchase of Solar Message Board: The following bids were received:

Warning Lights, Inc.	ADDCO Mini-Mag	\$13,900
Highway Technologies	Ver-Mac-1210 QS	\$14,315
Highway Technologies	Wanco	\$14,850
TAPCO	Solar Mes. Cen. – 1000ST	\$15,850
TAPCO	Solar Mes. Cen. 1000HE	\$18,830.

Mr. Leppla stated that \$40,000 was budgeted and his recommendation is to go with the low bid of \$13,900. The additional funds could be used to purchase another board if any one of the other older boards failed, whether it be an arrow, chevron, three line messages etc. because this is a multi-unit board which can provide all these signs.

Motion made by Supervisor Kletti, seconded by Supervisor Buntrock to approve staff recommendation to purchase the ADDCO Mini-Mag for \$13,900 from Warning Lights, Inc. All members present voting aye. Motion carried. (5-0)

Review/Approve Roof Repairs at County Highway Office in Port Washington: The roof area over the main office in Port Washington is in need of replacement. The existing roof is approximately 25 years old and leaks have developed. The following bids were received:

Dehling Voigt, Inc.	Rubber Roof	10 yr. warranty	\$10,335
Dehling Voigt, Inc.	Fibertite Roof	20 yr. warranty	\$10,682
Noffke Roofing	Rubber Roof	10 yr. warranty	\$15,758
C&K, Inc.	Rubber Roof	20 yr. warranty	\$22,655

Mr. Leppla explained the difference between the rubber and the Fibertite roof. His recommendation is to go with the Fibertite roof based on the quality and the length of the warranty.

Motion made by Supervisor Grosklaus, seconded by Supervisor Kletti to accept the proposal from Dehling Voigt, Inc. for the Fibertite roof system with the 20 year warranty at a cost of \$10,682. All members present voting aye. Motion carried. (5-0)

Chairperson Geracie reverted back to order of the agenda.

Transit Services cont.:

Discussion Item:

Update on Taxi Storage Building Project: Mr. Wittek reviewed the taxi storage building construction schedule. The demolition is nearly finished and the underground storage tank will be removed along with 250-300 tons of contaminated soil. Supervisor Winker inquired as to whether there was any type of funding for cleanup of soils. Mr. Wittek stated that he did apply for a Brownfield Elimination and Redevelopment Grant but was turned down due to scrutiny of the grants and the amount of monies already allocated to the County by the FTA. The grant was given to other projects that had less funding.

The construction bidding period was July 14-August 4 with the awarding of the contract to occur at the August 18 committee meeting. New construction expected to start September 1 with completion expected by April 15, 2012.

The analysis of construction with the various costs depending on the alternates was reviewed. The total budget is estimated at \$1,700,000.

Management/Financial/Informational Reports: Ridership is stable for the bus and taxi. Summerfest ridership numbers are not included in this report but Mr. Wittek said it was the highest ever.

Highways cont.:

Discussion Items:

Management/Financial/Informational Reports: Ms. Keller reviewed the levy history report noting that with town road aids disappearing, the increase requested to the levy for road construction and maintenance will be very large this year.

10:20AM Supervisor Buntrock excused.

Review of 2011 Projects: Mr. Banton prepared a 2011 construction project spreadsheet that will be updated monthly for the committee. Supervisor Winker suggested adding a column to include start date and % complete. The committee was in agreement. Chairperson Geracie will work with Mr. Banton to determine what should be included. Chairperson Geracie would also like to see this on the website for anyone to access.

Use of Excess Right-of-Way at CTH T and CTH W: In 2003, Ozaukee County acquired property at the SW corner of CTH T and CTH W as part of the reconstruction of that intersection. The property was a lot with a single family residence and the lot and home was purchased for \$214,625. The home was removed and the remaining property is a non-buildable (non-conforming) lot in the Town of Grafton.

Recently a new winery has opened in the old school house on the NW corner of the intersection and there is onsite parking there for only 4-6 vehicles. The grand opening occurred on the 4th of July weekend and there was overflow parking on the road way and vehicles parked on the county property without authorization. Mr. Dreblow spoke with the winery owner and explained that he was not authorized to use that property for parking. He also spoke with the Town of Grafton to ask how they approved commercial use with no parking. The town has spoken to the Sheriff's Department as to controlling traffic and parking on a side road.

Mr. Dreblow is bringing this up for discussion today to see if there is any interest by the County to sell this lot. Discussion on the possibility of leasing or selling the property. Mr. Dreblow will pursue this further to see if there is interest from the owner in leasing or purchasing the property.

Management/Financial/Informational Reports cont. Supervisor Kletti provided an update on Wisconsin Counties Highway Association meeting that he attended.

Mr. Dreblow commented that Supervisor Leider presented the Highway Department with a commemorative plaque thanking them for their participation in Flag Day 2011.

Next Meeting Date: Thursday, August 18 – 8:00 AM

Adjournment: Motion made by Supervisor Winker, seconded by Supervisor Grosklaus to adjourn. All members present voting aye. Motion carried. (4-0)

Meeting adjourned at 11:02AM.

Julianne B. Winkelhorst, County Clerk