



Ozaukee County Sheriff's Office

SHERIFF MAURY STRAUB

Division of Emergency Management

Mark W. Owen, Director

1201 S. Spring Street, P.O.Box 994, Port Washington, WI 53074-0994

Local: (262) 284-8397 Metro: (262)238-8397 FAX: (262)238-7749

<http://www.co.ozaukee.wi.us>

mowen@co.ozaukee.wi.us

Local Emergency Planning Committee Minutes of the September 8, 2011 Meeting

These minutes have not yet been approved by the Committee to which they pertain.

LEPC Call to Order:

LEPC meeting called to order by Chairperson Kelley at 7:00 pm.

Members Present:

Mark Owen	Dean Kelley	Rick Nelson	Ron Zabransky
George King	Tony Bernier	Dave Haas	
Nancy Szatkowski	Mary Fitzgerald	Mike Yuhas	

Members Absent:

Fran Myers	Sgt. Vargo	Chief Mitchell	Kristen Gruebling
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Others Present:

Patty Ruth

Administrative Issues:

Meeting Notice:

Advised the agenda was sent to the County Clerk and posted on the Web in a timely manner.

Agenda Adoption:

Motion by Mark Owen, second by George King to adopt the agenda. All members present voting AYE, motion carried.

Approval of Minutes:

Motion by Rick Nelson, second by Nancy Szatkowski to approve the minutes of the July 14, 2011 meeting. All members present voting AYE, motion carried.

Public Comment: None

Action Items:

Election of Officers:

Chairperson: Mr. Kelley was elected for a two year term.

Vice-Chairperson: Mr. Haas was elected for a two year term.

Coordinator of Information: Mr. Owen was elected for a two year term.

Community Information: Mark Owen was elected for a two year term.

Secretary: Mary Fitzgerald was elected for a two year term.

Department Report:

Mr. Owen updated the committee on the HazMat team and the possible merger with Washington County's team due to few runs per year and budget constraints. 2012 budget funds for the team have been cut.

Conversion of EOP to ESF is continuing and hopefully will be completed by 2nd period 2012.

EPTEC, Inc. has been hired to update the Hazard Mitigation Plan. This company wrote the original plan.

MABAS resolution for the Hazardous Materials Team and the Rescue Boat to become part of this mutual aid system was approved by the County Board.

Unknown Substances Policy and Procedures has been issued on 9-7-2011 and becomes effective on 9-9-2011. This policy establishes guidelines for responding to and handling suspicious packages through a unified law enforcement, Hazmat and Public Health service.

MyStateUSA will be used by Emergency Management for any severe weather warnings from this date forward. In 2012 if your cell phone hits the cell phone tower then your cell phone should receive the MyStateUSA message.

WHOPRS Overview:

Presentation by Ms. Fitzgerald on this new program and how much easier it will be for companies concerned with hazardous materials over a certain threshold to submit their Tier II's.

LEPC Vacancies:

The LEPC By-laws state that a member who consecutively misses three quarters of LEPC meetings in a twelve month period that the member's seat may be declared vacant by the County Board Chairperson.

We have two vacancies on the LEPC at this time. The committee discussed a few names.

Spill Reports:

None

Training and Exercise:

October 1: Hazmat Team will train with Waubeka, Belgium, Fredonia and Silver Creek Fire Departments.

September 19, 21 and 26: CERT Training at Aurora Medical Center in Grafton. For more information go to www.coadwi.org

November 4, 5 and 6: CERT Training at Aurora Medical Center in Grafton. For more information go to www.coadwi.org

Next Meeting Date:

November 10, 2011 at 7:00 pm., Justice Center, Port Washington

Motion by Rick Nelson, second Dave Haas to adjourn the meeting. All members present voting AYE, motion carried.

Adjourned at 8:37 pm.