

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Geracie, Grosklaus, Kletti, Winker, and Buntrock. Staff: County Administrator Meaux, Public Works Director Dreblow, Building Superintendent Behlen, and County Clerk Winkelhorst.

Others Present: Ryan Raskin – Beyer Construction and Tom Lanser-Gremmer and Associates.

Call to Order/Proper Notice/Adoption of Agenda: The meeting was called to order by Chairperson Geracie at 8:00AM. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Motion made by Supervisor Kletti, seconded by Supervisor Winker to adopt the agenda as presented. All members present voting aye. Motion carried. (5-0)

Public Comments/Correspondence/Communications: Supervisor Kletti reported on the Wisconsin Counties Highway Association Executive Board of Directors meeting that he attended.

Approve Minutes from November 23 and December 7 Meetings: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the November 23 and December 7 meeting minutes as submitted. All members present voting aye. Motion carried. (5-0)

Facilities Management:

Discussion Item:

Update on the Status of the Fairgrounds Development: Mr. Dreblow reviewed the revised concept site plan that will go before the Cedarburg Planning Commission in January. This is a plan showing the revisions that were made to the original site plan along with a conceptual plan for the improvements to the youth building. The plan will reflect the changes that the county is making to defer the construction of two buildings for now and focus on an addition to the youth building.

Mr. Raskin stated that the contracts for the metal building and the ice system design that were approved by the committee are underway. Final design for the large multipurpose building will go to bid in January with anticipated start of construction March 5. Proposed design of the addition to the youth building will not begin until Cedarburg Planning Commission has approved the revised site plan.

Mr. Raskin reviewed the schematic budget showing the costs for the multipurpose building, site costs, and the cost split between with the county, the Milwaukee Curling Association (MCA), and the shared costs. The original project budget consisted of the multipurpose building budgeted at \$3.8M, the site costs were \$800,000, the original two proposed buildings of \$1M, and additional \$200,000 from MCA for a total budget of \$5.8M. Site costs are over budget by approximately \$230,000. The hope is that the bidding climate for the multipurpose building will be more competitive and cost savings will be realized. There have been initial discussions with MCA to come to terms on the interior of the front part of the building that works for the owner as well as the tenants. Discussion on the challenges with the interior of the multipurpose building.

Mr. Raskin explained that the primary reason for looking at the possible addition to the youth building was that originally the sheep barn and the other multiuse building was budgeted over \$1M. The sheep barn's original design did generate a cost of approximately \$400,000. The need for another multiuse building is what is driving the proposed addition to the youth building instead of a standalone building. Eliminating a need for another building with restroom facilities is where the cost savings would be found. If there is money left they may do a smaller sheep barn.

Supervisor Winker is concerned that the perception out there is that there will not be a sheep building this year or possibly next year. Chairperson Geracie commented that she has been very clear that it will not be a "sheep" building but rather a building that can be used for sheep during the fair

as well as other things the rest of the year. Mr. Raskin explained that the addition to the youth building is priority. There is estimated to be \$50,000 for an additional building to be used for this purpose. The design has yet to be determined.

The County is in discussion with MCA as to who will pay for the costs of the eight foot addition to the building for storage and the relocation of the water main.

8:48AM Transit Superintendent Wittek joined the meeting.

Management/Financial/Informational Reports: Mr. Behlen provided an update to the insulation project on the show arena. This project should be completed by the end of December. They are working on one proposal for gas metering. It would be a 32 day meter but is unsure of the breakdown of hours at this time. Mr. Meaux commented that the intent is for each user group to pay their own heat. He further noted that the Cedarburg Soccer Club has renewed their lease with an increase in rent.

Transit Services:

Action Items:

Review/Approve Agency Rate: Mr. Wittek explained that increasingly, social service agencies are purchasing large amounts of Taxi punch cards to provide their clients with transportation. Taxi passenger fares are designed to provide transportation at a subsidized rate to individual citizens. Agencies receive funding from multiple sources, including state and federal programs for transportation. Agencies are essentially using their transportation funds to leverage county, state and federal transportation funds intended to be leveraged by individual citizens.

Mr. Wittek reviewed the analysis for agency rate showing the 2010 shared-ride taxi cost per ride including the percent of ride covered by revenue source. An agency rate of \$8.00 would cover the passenger cost per ride as well as the county's portion of each ride's cost.

Motion made by Supervisor Buntrock, seconded by Supervisor Kletti to approve the shared-ride taxi agency rate of \$8 per individual. All members present voting aye. Motion carried. (5-0)

Chairperson Geracie requested to move items forward in the agenda to accommodate the times of the public hearings. There were no objections.

PUBLIC HEARING – 9:00AM - 85.20 Urban Mass (State) Transit Operating Assistance for 2012:
Chairperson Geracie opened the public hearing at 9:02AM.

Mr. Wittek explained that Wisconsin Department of Transportation (WisDOT) provides 85.20 Assistance to a local public body that operates an urban mass transit system incurring an operating deficit. The cost covers approximately 52% of county costs. Estimated 85.20 state aid to be approximately \$1,109,322.

There was no one present to speak. The public hearing was closed at 9:04AM.

Action Item:

Review/Approve Application for 85.20 State Aid for 2012: Motion made by Supervisor Buntrock, seconded by Supervisor Grosklaus to approve the application for 85.20 State aid. All members present voting aye. Motion carried. (5-0)

Review/Approve Transfer of Taxi from City of Port Washington to Ozaukee County: Effective January 1, 2012, Ozaukee County will provide taxi service within the City of Port Washington. The City currently has one new taxi they will turn over to the County at no charge for use in the County's Shared –Ride Taxi Service.

Ozaukee County will be required to use the taxi until it has reached its useful life of 100,000 miles, and depreciates to less than \$5,000 or be required to reimburse the Federal Transit Administration (FTA) for disposing of the vehicle. Ozaukee County will maintain the new taxi vehicle in accor-

dance with already followed FTA requirements. Included in the packet was a letter from the WisDOT approving the transfer.

Mr. Wittek commented that he did not mandate to the vendor to keep a taxi in Port Washington but rather, through the budget the vendor has been given the authority, with the additional 7400 service hours, to manage the rides as they have always done with minimal complaints. There will be advertisement run for two weeks noting the change and the new numbers to call.

Mr. Wittek stated that a question was raised as to whether the County will honor those vouchers from the City of Port Washington. He will be meeting with Specialized Transport Services (STS) to determine if there could be a tracking mechanism so that reimbursement could be obtained from the City. The committee was in agreement that if these vouchers are honored it would be for only one month.

Motion made by Supervisor Winker, seconded by Supervisor Kletti to approve the transfer of the taxi service from Port Washington to Ozaukee County. All members present voting aye. Motion carried. (5-0)

Review/Approve Purchase of Bus Shelter for Mequon: Mr. Wittek had been pursuing the use of the Roundy's Metro Market lot for a park/ride. Roundy's has declined use of their lot because of concerns about the loss of parking. A bus shelter would provide relief from the elements and the demand still exists for a shelter for those waiting for the express bus at Venture Court near Mequon Road. Currently there is \$4,900 remaining in American Recovery & Reinvestment Act (ARRA) funds designated for a bus shelter. There is a bus stop at Venture Court that a shelter could be installed.

Motion made by Supervisor Winker, seconded by Supervisor Grosklaus to approve the purchase of a bus shelter to be installed at Venture Court. All members present voting aye. Motion carried. (5-0)

PUBLIC HEARING – 9:15AM - 85.21 Specialized Transportation Assistance State Aid for 2012 Funding: Chairperson Geracie opened the public hearing at 9:16AM.

85.21 Specialized Transportation Assistance provides funds programs for the elderly and disabled. The 85.21 Application is for \$186,119. Funds will be distributed as follows: Shared-Ride Taxi Service - \$177,619, Veterans-Out-of-County - \$5,000, and Taxi Vouchers for Meal Sites - \$3,500. The Veterans out of County program is run by Veterans Services, and the Taxi Vouchers for Meal Sites program is run by the Aging & Disability Resource Center.

There was no one present to speak. The public hearing was closed at 9:17AM.

Action Item:

Review/Approve Application for 85.21 Specialized Transportation Assistance State Aid for 2012: Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to approve the submittal of the application for 85.21 Specialized Transportation Assistance. All members present voting aye. Motion carried. (5-0)

Discussion Item:

Transit Storage Building Construction: Masonry work has started and the next step will begin on December 30. Additional poor soils were found and more slurry was added. The cost for this is an additional \$13,000; Mr. Wittek will continue to look for cost savings for the additional expense to bring it under the approved budget.

Management/Financial/Informational Reports: Financial reports included in packet. Ridership is steady and taxi service is trending upwards. Three taxi vehicles were sold at auction in November for \$8,500.

\$1,500 in funding was secured for New Year's Eve taxi service. \$1,000 from Miller Coors and \$500 from St. Mary's Ozaukee Hospital. The free service will run from 9pm-4am.

PUBLIC HEARING – 9:25AM for a Fare Increase of \$.25 on all Zonal Rates for Adults, Students and Elderly/Disabled for the Shared-Ride Taxi Service to begin January 1, 2012: Chairperson Geracie opened the public hearing at 9:25AM.

Mr. Wittek explained that a modest fare increase of \$.25 is being proposed on all zonal rates of the Shared-Ride Taxi. The fare increase will help offset the 10% reduction in state aid in 2012, and anticipated increase in operations costs. Estimated to bring in additional \$18,700 in farebox revenue based on 75,000 rides. Rates have not been raised previously on the taxi.

There was no one present to speak. The public hearing was closed at 9:27AM.

Action Item:

Review/Approve Fare Increase for all Zonal Rates for Adults, Students and Elderly Disabled for the Shared-Ride Taxi Service: Motion made by Supervisor Winker, seconded by Supervisor Kletti to approve the fare increase of \$.25 for all zonal rates. The majority of members present voting aye. Motion carried. (4-1) Grosklaus opposed.

Chairperson Geracie reverted back to the order of the agenda.

Highways:

Action Items:

Review/Approve 2012 Routine Maintenance Agreement (RMA): Annually the county enters into an agreement with WisDOT for routine maintenance, which includes all regular maintenance activities on the state system and I-43. For 2012, the RMA is estimated at \$1,172,000.

Mr. Dreblow explained that the southeast region commissioners have requested from WisDOT that an urban mowing policy and litter policy be developed. The group withheld signing the 2011 RMA until they received assurances that certain maintenance activities would be clearly defined. The 2011 RMA was recently signed and the WisDOT has assured the southeast region that they will address these policies in 2012.

Mr. Dreblow is recommending to proceed the same as last year where the committee authorized him to sign and gave him discretion when to sign.

Motion made by Supervisor Kletti, seconded by Supervisor Grosklaus to authorize the Highway Commissioner to sign the 2012 RMA at his discretion. All members present voting aye. Motion carried. (5-0)

Review/Approve Job Description for Assistant Director of Public Works: The 2012 budget anticipates the filling of the Construction Superintendent /County Surveyor position with a newly created Assistant Director of Public Works position. The current incumbent will be retiring effective January 16, 2012.

Discussion on the experience requirements. The pay grade will remain the same.

Mr. Meaux would like to see some language included with regards to facilities overview management administration.

Motion made by Supervisor Buntrock, seconded by Supervisor Winker to approve the job description as written subject to the inclusion of additional language regarding facilities. All members present voting aye. Motion carried. (5-0)

Review/Approve Resolution Establishing the Economic Development Road Aid Grant Program (EDRAG): The program is established to provide an economic incentive for business growth within Ozaukee County, while also providing additional work opportunities for the County's Highway Department. This grant program would provide Ozaukee County communities with a competitive advantage for business expansions and locations. This initiative will also provide the County Highway Department with an opportunity to work with local communities.

Mr. Meaux stated that funding of \$100,000 for this program was approved through the budget process. The Ozaukee County Economic Development Executive Board has also approved this. Supervisor Buntrock inquired as to how the point system was created. Mr. Meaux explained that the Economic Development Executive Director researched other models and created the ranking elements.

Supervisor Kletti inquired as to whether there are any limitations as to what the County Highway Department can do. Mr. Dreblow reviewed what counties can and cannot do according to 2011 Act 32. There is a resolution from Calumet County seeking to repeal the requirements of Act 32 because it prohibits intergovernmental cooperation on projects.

10:05AM Construction Superintendent Banton joined the meeting.

The resolution is for informational only unless the committee would like to pursue. There are some counties that feel issues with Act 32 should be part of a bigger summit discussion with the Road Builders Association and the Legislature and there are some counties who are proposing resolutions to repeal Act 32. Mr. Dreblow would like to see Act 32 repealed but is open to either scenario to accomplish that.

Chairperson Geracie would like to see this discussed further at the next meeting.

Motion made by Supervisor Winker, seconded by Supervisor Kletti to approve the resolution establishing the Economic Development Road Aid Grant Program. All members present voting aye. Motion carried. (5-0) This will move forward to the Executive Committee for approval.

Discussion Item:

Sharing of Highway Department Equipment: Supervisor Winker stated that he requested this item to be on the agenda. His thought process was to set up a core group of people from Sheboygan and Washington County to meet together once per year to review what equipment the counties were thinking of purchasing in the next five years. This would better utilize equipment in the three surrounding counties; privately owned by a county and through a sharing type of agreement a county could use the equipment. Mr. Winker is not envisioning a shared purchase and this would not include snow removal equipment.

Mr. Dreblow explained that the counties are prohibited by law to share laborers for highway improvement projects, because under current law, one county may not perform highway improvement projects for another county. However, Mr. Dreblow has rented equipment from Sheboygan County. The law does not prohibit sharing of equipment. As the towns are changing their way of doing business so should the county to allow more flexibility to make sure that all employees are actively working every day.

Chairperson Geracie commented that it would not be unreasonable to meet once a year with the other counties when preparing the budgets to review what each would like to purchase.

Mr. Meaux will follow up with Mr. Dreblow to contact the other counties for their input.

Management/Financial/Informational Reports: Discussion on the resolution showing the changes that were recommended in the budget for the Highway Department employee wage scale. This was informational only.

Next Meeting Date: Thursday, January 19, 2012 – 8:00 AM

Adjournment: Motion made by Supervisor Winker, seconded by Supervisor Grosklaus to adjourn. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 10:27AM.

Julianne B. Winkelhorst, County Clerk