

EASTERN SHORES LIBRARY SYSTEM PERSONNEL COMMITTEE MINUTES

Eastern Shores Library System Offices,
4632 S. Taylor Drive, Sheboygan, WI

Monday, June 27, 2011 Called to Order: 1:30 p.m. Adjourned: 3:05 p.m.

Present: Lewis, Rachuba, Speth, Nuernberg, Nelson, Weinhold

1. Call to Order - Compliance with Open Meeting Law requirements

Chair Lewis called the meeting to order at 1:30 p.m. Meeting was posted and noticed in compliance with Open Meeting law requirements.

2. Minutes of May 25, 2011 Meeting.

Nelson/Speth moved to approved May 25 minutes. Motion carried

3. Revision of 2011 wage adjustment and merit increase proposal and implementation of Act 10.

Weinhold reviewed the effect of the Act 10 benefit adjustments on staff when implemented in July. In order to accommodate least savings and to provide funds for 2012, Weinhold proposed modifying the 2011 wage adjustment to 1.5%. Rachuba/Nelson moved to recommend a 1.5 wage adjustment for 2011 retroactive to Jan 1, and to reinstate the merit increases according to the 2011 pay schedule. Motion carried.

4. 2012 budget: wage adjustment, retirement incentives

Weinhold reviewed a recommendation for no wage adjustment for 2012. Committee agreed by consensus to defer any recommendation at this time.

Weinhold reviewed the two retirement incentives received from staff. Nelson/Nuernberg moved to recommend the part-time employee retirement incentive with a 5 percent limit on the increase in premium payments over the term of the incentive and to present the Director retirement incentive subject to advice from the system attorney. Motion carried.

5. Job descriptions.

Committee reviewed the job descriptions for the staff and suggested changes. Committee directed Weinhold to have staff review their descriptions and bring them up to date.

6. Adjourn

Lewis/Speth moved to adjourn. Motion carried at 3:05 p.m.

Respectfully submitted,
David Weinhold, Director