

**Port Washington, Wisconsin
Wednesday, October 5, 2011**

The Executive Committee met in the Administration Center auditorium.

Present:

Executive Committee: Robert Brooks, Kathlyn Geracie, Lee Schlenvogt, Daniel Becker, Patrick Marchese, Nancy Szatkowski

Staff: County Administrator Meaux, Human Resources Director Dzwinel, Finance Director Lamb, Budget and Grants Manager Brandner, Financial Analyst Phillips.

Others Present: Supervisor Richart, Supervisor Hertz

Agenda

1. Call To Order - The meeting was called to order by Chairperson Brooks at 1:00 pm.
2. Public Comments – There were none
3. ACTION ITEMS
 - I. Review 2012 Ozaukee County Proposed Budget – County Administrator Meaux presented the Ozaukee County 2012 Proposed Budget to the Executive Committee. The County Tax Levy for 2012 \$18,503,938, zero increase from the 2011 County Tax Levy. The budget includes a zero percent increase in health insurance costs, 2% COLA for non-representative employees, 1% COLA for Union employees and 0% increase for deputies.

The Executive committee asked all departments:

- if there were any policies they felt needed to be updated, changed or added,
- If they were aware of available space in their area that could be rented out.

Finance Committee

- II. Department of Administration (1:00 pm)
 - a. County Administration – Thomas Meaux, County Administrator
 - b. Finance Department – Andrew Lamb, Finance Director
 - c. Human Resources – Jason Dzwinel , Human Resources Director
 - i. Add \$121,755 to propose budget for Wellness Program to help reduce health insurance costs.
- III. County Clerk – Julie Winkelhorst, County Clerk (1:34 pm)
- IV. Corporation Counsel & Child Support (1:44 pm)
 - a. Corporation Counsel – Dennis Kenealy, Corporation Counsel
 - b. Child Support – Rhonda Gordon, Assistant Corporation Counsel
- V. County Treasurer – Karen Makoutz, County Treasurer; Carolyn Steen, Deputy County Treasurer (1:59 pm)
- VI. Technology Resources & Radio Services – John Buhler, Director; John Mesich, Communications Services Manager (2:08 pm)
 - a. Remove \$400,000 from proposed budget for the radio tower. (Put back to Capital Reserves fund.)

Health & Human Services Committee

- VII. Veterans' Services Office – *Ken Brown, Veteran Service Officer (Brown was in Wausau attending a training conference)*
 - a. Remove \$12,298 from proposed budget by moving Veterans' office physically out of Corporation Counsel's office at the Justice Center to ADRC in the Administration Center July 2012 to share secretarial services and resources available at the ADRC. This move will not put Veterans Services under Human Services authority.
- VIII. Public Health – Kirsten Johnson, Director; Julie Sauer, Business Manager (2:43 pm)
- IX. Lasata Senior Living Campus – Ralph Luedtke, Director; Beth Carstens, Lasata Heights Housing Manager (3:00 pm)
 - a. Lasata Care Center
 - b. Lasata Heights
 - c. Lasata Crossings
- X. Aging Disability Resource Center – Michelle Pike, Director, Mary Ferrell, Aging Services Manager (3:30 pm)
- XI. Human Services – Robert Haupt, Director; Anne Conners, Business Manager; Brad Mueller, Financial Analyst (4:00 pm)
 - a. Corrections to revenue accounts in the proposed budget – remove a \$53,000 line item and add a \$196,702 line item to revenue accounts.
- 4. Adjournment – Chairperson Brooks adjourned the meeting at 4:23 pm

Carla K Phillips, Financial Analyst